

APALACHEE LOCAL EMERGENCY PLANNING COMMITTEE

2507 Callaway Road, Suite 200, Tallahassee, Florida 32303
Office (850) 488-6211 ext. 102 Fax: (850) 488-1616

Chairman: Kevin Peters
Vice Chairwoman: Gail Stewart
Training Task Force Member: Vacant

Staff to the Committee: Apalachee Regional Planning Council



Apalachee Local Emergency Planning Committee Meeting

Tuesday, February 16, 2016

10:00 AM Eastern

Capital Area Chapter of the American Red Cross

1115 Easterwood Drive

Tallahassee, FL 32311

AGENDA

1. Call to Order, Roll Call, and Introductions
2. Approval of Minutes* 1
3. Chairman’s Report – Kevin Peters
 - A. Recap of State Emergency Response Commission (SERC); LEPC Chairs & Staff; and SERC Training Task Force (TTF) meetings..... 6
 - B. Domestic Security Update: North Florida Regional Domestic Security Task Force (NFRDSTF)
4. Staff Updates – Chris Rietow
 - A. Hazardous Materials Training..... 8
 - B. HMEP Planning Project – HazMat Commodity Flow Study
 - C. County Hazards Analysis Summary Presentation (Franklin & Liberty)
5. Other Business – James Futch, Health Physicist Administrator, FDOH Bureau of Radiation Control
Radiation and the Bureau of Radiation Control Presentation
6. Public Comment
7. Next Meeting Date and Location – To Be Determined.

*Requires a Motion from the Committee

**Capital Area Chapter of the American Red Cross
1115 Easterwood Drive
Tallahassee, FL 32311**



The Capital Area Chapter of the American Red Cross is located adjacent to the Tallahassee/Leon Public Safety Complex. The parking lot entrance is on Easterwood Drive. You are not required to sign in upon entering the facility.

**Apalachee Local Emergency Planning Committee
Capital Area Chapter of the American Red Cross
1115 Easterwood Drive
Tallahassee, FL 32311
October 20, 2015 – 10:00 AM Eastern
Meeting Minutes**

1. Call to Order, Roll Call and Introductions

Chairman Kevin Peters called the meeting to order, welcomed those in attendance, thanked those that traveled to the meeting at the Capital Area Chapter of the American Red Cross and asked for self-introductions from those individuals present. Chairman Peters also thanked the Nicole King for hosting the meeting. Staff indicated that a quorum was present. He reminded all present to sign the attendance roster that had been passed out. The following members were present:

Members and Alternates

Andreasen, Rodney	Jackson County EM
Abrams, Chad	Leon County EMS
Doyle, Philip	Tallahassee Memorial Hospital
Duncan, William	Florida Dept. of Transportation
Ellerbe, Carol	Jefferson County Emergency Management
Gay, John	Leon County EMS
King, Nicole	American Red Cross
Lara, Jonathan	FL Department of Environmental Protection
Laursen, Jason	Tallahassee Police Department
Leiva Krause, Nancy	Florida Dept. of Health
Nagy, Jennifer	Leon County Division of Emergency Management
Peters, Kevin	Leon County Division of Emergency Management/Chair
Pescatore, Tom	Tallahassee Fire Department/TTF Representative
Powers, Robby	City of Tallahassee - EM
Rainey, Eve	Florida Emergency Preparedness Association
Schmid, Paul	City of Tallahassee – Aquifer Protection
Spettel, Wayne	Volunteer Leon
Stewart, Gail	FL Dept. of Health/Leon
Taylor, Brad	Wakulla County Sheriff’s Office – EM
Woehle, Melissa	FL Department of Environmental Protection
Younger, Michael	Tallahassee Community College

Guests

Brown, Kerri	American Red Cross
Clark, Ashton	Florida Department of Law Enforcement
Crozier, Joe	Apalachee Regional Planning Council
Hatcher, Emily	Wakulla County Sheriff’s Office – EM
MacDonnell, Sam	FL Dept. of Health
Quillin, Tom	Retired – Leon County EMS
Tammisetti, S’ri	City of Tallahassee

Staff

Rietow, Chris

Apalachee Regional Planning Council

2. Approval of Minutes

A motion to approve the minutes of the August 5, 2015 District 2 Local Emergency Planning Committee meeting was made by Carol Ellerbe and seconded by Eve Rainey. The vote was unanimous.

