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their municipalities

Apalachee Regional Planning Council FULL COUNCIL BOARD MEETING

330th PUBLIC MEETING

**THURSDAY, MAY 25TH, 2023
10:00AM ET/ 9:00AM CT**

The Apalachee Regional Planning Council (ARPC) assists with grants, outreach, project implementation, and other planning activities to enhance the nine-county Apalachee Region. The Council houses a variety of programs, including economic development, emergency preparedness, transportation, housing, GIS, and environmental/resiliency planning. By collaborating across these programs and embracing partnerships with local, state, and federal organizations, the ARPC continues to make a positive and lasting impact throughout the Region.

APALACHEE REGIONAL PLANNING COUNCIL

EXECUTIVE COMMITTEE

Ricky Jones, Chair (Franklin) • **Jim Peacock**, Vice-Chair (Jackson)

Jack Porter, Secretary/Treasurer (Leon) • **John Jones**, Past Chairman (City of Monticello)

FRCA Policy Board Members: **Jack Porter**, **Rick Minor**, and **Lisa Miller**

FULL COUNCIL

Calhoun County

Darryl O'Bryan
Sheila Blackburn
Vacant

County Commissioner
Councilwoman, City of Blountstown
Governor's Appointee

Franklin County

Ricky Jones
Sebrina Brown
Vacant

County Commissioner
Commissioner, City of Carrabelle
Governor's Appointee

Gadsden County

Brenda Holt
Evelyn Goldwire
Henry Grant

County Commissioner
Mayor, City of Gretna
Governor's Appointee

Gulf County

Sandy Quinn, Jr.
Johnny Paul
Michael Hammond

County Commissioner
Commissioner, City of Wewahitchka
Governor's Appointee

Jackson County

Jim Peacock
Kim Applewhite
Vacant

County Commissioner
Councilwoman, Town of Grand Ridge
Governor's Appointee

Jefferson County

Stephen Walker
John Jones
Vacant

County Commissioner
Councilman, City of Monticello
Governor's Appointee

Leon County

Rick Minor
Jack Porter
Lisa Miller

County Commissioner
Commissioner, City of Tallahassee
Governor's Appointee

Liberty County

Doyle Brown
James Kersey
Davis Stoutamire

County Commissioner
Mayor, City of Bristol
Governor's Appointee

Wakulla County

Quincee Messersmith
Vacant
Vacant

County Commissioner
City of St. Marks
Governor's Appointee

Ex-Officio Members

Vacant
Darryl Boudreau
Tanya Branton
Diane Scholz

Fl. Dept. of Environmental Protection
NW Fl. Water Management District
Fl. Dept. of Transportation
Fl. Dept. of Economic Opportunity

**APALACHEE REGIONAL PLANNING COUNCIL
FULL COUNCIL BOARD MEETING**

THURSDAY – MAY 25TH, 2023

10:00 AM Eastern Time / 9:00 AM Central Time

Click here to join the meeting

Meeting ID: 221 765 483 31

Passcode: tFzobB



AGENDA

	<u>Page #</u>
1. <u>Call to Order, Pledge of Allegiance, and Introductions</u>	
2. <u>*Approval of Agenda</u>	A-1
3. <u>*Approval of Minutes – March 30, 2023 Board Meeting</u>	B-1
4. <u>Chris Doolin, Small County Coalition - Legislative Session Summary</u>	
5. <u>Executive Director’s Report - ARPC Chris Rietow, Executive Director</u>	C-1
A. *Financial Report	C-2
B. Staff Program Reports	
1. Economic Development & Community Planning	C-4
2. Emergency Planning	C-5
3. Revolving Loan Fund	C-8
4. *Transportation Planning	C-14
5. Environmental Planning	C-20
6. GIS Program	C-22
7. Housing Program	C-33
8. Communications	C-38
C. ARPC Dues Subcommittee Update	C-40
D. SB 106 - Florida SUN Trail Network Update	C-46
6. <u>Board Member Reports / Local & Regional Issues Discussion</u>	
7. <u>Ex-Officio Member Updates</u>	
8. <u>Public Comment</u>	
9. <u>Adjournment</u>	
10. Next ARPC Board Meeting – Thursday, August 31st, 2023	

APALACHEE REGIONAL PLANNING COUNCIL

BOARD MEETING

THURSDAY – March 30, 2023

10:00 AM EST/ 9:00 AM CT

ARPC Conference Room

2507 Callaway Rd., Suite 100, Tallahassee, FL



1. Call to Order and General Business

- Commissioner Jim Peacock called the meeting to order at 10:01am.
- Pledge of Allegiance
- Quorum confirmed and Introductions made.

ARPC Board Members in Attendance

Franklin County	Sebrina Brown	Commissioner, City of Carrabelle
Gadsden County	Evelyn Goldwire	Mayor, City of Gretna
Gadsden County	Henry Grant	Governor's Appointee
Gadsden County	Brenda Holt	County Commissioner
Gulf County	Johnny Paul	Commissioner, City of Wewahitchka
Jackson County	Kim Applewhite	Councilwoman, Town of Grand Ridge
Jackson County	Jim Peacock	County Commissioner
Jefferson County	John Jones	Councilman, City of Monticello
Jefferson County	Stephen Walker	County Commissioner
Leon County	Jack Porter	Commissioner, City of Tallahassee
Leon County	Rick Minor	County Commissioner
Leon County	Lisa Miller	Governor's Appointee
Liberty County	Doyle Brown	County Commissioner
Liberty County	Davis Stoutamire	Governor's Appointee
Wakulla County	Quincee Messersmith	County Commissioner

Ex-Officio Members in Attendance

Darryl Boudreau – NFWFMD
Tanya Branton – FL Dept. of Transportation

ARPC Staff in Attendance

Josh Adams – Environmental Planning Manager
Hauwa Black – Housing Coordinator
Evan Blythe – Environmental Project Manager
Ben Chandler – Disaster Resiliency Planning Manager
Melissa Franklin – Communications Coordinator
Divina Lade – GIS Specialist
Christian Levings – Healthcare Coalition Coordinator
Pat Maurer – Commuter Assistance Coordinator
Rick McCraw – Senior Planner
Donald Morgan – Housing & Community Development Director

Josh Pasqualone – ARPC Counsel
Monica Pitts – Finance & Human Resources Director
Chris Rietow – Executive Director
Caroline Smith – Economic Development Planning Manager
Amber Tyrie – Housing Programs Administrator

Others in Attendance

Kevin Gehrke – Tallahassee Leon County OEV
Greg Slay – Capital Region Transportation Planning Agency
Justin Stelle – Gadsden County Planning Department
Dennis Henderson - City of Greensboro
Jim McShane – Career Source
Angela Bradley – Emerald Coast Regional Council
Austin Mount – Emerald Coast Regional Council
Greg Burke – CRTPA
Greg Slay – CRTPA
Charles Heyes –Gadsden County
Lauren Schlitt - City of Tallahassee

Approval of Agenda

Councilman Jones motioned to approve the March 2023 ARPC Board Meeting Agenda.
Commissioner Holt seconded the motion.
Motion approved unanimously.