Chairman Peters announced that he would like to take a moment to welcome recently retired Chief Tom Quillin to the LEPC meeting and asked that he be recognized for his SERC approved nomination for the Thomas Yatabe LEPC award. Chairman Peters summarized the contributions of the former Vice Chairman and presented him with the official LEPC 'Disinterested Citizen' shirt. Chairman Peters noted that the official Yatabe Award would be provided at the January 20, 2016 SERC meeting in Daytona Beach.

A. SERC Training Task Force (TTF) & LEPC Chairs/Staff Meeting Recap Sandestin, FL – October 8, 2015

Training Task Force Meeting Summary Update

TTF Chair Don Sessions of Gainesville Fire Rescue is retiring on Nov. 1 and will be succeeded by Joe Nelson (Chair of the Treasure Coast LEPC)

Review of Type I (HazMat/WMD Team) and II (HazMat Team) HazMat Capability Assessment documents

- Final document will be available in January

Project boxes are available on DEM SharePoint for progress tracking

HazMat Field Operations Guide (FOG) is up for review again in January

HazMat Symposium 2016 Update - Jonathan Lamm

- Moving forward with the symposium planning
- Will be held in conjunction with 2016 Fire Rescue East again in Daytona
- January 20-22, 2016
- www.flhazmatsymposium.org - Check website for registration and hotel details
- 20 sponsors to date
- 178 hours of proposed training (accepted 130 hours)
- Team competition will be held on the first day
- Greg Nole will be keynote speaker
 - Vice Chairwoman Gail Stewart read a quick bio on Greg Nole to the membership
- 200 rooms reserved at Windham and Hilton (within walking distance)

LEPC Chairs and Staff Meeting

CSX Operation Rail Respond Presentation by John McFall

- As a CSX Rail Respond user, you now have the ability to view a recommended commodity-specific Isolation Zone while in the Demo mode
- The Isolation Zone button will be available for rail cars carrying hazardous materials.
- This feature allows you to think through potential plans and resource needs associated with key commodities you may encounter.
- Sam MacDonnell reported that he never received a certificate of Operation Rail Respond access after attending training in Marianna
 - Staff noted that he would notify his CSX contacts for an update

LPG Inspection by Betty Merritt, FDACS

- 12 LPG inspectors in the state of Florida
- All inspectors have experience in the industry

SEP Presentation by Terri Platt, EPA

- Has to be environmentally beneficial (see EPA Missions)
- Has to relate to underlying issue
- Has to come out of a settlement (not a court trial)
- 80% of SEPs are EPP projects even though it does not cover 100% of the fine
 - Likely due to better PR for the company
- Rodney Andreasen asked what efforts could be made to provide more training to the small WTP/WWTPs
 - Staff noted the Florid Rural Water Association may potentially be a resource
 - Staff also noted that he would provide that HazMat FOG to Mr. Andreasen

Renaming of the LEPCs

- District numbers have been eliminated
- LEPC naming convention now aligns with RPC names
 - Officially now the Apalachee LEPC
 - New logo coming soon

E-Plan Conference in Raleigh, NC

- HMEP Training funds are not eligible
- LEPC funds are eligible

Legislative proposals update: budget requests have been put in for LEPC Support Staff increase to \$60K as well as HA Program transition to RPCs

- Budget request for \$11K increase (to \$60K) has made it through committees
- Only needs legislative approval and to survive the veto pen

State Emergency Response Commission (SERC) Meeting Recap October 9, 2015 – Sandestin, FL

New Primary Member & Alternate LEPC Appointments were approved (see agenda package pg. 7)

- Melissa Woehle and Jonathan Lara, FDEP (Local Environmental Occupational Category)
- Scott Bowden, FDOH (Health Occupational Category)

- Bill Duncan, FDOT (Transportation Occupational Category)

Thomas Yatabe Award Nominations were approved

- Chief Tom Quillin was the nominated award recipient for the Apalachee LEPC
- Award will be presented at the January 20, 2016 SERC Meeting

2015 LEPC Emergency Plans were approved

- Plan has been posted on the ARPC’s website (www.thearpc.com)

HazMat Working Group Update

- Contracts were executed in timely manner
 - Working with EPA on state defined fields in CAMEO and Tier 2 Submit
 - Will likely be a 2-year process
 - 1st set of deliverables due on Nov. 2
 - Working on HA training improvements
 - Upload portal is functioning
-
- *Domestic Security Update: North Florida Regional Domestic Security Task Force Update*
 - Ashton Clark announced that the next RDSTF meeting will be held on December 9, 2015 at FDLE

4. Staff Update

A. Regional Hazardous Material Response Training

Training Summary

Date	Course	Location	Hours	Participants
8/24-28/15	Chemistry for First Responders	Bay County EOC	40	5
9/28-29/15	16-hr Advanced HazMat Life Support (AHLS)	TFD Training Facility	16	15

See page 8 of Agenda Package for FFY 2014-15 Training Summary

- Doesn’t include the CSX Rail Respond training
- 440 hours of training for responders
- Along with the purchase of Chlorine Tank Car Training Dome (regional asset)
- FFY 2015-16 is \$43,336 (almost \$5K increase)

Upcoming Training

- See page 9 for upcoming 8-hr OSHA HazMat Tech Refresher Course being held on October 30th at the TFD Training Division
- Working with TFD to identify training needs
- Please send hazmat training needs in ASAP

B. HMEP Planning Project Update

- Selected HazMat Commodity Flow Study for 2015-16 Planning Project (last completed in 2009)
- Will likely begin work in January

C. *LEPC Plan Update*

- See page 10 of agenda package
- LEPC Plan is available at www.thearpc.com (LEPC Page)

D. *County Hazards Analysis Summary Presentation*

- LEPC staff will provide HA summary for the region’s counties’ throughout the year
- Calhoun and Gulf County summaries were presented via PowerPoint
- Eve Rainey suggested that efforts be made to tie together the LEPC Emergency Plan and response capabilities of the jurisdictions

Other Business

- Nancy Leiva-Krause discussed the looming deadline for the federal requirement of positive controls and its impact on hazmat rail transport
 - It was determined that the deadline had been pushed to December 31, 2015
- Eve Rainey reported that the second session of Current Issues in Emergency Management started today and that FEPA would be hosting a reception for members and nonmembers
 - Chairman Peters also reported that the FEPA Annual Conference is scheduled for Feb. 1-5, 2015 in Daytona Beach
- Denise Imbler announced that the ARPC has a new website and Facebook page
 - Staff gave a brief preview of the new LEPC page on the website

Public Comment -

Next Meeting – Staff noted that he would have to work with Chairman Peters to schedule the next meeting and that it would likely be in mid- to late February.

Meeting Adjournment

Chairman Peters thanked everyone for their attendance and participation. There being no further business, the meeting adjourned at 11:35 am Eastern Time.

SIGNED:

ATTEST:

KEVIN PETERS

CHRIS RIETOW

APALACHEE LOCAL EMERGENCY PLANNING COMMITTEE

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(850) 488-6211 ext.102 Fax: (850) 488-1616



Chairman: Kevin Peters

Vice Chairwoman: Gail Stewart

Training Task Force Member: Vacant

Staff to the Committee: Apalachee Regional Planning Council

December 17, 2015

Ms. Donna Ray
Contract Manager
Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100

Dear Ms. Ray:

The Apalachee LEPC would like to request the following changes to the membership roster:

- Please **replace** Eric Lieberman, Florida DOH as the primary member (Occupational Category – Health) with Mike Phillips.
 - o Please **add** James Futch as the alternate

All corresponding member nomination forms have been included for your records. If you have any questions, please do not hesitate to contact Chris Rietow at (850) 488-6211 ext. 102.

Sincerely,

Kevin Peters
Chairman, Apalachee LEPC

Attachments



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

Thomas Yatabe – SERC Awards

SUMMARY: This year the SERC received several nominations for the annual Thomas Yatabe – SERC Awards Program. The nominations are in recognition of the outstanding contributions made in the implementation and support of the Emergency Planning and Community Right-To-Know Act (EPCRA). The SERC’s Membership Committee reviewed the nominations in accordance with the awards program procedures. Attached is a summary sheet, which lists the nominees for SERC Awards and Certificates of Appreciation.

BACKGROUND: According to established Thomas Yatabe – SERC Award Procedures, each LEPC Chairperson recommends one individual or organization that has made an outstanding contribution to the hazardous materials planning program for special recognition. Additional nominees may be recommended for Certificates of Appreciation.

RECOMMENDATION: The SERC’s Membership Committee recommends that the attached list of nominees receive Thomas Yatabe – SERC Awards and Certificates of Appreciation.

Chairman Kevin Peters and Deputy Chief Mack Kemp accept the Yatabe Award from DEM’s Jonathan Lord on behalf of Chief Tom Quillin.



ALEPC: Chief Tom Quillin, Retired, Leon County EMS

- Chief Tom Quillin of the Leon County Emergency Medical Services has been an active member of the District II LEPC since for over 15 years. During his time with the LEPC, he was the Chief of the Tallahassee Fire Department and subsequently Chief of Leon County EMS. Chief Quillin served as the Vice Chairman of the LEPC for the majority of his time as a member. Chief Quillin has always been an active and vocal participant at the quarterly meetings and LEPC sponsored events. He consistently voiced a helpful, Fire as well as EMS perspective with respect to hazardous materials. Furthermore, Chief Quillin always demonstrated a willingness to provide resources when it came to LEPC-related training, planning and exercises. Chief Quillin retired from the Leon County EMS on June 30, 2015 and his representation on the District 2 LEPC will be sorely missed.