Approval of Board Minutes

Commissioner Porter motioned to approve the January 2023 Board Meeting Minutes.
Commissioner Walker seconded the motion.
Motion approved unanimously.

Angela Bradley – Emerald Coast Regional Planning Council (ECRC) – Regional Rural Transportation Plan

Executive Director Chris Rietow introduced Angela Bradley from ECRC. ARPC recently received a contract to develop the Regional Rural Transportation Plan (RRTP) for five counties within the Apalachee Region (Calhoun, Franklin, Gulf, Jackson and Liberty counties). An RRTP serves as a blueprint for maintaining and enhancing the region’s rural transportation system. ECRC previously completed an RRTP for the Emerald Coast Region, and Ms. Bradley gave an overview of ECRC’s process to develop the Emerald Coast RRTP. The RRTP creation process provides rural communities with the opportunity to collaborate with regional local governments and FDOT to prioritize transportation needs within each county of the region. It is essential that each county is represented within the project to ensure a cohesive and effective RRTP. The Emerald

Coast RRTP included bridge replacement and resurfacing, which isn't typically included in an urban transportation plan.

Ms. Bradley provided an overview of the process utilized, and presented the map created through this regional collaboration. All priority projects are reflected on the final map, and include notes from the State. Initially responses were not forthcoming, so the Chair of the Transportation Advisory Committee reached out to the municipalities individually to convey the importance of the RRTP and encourage local governments to participate. Ms. Bradley emphasized the importance of determining upfront 1) what type of projects to include, 2) what funding sources are available for different categories of projects, and 3) how many projects will be accepted from each county. ECRC created a weighted point system to determine the priority of each project, and the final RRTP plan includes 26 short-term projects and 289 long-term projects. The project priority list was adopted separately from the RRTP to allow for flexibility in the priorities in the future.

Executive Director Report **Financial Reports**

Councilman Jones motioned to approve the Financial Reports.
Commissioner Porter seconded the motion.
Motion approved unanimously.

Councilman Jones motioned to approve Amendment 2023-01.
Jack Porter seconded the motion.
Motion approved unanimously.

Staff Program Reports

- Economic Development Planning: Regional Broadband Planning – ARPC recently completed the Liberty and Wakulla Broadband Feasibility Study. Franklin and Jackson counties have expressed interest in a Broadband Feasibility Study and ARPC will proceed accordingly. Staff is currently working on a Regional Broadband Plan. The Community Planning Technical Assistance grant is upcoming - if your county has potential projects to submit for funding, please let us know.
- Emergency Management Planning: Anthony Carpanini, ARPC Emergency Management Planning Manager, has taken a new job opportunity and Christian Levings has been promoted to the position. ARPC is currently restructuring the Emergency Management Program and additional personnel will be hired.
- Revolving Loan Fund (RLF): ARPC staff has been overhauling the program to ensure the most effective process, and the Executive Committee has approved proposed changes to the RLF lending process. During the pandemic, the U.S. Economic Development Administration (EDA) contributed an additional \$580,000 to recapitalize the RLF programs. At this time, several

of the loans are in default, and ARPC staff has been working to retool the program to ensure that the loan fund continues to grow. The loan program has been on pause while staff restructures the process. Staff is now ready to proceed with new loan applications.

- Environmental Planning: The Franklin-98 Living Shoreline project is well underway. Mr. Rietow met with Joe Taylor of Gulf Corps. Gulf Corps provides opportunities for youth in the Region to learn skills related to environmental restoration. The Gulf Corps students have been propagating Spartina Grass that will be utilized in the living shoreline. A local contractor has been selected for the construction of the living shoreline, and a barge will be utilized to avoid closures of Hwy 98.
- GIS Program: We have moved forward with the purchase of the ArcGIS Enterprise License. This will allow ARPC to expand GIS services throughout the Region, and ARPC will be hiring additional staff for the GIS program.
- Communications: ARPC is developing news articles highlighting the work of ARPC's numerous programs and will be distributing them throughout the Region.

ARPC Executive Committee Meeting Update

- The Executive Committee discussed the following at the March 9, 2023, Executive Committee meeting:
 - Paperwork for defederalization of the Legacy RLF has been submitted.
 - Two people have been selected for the RLF Advisory Committee.
 - Dues increase discussion. 2015 is the only time ARPC has raised dues since 1977.

Jim Peacock recommended a motion that directs Mr. Rietow to appoint a subcommittee to discuss and determine a new dues structure.

Commissioner Porter motioned that Mr. Rietow appoint members to an ARPC Dues subcommittee.

Commissioner Holt seconded the motion.

Motion approved unanimously.

Commissioner Holt motioned to ratify the actions of the Executive Committee.

Commissioner Minor seconded the motion.

Motion approved unanimously.

Economic Impact Dashboard Update

Divina Lade has updated the Economic Impact Dashboard and ARPC is delivering a \$39 to \$1 return on member dues. Ms. Lade has worked with some of the other regional planning councils to help them create similar dashboards for their regions. The

Economic Impact Dashboard is an important tool, reflecting the numerous programs of ARPC and how the Apalachee Region benefits.

Board Member Reports/ Local and Regional Issues

Commissioner Holt: What is the progress regarding the Gulf Freight Logistics Zone (FLZ)?

ARPC Staff: The dry dock is still under development.

Commissioner Holt: I encourage the Gulf FLZ to continue to move forward to help jumpstart the economies of the Region.

Chris Rietow: It has been five years since the plan was developed, and staff is looking into funding to update the plan, but everything hinges on completion of the port.

Ex-Officio Member updates

Darryl Boudreau, NW FL Water Management District: 2023 grants are starting to roll out. NFWC proposals due April 12th. America the Beautiful applications will be due a couple weeks later.

Commissioner Holt motioned to adjourn.
Councilwoman Applewhite seconded.

Meeting adjourned at 11:53am.

APPROVED BY: THE APALACHEE REGIONAL PLANNING COUNCIL
MEETING IN REGULAR SESSION ON

SIGNED:

ATTEST:

Ricky Jones
Chair

Chris Rietow
Executive Director

AGENDA ITEM 5

EXECUTIVE DIRECTOR'S REPORT

Chris Rietow

The following items will be reported and discussed with the Board:

- I. ***Financial Reports:** Included in the Board Packet are the following items for Board review and approval:
 - A. FY 2022/2023 Summary
 - FY 2022/2023 Expense Summary for March and April
- II. **Staff Reports:** Staff program reports are included on the following pages. Staff will be present at the meeting to answer any questions and report on any additional program updates.
- III. **Dues Subcommittee Update:** Summary of the May 4, 2023 Dues Subcommittee meeting. The agenda is included in the following pages.
- IV. **CS/SB 106 – Florida Shared Use Nonmotorized (SUN) Trail Network Update:** Summary of the SB 106 and potential opportunities for the ARPC Region.

ACTIONS NEEDED

- *Motion to approve the **Financial Summary through April 2023.**

Apalachee Regional Planning Council
Revenue & Expenses 22/23

\$ 51,019.12 Balance 10/1/22

LINE-ITEM	Total	10/22	11/22	12/22	1/23	2/23	3/23	4/23
General Revenue	17,500.00	-	-	17,500.00	-	-	-	-
EDA - Planning	5,101.55	-	-	-	-	-	-	5,101.55
Legacy RLF - Admin	5,675.12	-	-	-	-	-	-	5,675.12
CARES RLF - Admin	18,561.32	-	-	12,500.00	-	-	-	6,061.32
REVIVE RLF - Admin	22,193.73	-	-	8,877.49	-	8,877.49	4,438.75	-
FDEM - Hazards Analyses	33,315.14	0.47	26,808.77	-	-	6,505.90	-	-
FDEM - HMEP Planning	31,818.85	-	26,559.00	-	-	5,259.59	0.26	-
FDEM - HMEP Training	38,000.00	-	9,800.00	-	-	28,200.00	-	-
FDEM - LEPC Support Staff	5,000.00	-	5,000.00	-	-	-	-	-
Wakulla CDBG Risk	-	-	-	-	-	-	-	-
Small Emergency Planning Contracts	-	-	-	-	-	-	-	-
EPA - Brownfield	48,267.50	-	48,267.50	-	-	-	-	-
Regional Vulnerability Assessments	-	-	-	-	-	-	-	-
Wakulla CSR	-	-	-	-	-	-	-	-
Franklin 98 - ARPC	88,366.37	-	-	-	-	34,985.40	-	53,380.97
Franklin 98 - Project Costs	443,509.40	-	-	-	-	381,265.50	-	62,243.90
FDEP - SQG	-	-	-	-	-	-	-	-
Small Environmental Contracts	-	-	-	-	-	-	-	-
Calhoun HHRP 1	22,417.32	-	-	4,208.66	18,208.66	-	-	-
Calhoun HHRP 2	90,344.35	-	-	44,052.00	46,292.35	-	-	-
Calhoun SHIP	17,500.00	8,750.00	-	-	8,750.00	-	-	-
Jackson SHIP	14,000.00	-	7,000.00	-	-	7,000.00	-	-
Jackson HHRP 1	132,865.31	-	19,376.19	-	-	113,489.12	-	-
Jackson HHRP 2	-	-	-	-	-	-	-	-
Wakulla CDBG Shelter	35,000.00	-	-	-	35,000.00	-	-	-
ARPC County Dues	69,723.61	19,762.00	1,600.00	-	19,762.00	1,600.00	-	26,999.61
Big Bend Healthcare - Admin	151,836.00	50,612.00	-	-	50,612.00	-	-	50,612.00
CoC - Admin	1,700.00	-	425.00	425.00	-	-	850.00	-
FRCA - Admin	45,869.68	-	5,460.07	4,986.07	17,487.83	-	13,205.64	4,730.07
FDEO - Gretna Competitive FL	-	-	-	-	-	-	-	-
NAS Gulf Research Program	86,000.00	-	-	-	-	86,000.00	-	-
FDEO - Liberty Broadband	130,000.00	130,000.00	-	-	-	-	-	-
FDEO - Wakulla Broadband	190,000.00	-	60,000.00	-	-	130,000.00	-	-
CPTA Regional BB Planning	-	-	-	-	-	-	-	-
Havana TA	-	-	-	-	-	-	-	-
Misc. Small TA Contracts	2,105.00	1,430.00	-	-	675.00	-	-	-
CTD - Transportation Disadvantaged	134,639.63	-	-	2,350.26	56,480.75	-	41,597.12	34,211.50
FDOT - RideOn	75,495.84	-	32,588.45	-	-	42,907.39	-	-
FDOT - D3	4,650.00	-	-	-	-	-	-	4,650.00
TOTAL REVENUE	1,961,455.72	210,554.47	242,884.98	94,899.48	253,268.59	846,090.39	60,091.77	253,666.04

AGENDA ITEM 5 – c – 1

ECONOMIC DEVELOPMENT / COMMUNITY PLANNING PROGRAM

Caroline Smith & Howard Williams

Technical Assistance

ARPC staff continues to assist regional partners with economic development planning, intergovernmental coordination, economic recovery, grant writing, and other tasks.

FL Dept. of Economic Opportunity (DEO) Grant Applications

DEO is now accepting applications for the Community Planning Technical Assistance (CPTA) and Competitive Florida Partnership Grants. For application assistance from ARPC staff, please contact Caroline Smith, ARPC Economic Development Manager, at csmith@arpc.org.



- *Competitive Florida Partnership Grant:* Funding is available to create an economic development strategy through innovative planning and public engagement. **Application deadline: Monday, June 26, 2023.**
- *CPTA Grant:* Funding is available to help communities address various planning initiatives, such as economic development, resiliency strategies and critical local planning issues. Additionally, the program promotes innovative planning solutions to protect Florida's natural resources. **Application deadline: Friday, June 16, 2023.**

FL DEO Competitive Florida Partnership Grant, FY 2022-2023

ARPC staff is supporting the City of Gretna with their Competitive Florida Partnership Grant, which will result in a new Economic Development Plan for the City. Project activities will continue through June 2023.

FL DEO Community Planning Technical Assistance (CPTA) Grant – Regional Broadband Planning

ARPC staff continues to work on the regional broadband planning project. ARPC staff recently held one meeting and released a survey. Project activities will continue through June 2023.

Partnership with University of Florida (UF) and The Data Center

ARPC, UF Shimberg Center, and The Data Center received a joint grant award from the National Academies of Sciences, Engineering, and Medicine (NAS)'s Gulf Research Program to conduct a study on how to better incorporate data in disaster recovery plans to produce more equitable outcomes. The project is focused on disaster recovery experiences in Calhoun and Liberty counties. Project activities are underway.



AGENDA ITEM 5 – c – 2

EMERGENCY PLANNING PROGRAM

Christian Levings – Denise Imbler – Elizabeth Todak

Regional Hazardous Materials Program

The ARPC staffs the Apalachee Local Emergency Planning Committee (LEPC), which is responsible for implementing the federal Emergency Planning and the Community Right-To-Know Act (EPCRA) for the ARPC Region. The four primary activities of the Apalachee LEPC are hazardous materials planning, training, emergency exercises, and public outreach.



Quarterly Meetings

ARPC staff held the most recent meeting of the Apalachee LEPC on March 22nd, 2023. During the meeting, the LEPC membership discussed the activities that occurred during the previous quarter, as well as future training and exercise opportunities. The next LEPC meeting will be in June 2023. The location has yet to be determined.