From: [Paul Wotherspoon](#)
To: kathy.ahlen@wfrpc.org; [Chris Rietow](#); mundy@ncfrpc.org; eanderson@nefrc.org; [Michelle Cechowski](#); ccarter@cfrc.org; johnm@tbrpc.org; "[Nichole Gwinnett](#)"; [Kate Boer \(kboer@tcrpc.org\)](mailto:Kate.Boer@tcrpc.org); [Manny Cela](#)
Cc: [Robert Dietrich](#); [Kate McMillan](#)
Subject: HMEP Estimated Allocation 2016-19
Date: Wednesday, February 03, 2016 10:13:56 AM

Good morning all,

We have received our estimated allocation for the next HMEP grant cycle. We have received a reduction of \$156,000 in allocation with an anticipated allocation of \$631,000 per year. The reduction is predicated on a new formula, the first since 1996, which includes population, highway/railway miles, and transportation related hazardous materials incidents. I have asked USDOT to provide me with the figures used to calculate our allocation. I have also asked they reconsider such a sizeable reduction during a single grant cycle. You can do the math – avg \$15,000 reduction per LEPC – actual will still be formula calculated.

I will keep you posted on the results of my requests to DOT.

Paul W

From: [Paul Wotherspoon](#)
To: "[Kathy Ahlen](#)"; [Chris Rietow](#); "[Dwayne Mundy](#)"; [Anderson, Eric](#); [Michelle Cechowski](#); "[Chuck Carter](#)"; "[John Meyer](#)"; "[Nichole Gwinnett](#)"; [Kate Boer \(kboer@tcrpc.org\)](mailto:Kate.Boer@tcrpc.org); [Manny Cela](#)
Cc: [Kate McMillan](#)
Subject: FW: HMEP Allocations
Date: Tuesday, February 09, 2016 8:31:10 AM
Attachments: [image015.png](#)

Good morning,

I am forwarding the calculations for the 2016-19 HMEP grant. It appears that since Florida has done such a good job of reducing transportation related hazardous materials incidents, and mitigating those that do occur, our "need" for related training funds is reduced. The old formula included number of fixed facilities, highway and rail miles, population, and commodities transported. A consulting firm was hired by US DOT to determine the most accurate method of determining "risk" for future HMEP allocations. The firm came up with 4 options, most included similar factors. The formula below was the one selected.

I will continue to present a factual case to US DOT for reconsideration of such a drastic reduction year over year. Again, I will keep you all up to date on any new information I receive.

Paul W



**LOCAL EMERGENCY PLANNING
COMMITTEE, DISTRICT II**

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Staff to the Committee: Apalachee Regional Planning Council

*****FREE*****

8-hour OSHA HazMat Technician Level Refresher Course

Date: June 8, 2016
Time: 8:00 am – 5:00 pm
Location: Tallahassee Fire Department Training Division
(2964 Municipal Way, Tallahassee, FL 32304)

The Apalachee Local Emergency Planning Committee (LEPC) is sponsoring a one-day (8-hour) **HAZWOPER Refresher Training** for public safety responders, public works, public health, and utilities employees. This course provides OSHA Technician Level trained personnel first-on-the-scene with refresher information needed to recognize, evaluate, and control an incident involving the release or potential release of hazardous materials. It is intended for members of a hazardous materials response team, teams that are being formed, or for others who may be called upon to respond to a chemical emergency.

The focus of the course is on recognizing and evaluating a hazardous materials incident, organizing the response team, protecting response personnel, identifying and using response resources, implementing basic control measures, decision-making and protecting the public.

Topics to be discussed are: chemical and physical properties of hazardous materials; toxicology; recognition and identification of hazardous materials; direct-reading instruments; standard operating guides, personnel protection and safety; and sources of information.

This program will concentrate on response to hazardous materials emergencies, including transportation-related incidents, at the Technician Level using the criteria established by Florida State Emergency Response Commission. The course will be instructed by Emergency Responders Educators and Consultants (EREC), Inc.

To register, please contact Chris Rietow, LEPC Coordinator at (850) 488-6211 ext. 102 or e-mail at crietow@thearpc.com Registration deadline is Friday, June 3, 2016. There is a maximum of 24 participants for this course.