Hazardous Materials Training

The following trainings were held in coordination with the Apalachee LEPC since the last ARPC Board meeting:

Table 1: Apalachee LEPC-Sponsored Training Dates

Date	Course	Number of Students
4/5/2023	8-Hr HazMat Technician Refresher	7
4/27/23-4/28/23	(2) HazMat IQ Courses	50

Table 2: Upcoming Apalachee LEPC-Sponsored Training Dates

Date	Course
8/16/23-8/18/23	(4) 8-Hr HazMat Technician Refresher

SERC Meetings

ARPC staff attended this quarter's State Emergency Response Commission meeting and took part in the Training Task Force, Chairman/Coordinator, and SERC meetings over the course of two days in Orlando. The main topic of discussion revolved around the hazards created by EV batteries and their disposal, particularly when they have come in contact with saltwater as they did during Hurricane Ian.

District Response Procedures

As part of the *Hazardous Materials Emergency Preparedness (HMEP) Grant*, ARPC staff is developing district response procedures (SOPs) for incidents involving the transportation of flammable liquids, chlorine, and anhydrous ammonia to include in-county comprehensive emergency management plans (CEMP) and district response plan. They will be added to the *2023 LEPC Regional Hazardous Material Response Plan* and provide first responders details as to the most shipped hazardous materials through the Region. Staff has so far met with Jackson and Wakulla County Emergency Management agencies to update their plans.

Hazardous Materials Exercises:

ARPC staff has been in contact with local partners to discuss the development of a hazmat exercise for Spring of 2024. Exercise specifics are still pending, but the exercise will likely include a functional component.

Big Bend Healthcare Coalition (BBHCC)

ARPC staffs the Big Bend Healthcare Coalition (BBHCC), which held its most recent general membership meeting on March 7th, 2023. During the meeting, the National Weather Service in Tallahassee provided an outlook for the Spring and an early glimpse at the 2023 Atlantic Hurricane Season. The Florida Department of Law Enforcement (FDLE) presented to members on resources and services offered for the healthcare sector. The next meeting will be June 6th, 2023.



The BBHCC has been actively engaged in creating several specialty annexes for reference use by its partners and members throughout the region. These include Radiation Surge, Pediatric Surge, and Chemical Surge Annexes. The Radiation Surge and Pediatric Surge Annexes will both be exercised in a tabletop format in May, and the Chemical Surge Annex will be exercised sometime in FY23-24.

The BBHCC participated in the 2023 Full-Scale Tallahassee International Airport crash exercise and engaged with healthcare leaders to discuss patient tracking and treatment for mass casualty incidents (MCIs) such as those simulated by the TLH Airport exercise. Recently, the BBHCC has been approached with a possible patient tracking solution, and is acting quickly to utilize extra funding provided this year to get that project implemented throughout the region.

Training and Exercises

BBHCC staff is actively working with Local, State, and Private partners to bring Stop-The-Bleed training back to our region based on requests from partners and members. The BBHCC is also exploring more comprehensive cybersecurity training and resources for the healthcare sector. In May 2023, a Training Needs survey will be sent out to all of the partners and members of the BBHCC to inform training for the coming fiscal year.

Wakulla County Disaster Risk Analysis Plan

The ARPC assisted Wakulla County to secure a grant to develop a *Disaster Risk Analysis Plan*. The plan will provide a vulnerability assessment that considers future impacts of freshwater flooding and sea level rise and includes an outreach component to inform the public of the potential impacts. The project began in May 2022 and should take approximately eighteen months to complete.

AGENDA ITEM 5 – c – 3

REVOLVING LOAN FUND (RLF) REPORT

Legacy, CARES Act & REVIVE! RLFs

Rick McCraw

General RLF Program Updates

Revolving Loan Fund (RLF) Overview

The ARPC RLF Program consists of three revolving loan funds: Legacy, CARES Act and REVIVE! and as of March 31st is servicing thirty-five loans. The main priorities for ARPC staff regarding RLF support and administration are to service the existing loans, provide borrowers with technical assistance when needed, and seek qualified applicants for new loans through marketing. The three RLF programs are briefly described below.

Legacy RLF

The Legacy RLF program launched in 1985 with an initial Economic Development Administration (EDA) award of \$1 million and an ARPC match with Community Development Block Grant (CDBG) funds of \$335,000. Over the past 37 years, the ARPC has transformed the original sum of money into over \$5 million dollars in loans to small businesses within the rural communities of the Apalachee Region.

Summary Status

As of March 31, 2023, there are fifteen active Legacy RLF loans. Eleven borrowers (73%), have signed up for ACH loan payments.

A total of \$899,749.54 is currently loaned and \$477,312.67 remains outstanding. The amount available for lending is \$144,187.33.

At the March 9, 2023, Executive Committee meeting, the committee authorized the ARPC Executive Director to take actions needed to close loans that were delinquent or in default, and recover funds, including assets offered as loan collateral, to reduce ARPC RLF loan losses. The Legacy RLF has four loans that are either delinquent (90 days or more without a loan payment) or in default (foreclosure/repossession), with a total outstanding balance of \$143,256.12. These loans are briefly described below. ARPC staff and the ARPC attorney are working with the delinquent borrowers to help them become current and to secure any funding from the borrowers in default from available collateral or other sources to reduce potential losses to the ARPC.

Delinquent Loans:

- Angelcare With A Vision (Tammy Ceasor). The borrower was approved for a \$122,000 loan in May 2019 for an assisted living facility in Gadsden County. The outstanding principal loan balance is \$101,036.86. The borrower missed five \$1,200 monthly loan payments between September 2022 and January 2023, for a total of \$6,000. But is back on schedule with regular monthly loan payments starting in February. The borrower has agreed to make additional minimal monthly payments of \$500 until the missed payment balance is paid off.

- Busy Bee Daycare (Tan Smiley). The borrower was approved for a \$25,249.54 loan in August 2015 for a daycare facility in Franklin County. The outstanding principal loan balance is \$10,160.95. The borrower's business was destroyed during Hurricane Michael; they had no property insurance. Up until January 2023, they had been making \$75.00 to \$100 monthly payments for a business that no longer exists, which were applied against the loan principal. ARPC staff are working with the borrower to resume the monthly principal payments.

Default Loans:

- Deep South Solutions (Billy Traylor). The borrower was approved for a \$50,000 loan in April 2014 for a tower installation/maintenance business in Gulf County. The outstanding loan balance is \$27,431.56. The borrower passed away in November 2022. At that time, Deep South Solutions was no longer in business, but Mr. Traylor continued with the monthly payments. The ARPC attorney is handling the foreclosure. At this point there does not appear to be any financial assets available to the ARPC to help reduce the outstanding loan balance.
- Sloan Family Grain Works (Tim Sloan). The borrower was approved for a \$9,500 loan in April 2018 to purchase equipment to convert the leftover malted grain from craft breweries into craft sodas and teas for sale at outdoor markets in the region. The outstanding loan balance is \$4,626.75. The borrower has not responded to repeated requests from the ARPC staff or the ARPC attorney to make the missing payments or to discuss a revised payment schedule. The ARPC attorney is handling the foreclosure.

CARES Act RLF

The *Coronavirus Aid, Relief, and Economic Security (CARES) Act* RLF provides small business owners within the Apalachee Region with gap financing to help them recover from the impacts of the COVID pandemic.

Summary Status

As of March 31, 2023, there are eleven active CARES Act RLF loans. Seven of the eleven borrowers (64%) have signed up for ACH loan payments.

A total of \$528,200 is currently loaned and \$473,007.91 remains outstanding. The amount available for lending is \$128,492.09.

The outstanding balance is \$72,744.31 from four loans that are in default. These loans are briefly described below. ARPC staff and the ARPC attorney are working to secure any funding from the borrowers from available collateral or other sources to reduce potential losses to the ARPC.

- Dansby Trucking, LLC (Jeremy and Kimberly Dansby). The borrowers were approved for a \$25,000 loan in May 2021 for the purchase of a semi-truck. The outstanding loan balance is \$21,334.42. Despite repeated requests from the ARPC staff or the ARPC attorney to make the missing payments or to discuss a revised payment schedule, no loan payments have been made since August 2022. The loan was turned over to the ARPC attorney to handle as a foreclosure/repossession. On May 2nd the ARPC attorney was able to reach the borrower at his new company, K&D Logistics Unlimited. The borrower said he would send a check to the attorney's office by the end of the week (May 5th). Our attorney advised the borrower that if the payment was not received by Monday May 8th our only option would be repossession.

- Rutabaga Café & Soiree Catering, LLC – Loans 1 and 2 (Billy Austin & Robert Gibson). The borrowers were approved for a \$25,000 loan in May 2021 and a 90-day loan of \$3,500 in March 2022. Both loans were provided as working capital and to complete the expansion of the Rutabaga operations. The combined outstanding loan balance for the two loans is \$27,409.89. No loan payments have been made since August 2022. Mr. Austin died in September 2022. The loan was turned over to the ARPC attorney to handle as a foreclosure. The ARPC may be able to secure a small building that was part of the restaurant as well as some restaurant equipment. The value of the property and equipment has not been determined.
- Chef Shac, LLC (Shacafrica Simmons). The borrower was approved for a \$24,000 loan for the purchase of a cargo van for catering events and working capital. The loan has an outstanding balance of \$24,000. Despite repeated requests from the ARPC staff or the ARPC attorney to make the missing payments or to discuss a revised payment schedule, no loan payments have been made since May 2022. The loan was turned over to the ARPC attorney to handle as a foreclosure/repossession.

Hurricane Michael/REVIVE! RLF

The *Hurricane Michael/Regional Economies Vested in Vital Enterprises (REVIVE!)* program is a \$1 million RLF to help establish new businesses and create employment opportunities or expand existing businesses and save existing jobs within Leon County/Tallahassee. The program is funded with \$800,000 from the EDA and a \$200,000 match from Leon County.

Summary Status

As of March 31, 2023, there are nine active Hurricane Michael/REVIVE RLF loans. All nine borrowers have signed up for ACH loan payments.

A total of \$480,000 is currently loaned and \$441,404.97 remains outstanding. The amount available for lending is \$574,995.03.

The outstanding balance is \$105,000 from two delinquent loans. These loans are briefly described below. ARPC staff are working with the two borrowers to make missed payments from 2022, which will make their loans current.

- WCRx Pharmacy (Dr. Emanuel Inwang). The borrower was approved for a \$100,000.00 loan in April 2021 to provide working capital to help with the expansion of his pharmacy in Tallahassee. The outstanding principal loan balance is \$90,130.01. The borrower missed two \$1,100 monthly loan payments in September and October 2022, for a total of \$2,200. No other loan payments are outstanding. Because the missed payments are more than 90 days in arrears, the loan is considered delinquent. ARPC staff is working with the borrower to make the missing payments by June 1st.
- Crowning Glory Loan 1. The borrower was approved for a \$25,000.00 loan in June 2021. The loan funds were used to purchase a commercial sewing machine for embroidering hats, shirts, jackets, and other items with personalized designs/logos. The outstanding principal loan balance is \$17,357.65. The borrower missed a \$225.00 loan payment in September 2022; no other loan payments are outstanding. Because the missed payment is more than 90 days in arrears, the loan is considered delinquent. ARPC staff is working with the borrower to make the missing payments by June 1st.

RLF Servicing Software from Grants Management Systems, Inc.

The ARPC Board approved a new loan servicing software system in August 2022 to streamline the RLF loan application, processing, and monitoring procedures. The full implementation of the software has been delayed due to changes in RLF staff, the need to train new staff on the updated financial reporting and portal system used by EDA, and submitting financial reports through 3/31/23 to EDA and receiving their approval. A critical component of the implementation is to ensure the EDA and ARPC balances for each RLF are the same at the time the individual loans are loaded into the system.

The implementation was also delayed while staff reviewed and developed proposed changes to the RLF application and review procedures, which were approved by the ARPC Executive Committee on March 9, 2023. In addition, EDA has directed staff to update the CARES and Hurricane Michael/REVIVE! RLF plans, which need to include the application and review procedures approved by the Executive Committee. The new application and review procedures are described in Section II.c., starting on Page B-5.

Staff anticipate beginning implementation of the new software program in June or July 2023, with acceptance of new applications starting around the same time.

I. Executive Committee Review and Approvals

a. De-federalization of the Legacy RLF Program

In January 2021, the ARPC was invited by the EDA to request release of the EDA's federal interest in the Legacy RLF because: (1) more than seven years has passed since the final EDA disbursement of Legacy award funds to the ARPC; (2) the ARPC has complied with the terms and conditions of the RLF award; and (3) the ARPC plans to use the interest funds to continue operating the Legacy RLF.

At the March 9, 2023, Executive Committee meeting, the committee authorized the following actions listed below. The documents were submitted to EDA on the same day.

- Authorized the ARPC Chair to sign the Defederalization Resolution.
- Authorized the ARPC Executive Director to sign the Certification Document.
- Authorized the ARPC Executive Director to Sign and Submit the Defederalization Request.
- Authorized the ARPC Executive Director to make changes to the submitted as requested by Economic Development Administration Staff.

On May 2nd, EDA staff advised that, based on EDA's approval of the 3/31/23 Legacy Semi-Annual Report, they anticipate releasing the defederalization agreement to the ARPC by the end of May. Upon execution of the de-federalization agreement with EDA, the administrative burden on the ARPC will be reduced, including no longer having to provide semi and annual RLF reports to EDA or update the Legacy RLF Plan, and the ARPC will be enjoy a broader use of the funds provided one or more of the activities carry out the economic development purposes of the Public Works and Economic Development Act (PWEDA).

b. Establishment of the ARPC RLF Advisory Committee

At the March 9, 2023, Executive Committee meeting, the committee authorized the ARPC Executive Director to establish and appoint members to the ARPC RLF Advisory Committee. Members of the advisory committee will include those with experience in banking/commercial lending, accounting/finance, and successfully running a small business. The role of the advisory committee is to apply their business experience and conduct an independent review of RLF loan applications before they are presented to the either the ARPC Executive Committee or Board for approval. The advisory committee currently has two members with extensive small business development and commercial lending experience: Christina Lynch, Founder and CEO of Trydent Consulting; and Joshua DeShae, Vice-President Commercial Loan Officer at MidSouth Bank. Staff are also looking for one to two additional candidates with similar experience from other counties in the ARPC region to help give the committee a region-wide small business perspective. An orientation meeting for the advisory committee members is tentatively proposed for June 2023.

c. Proposed Changes to RLF Loan Application and Review Procedures

Listed below are the changes to the RLF loan application and review procedures approved by the ARPC Executive Committee on March 9th. These changes will be included in the updated loan application materials and the CARES and Hurricane Michael/REVIVE! RLF plans that are being revised.

- All applicants will be encouraged to have their business plan reviewed by either the FAMU Small Business Development Center (SBDC) or the University of West Florida SBDC in Panama City (for businesses in Calhoun, Franklin, Gulf, and Jackson counties). Applicants who have been in operation for less than 5 years will be required to have their business plans reviewed by the appropriate SBDC.
- Following the review by the SBDC and an initial review for loan completeness by ARPC staff, the application and supporting materials will be forwarded to the RLF Advisory Committee for a deeper look at the business plan and projections against the goals of the respective Revolving Loan Fund plan. This would be another opportunity to provide the applicants with recommendations from small business owners/operators, lenders, and financial advisors.
- The collateral value of assets that depreciate (e.g., motor vehicles, equipment, and machinery, etc.) is limited to no more than 60 percent of the loan amount, even less depending on the loan amount. The value of the collateral will be reviewed periodically to ensure the ARPC loan funds are protected to the extent possible.
- The collateral value of homestead properties is limited to no more than 40 percent of the loan amount, provided sufficient value exists to cover the 40 percent. In addition, the ARPC will accept no greater than a second position on a mortgage. Unless approved by the Executive Director, a current appraisal no older than 60 days will be required.
- RLF borrowers are required to provide a life insurance policy naming the ARPC as the policy beneficiary in the amount of the loan balance. If the borrower does not provide an updated policy annually, the ARPC is authorized to annually purchase an adjusted Key Man life insurance policy on the key borrowers to ensure

sufficient funds to cover the loan balance in the event of the death of a key borrower. The borrowers would be billed annually by the ARPC for the cost of the insurance. This will put the responsibility to ensure the required life insurance coverage on ARPC staff but still have the borrower cover the cost.

- As part of their management and oversight responsibilities, ARPC staff will regularly query borrowers to ensure applicants are meeting their monthly, quarterly, and annual reporting requirements listed in their respective loan agreements and other supporting documents,
- Other loan application and review procedures presented to the Executive Committee included:
 - Strengthening the personal loan guaranty language in the loan's promissory note. This will be difficult to enforce unless the borrower is willing to put assets that could be used to cover any loan losses, such as a bank account, under the assets placed under full or joint control of the ARPC. Staff will continue to evaluate this option and present it to the Executive Committee if it becomes a viable option.
 - Consider joining a credit reporting bureau as an incentive for borrowers to make their loan payments. The ARPC does not currently have enough loan activity to make this a viable and cost-effective option. Staff will continue to evaluate this option and present it to the Executive Committee if it becomes a viable option.
- Finally, the Executive Committee authorized the Executive Director to make the above changes to the RLF loan application and review procedures and to make future changes to the RLF loan application and review procedures provided the changes are presented to the Executive Committee for review/approval at their next regularly scheduled meeting.



AGENDA ITEM 5 – c – 4

TRANSPORTATION PLANNING PROGRAM

Kwentin Eastberg – Pat Maurer – Ben Chandler

Transportation Disadvantaged (TD) Program

ARPC staff is preparing for the fourth quarter meeting for FY 2022-2023. Fourth quarter meetings of the TD Local Coordinating Boards included reviewing and approving the completed *Transportation Disadvantaged Service Plan* and approving the FY 23-24 Rate Model, in addition to a review of each county’s quarterly reports. Meetings are open to the public and meeting notices are published in each local county newspaper, as well as on the ARPC website. A meeting calendar for the remainder of Fiscal Year 2022-2023 is provided below, in Table 1.

Table 1: Transportation Disadvantaged Coordinating Boards: 2022 - 2023 Meeting Calendar

<i>COUNTY</i>	<i>JUNE 2023</i>
Calhoun 1:00 PM CT	13 Tuesday
Franklin 10:00 AM ET	21 Wednesday
Gadsden 2:00 PM ET	15 Thursday
Gulf 12:00 PM ET	21 Wednesday
Jackson 10:00 AM CT	13 Tuesday
Jefferson 10:00 AM ET	15 Thursday
Leon 2:00 PM ET	14 Wednesday
Liberty 3:30 PM ET	13 Tuesday
Wakulla 10:00 AM ET	14 Wednesday

TD Planning Grant Allocation for Fiscal Year 2023-2024:

The ARPC will again be continuing their role of the Designated Official Planning Agency for Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Leon, Liberty, and Wakulla counties. The Commission for the Transportation Disadvantaged (CTD) has issued the Planning Grant Funding Allocation for the period of July 1, 2023, to June 30, 2024. The annual TD Planning Grant funds by county are as follows:

County	Amount
Calhoun	\$21,357
Franklin	\$21,321
Gadsden	\$22,026
Gulf	\$21,387
Jackson	\$22,111
Jefferson	\$21,369
Leon	\$27,462
Liberty	\$21,228
Wakulla	\$21,782
Total	\$200,043

The proposed ARPC Resolution 23-02 included on the following page is required by the Commission for the Transportation Disadvantaged and will authorize the ARPC Executive Director to execute the FY 23-24 TD Planning Grant Agreements for the counties listed above.

ACTION NEEDED

Motion to approve ARPC Resolution 23-02.



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

ARPC RESOLUTION No. 23-02

A RESOLUTION of the Apalachee Regional Planning Council (hereafter referred to as the “BOARD”) hereby authorizes the filing and execution of a Transportation Disadvantaged Planning Grant Agreement with the Florida Commission for the Transportation Disadvantaged.

WHEREAS, the BOARD is eligible to receive a Transportation Disadvantaged Planning Grant and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

1. The BOARD has the authority to enter into this grant agreement.
2. The BOARD authorizes Chris Rietow, Executive Director, to execute the grant agreement, amendments, warranties, certifications, and any other documents which may be required in connection with the agreement on behalf of the Board acting as the Designated Official Planning Agency for Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Leon, Liberty, and Wakulla Counties with the Florida Commission for the Transportation Disadvantaged.
3. The BOARD’S Registered Agent in Florida is Chris Rietow, Executive Director. The Registered Agent’s address: 2507 Callaway Road, Suite 100, Tallahassee, Florida 32303.

DULY PASSED AND ADOPTED THIS 25th DAY OF MAY 2023

BY THE: APALACHEE REGIONAL PLANNING COUNCIL

Ricky Jones
ARPC Chair

ATTEST:

Chris Rietow
Executive Director

Regional Commuter Assistance Program

RideOn Commuter Services is the Regional Commuter Assistance Program for the Florida Department of Transportation (FDOT) District 3 (D3). The program’s mission is to improve mobility in ways that benefit the economy and the environment. Follow *RideOn* activities and events on Facebook at: <https://www.facebook.com/RideOnTogether> or visit: www.RideOnTogether.org .

CareerSource Capital Region

ARPC staff met with Kevin Harrington on April 14, and provided him with an overview of RideOn’s services. Mr. Harrington invited ARPC to give a presentation at their staff meeting on April 26. RideOn was also offered a seat on CareerSource’s Partners Council, which next meets in June.

Legislative Day at the Capitol

RideOn exhibited at the information fair held March 16 at the State Capitol. Attendees from across Florida stopped by to ask about similar programs in their regions. The exhibit also had a visit from Gabe Matthews, FDOT Central Office.



Working Well Board of Directors

ARPC staff was invited to join the Working Well Board of Directors. Staff attended the Board’s annual retreat on March 23. RideOn was pleased to be a Bronze-level sponsor, as well as an exhibitor, at Working Well’s Annual CEO Meeting on April 18.



Springtime Tallahassee

On April 1, RideOn took part in one of the region’s largest celebrations, Springtime Tallahassee. Close to 200 residents visited our exhibit and received program information and incentive items.



Florida Commuter Choice Summit

ARPC staff traveled to St. Petersburg, FL April 4-7, for this gathering of transportation professionals from the southeastern US. Staff presented a conference session detailing RideOn's award-winning *Cycle the Arts* campaign.



City Hall "Take Your Child to Work Day"

RideOn partnered with City of Tallahassee, CRTPA, and the Community Traffic Safety Team to present free bicycle helmets and safety information to City employees and their children.



Leon Works Expo

This annual event was attended by over 500 students and job-seekers from across the region. ARPC staff provided incentive items and program information to attendees, as well as networking with the employers there recruiting.



Wakulla Family Fun Day

ARPC staff attended the Crawfordville event held April 22. An estimated 75 people visited the booth, and 5 adults and 40 children were fitted with free bike helmets.



Additional Program Area Information

ARPC staff continue to serve on the Capital Region Transportation Planning Agency (CRTPA)'s *Technical Advisory Committee*, representing the ARPC and RideOn, respectively. Staff is also an active member of the Leon County Community Traffic Safety Team and the *Transportation & Land Use Committee* of Sustainable Tallahassee.

Regional Rural Transportation Plan (RRTP)

The development of the Regional Rural Transportation Plan (RRTP) is underway. Many rural communities in the Florida Department of Transportation (FDOT) District 3 area need transportation investments to handle growing populations and economic activities. Others need

assistance to maintain their existing transportation system to properly serve a spread-out community and ensure connectivity.

The primary purpose of this effort is to develop a Regional Rural Transportation Plan (RRTP), that aligns with the Florida Transportation Plan (FTP), serving the five rural non-MPO counties in the Apalachee Region. The culmination of the project will be the final component to provide complete long-range transportation planning coverage for all 16 counties in District 3.

The RRTP will address goals from the FTP, while considering connectivity in the context of current and future land use, as well as the unique needs of urban and rural areas. Connectivity, including multi-modal linkages that support passenger and freight movement, will ensure a transportation system which is more cost-effective and better able to address natural and manmade disasters.

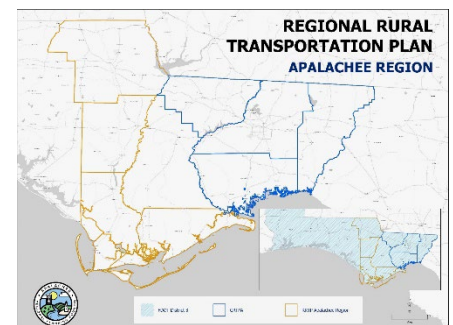
As an extension of staff to FDOT District 3, ARPC has been requested to produce a RRTP for the five counties in the eastern portion of the region where services are not provided by the Capital Region Transportation Planning Agency (CRTPA). The geographic extent of the RRTP include the entirety of the following counties:

- ❖ Calhoun County
- ❖ Franklin County
- ❖ Gulf County
- ❖ Jackson County
- ❖ Liberty County

The plan shall use a similar format to the Long-Range Transportation Plans (LRTP) produced for established Transportation Planning Organizations (TPOs) and include a Needs Plan List and corresponding map that identifies all proposed improvements and meets the goals of the FTP. The RRTP will cover a 20-year planning horizon that identifies the needs of the study area and prioritizes projects, both short and long-range, for consideration in the Statewide Transportation Improvement Program (STIP). The plan will be consistent, as practicable, with future land use elements and the goals, objectives, and policies of the respective approved local government comprehensive plans. The RRTP will also outline how the projects identified meet the regional vision.

The initial outreach to counties has begun. Overview presentations have been/are being scheduled with the 5 counties under the plan. The current schedule of presentations is as follows (in date order):

- Franklin County Tuesday May, 16
- Gulf County Tuesday, May 23
- Calhoun County Tuesday, June 6 (tentative)
- Liberty County Thursday, June 8
- Jackson County Tuesday, June 13



AGENDA ITEM 5 – c – 5

ENVIRONMENTAL PLANNING PROGRAM

Josh Adams - Evan Blythe

Franklin-98 (F-98) Living Shoreline Resiliency Project

Since March, The Gulf Corps team has been busy harvesting, transporting, and propagating *Sporobolus alterniflorus*. These plants will constitute the bulk of the plant matter that is used in the project. These plants will be installed ahead of the proposed low profile oyster reefs, due to changes in contracting. The plants will be planted in areas that have the lowest amount of wave energy, and should have the best chance of surviving a hurricane, for our project area. While it is not the most optimal sequence to plant ahead of the reef installation, our planters are at capacity and we cannot build-out the current nursery footprint anymore than it currently is. The to-be-planted areas could potentially serve as a marsh donor site for this project and others.

ARPC will be going back to bid for the services of a qualified marine contractor after the previously selected contractor ended negotiations. Small changes to the solicitation document are being made that place even more weight on local workforce. Due to the proximity to hurricane season and the presence of actively growing submerged aquatic vegetation, it is likely that the reef component of this project will not begin until Fall 2023.



ARPC staff (Evan Blythe & Divina Lade) present at Estuaries Day.

2022-2023 Vulnerability Assessment

ARPC Environmental and GIS staff are hard at work standardizing and making edits to the vulnerability infrastructure data. This process is as tedious as it is inglorious but necessary. The result of this exercise will achieve infrastructure assignments to specific municipalities, where as before they were lumped together as county assets. This data will then be sent to FDEP for verification and stress testing. Once that is complete, the next step is to refine the data with production ready online maps. The municipalities will have a chance to provide feedback on the finished product.

Small Quantity Hazardous Waste Generator Verification and Notification Program

It's that time of year for waste stream verification and notifications! The ARPC implements the Florida Department of Environmental Protection's Small Quantity Hazardous Waste (SQG) verification and notification program. This is a state administered Resource Conservation and Recovery Act (RCRA) program that ensures the proper handling, storage, treatment, and disposal of regulated hazardous wastes. Every year at least 20% of facilities with the potential to generate hazardous wastes are notified of their obligations under RCRA SQG rules for each county. Facilities are inspected and guidance is given on their handling of potentially hazardous wastes.

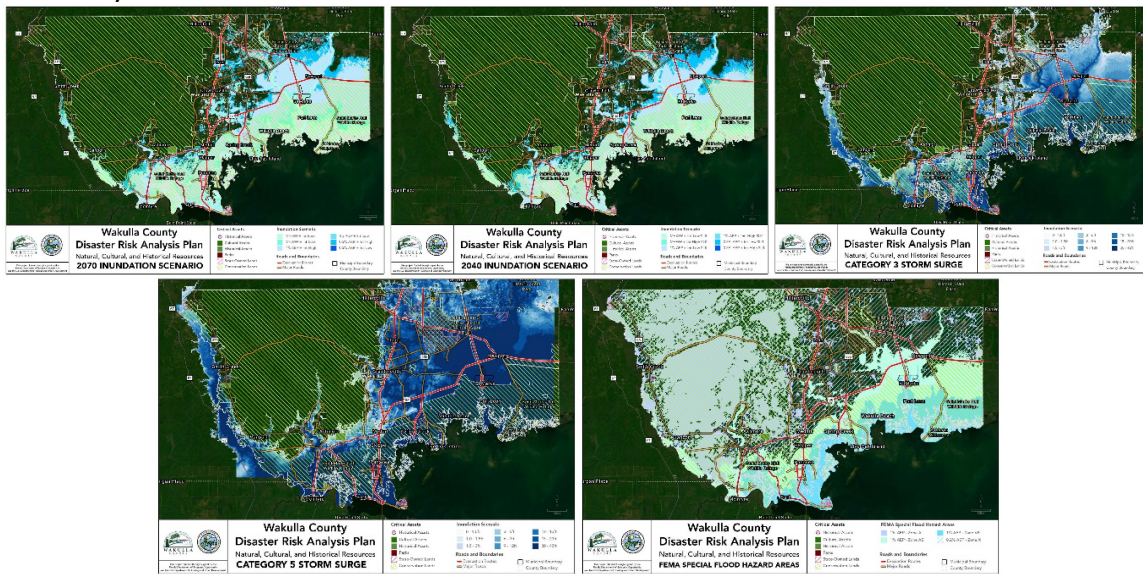
AGENDA ITEM 5 – c – 6

Geographic Information Systems (GIS) Program Divina Lade

Wakulla Disaster Risk Analysis and Adaptation Plan

The geospatial data review of critical assets in coordination with Wakulla County staff and members from the local government of Sopchoppy and St. Marks is complete. The project is now in the exposure analysis stage. Using a geoprocessing tool, the critical assets layers are processed by intersecting it with the sea level rise layers, FEMA special flood hazard areas layers (100 year and 500 year AEP), and the Category 3 and Category 5 storm surge projection layers.

Preliminary visualization of the clean and vetted data area shown below:



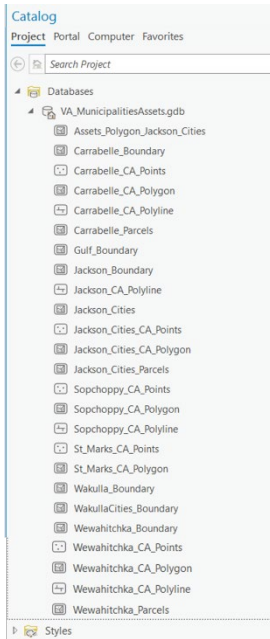
Vulnerability Assessments (VA) of Fifteen (14) Municipalities in the Apalachee Region

ARPC received funding from the Florida Department of Environmental Protection (FDEP). The grant is focused on conducting vulnerability assessments of fifteen (15) municipalities in the Apalachee Region. The VA analyses will be conducted in the cities of *Carrabelle*, *Wewahitchka*, *Alford*, *Bascom*, *Campbellton*, *Cottondale*, *Graceville*, *Grand Ridge*, *Greenwood*, *Malone*, *Sneads*, *Marianna*, *St. Marks*, and *Sopchoppy* within Franklin, Gulf, Jackson, Leon, and Wakulla Counties, Florida.

ARPC's GIS Coordinator is providing geospatial and project management support to accomplish deliverables for this undertaking for each city/ municipality. The project will end in June 2023.

Below is the status of data preparation tasks as of May 07, 2023.

- Creation of metadata for each layer is complete



- The geodatabase is comprised of different GIS Layers including critical asset layers (point, polygons, lines) for each city/town/ municipality covered in this project in the following counties:
- Jackson County - Grand Ridge, City of Marianna, Cottondale, Campbellton, Alford, Graceville, Sneads, Bascom, Greenwood, Malone
- Gulf County - Wewahitchka
- Wakulla County - St. Marks, Sopchoppy
- Franklin – Carrabelle

Next steps in the process will be exposure analysis and visualization.

CALHOUN COUNTY GIS SUPPORT

The ARPC sealed an agreement with Calhoun County to provide geospatial technical support to the County’s Planning Department. The priority GIS tasks identified by the county under this contract include development of GIS layers / digitization of the following:

- Zoning Map
- Map showing recorded and unrecorded subdivisions.

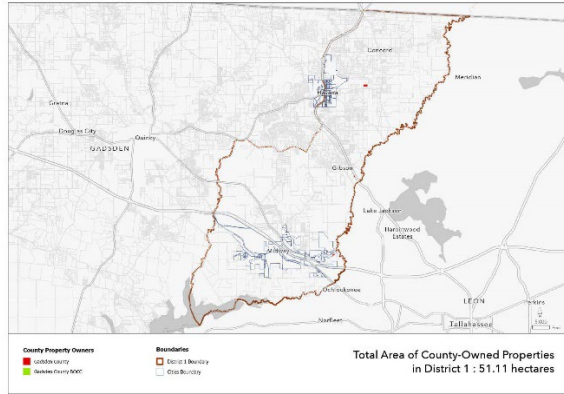
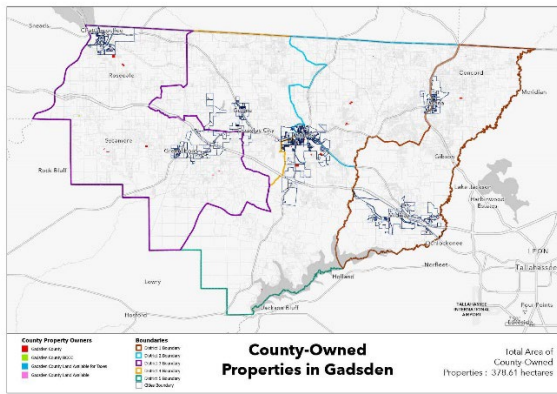
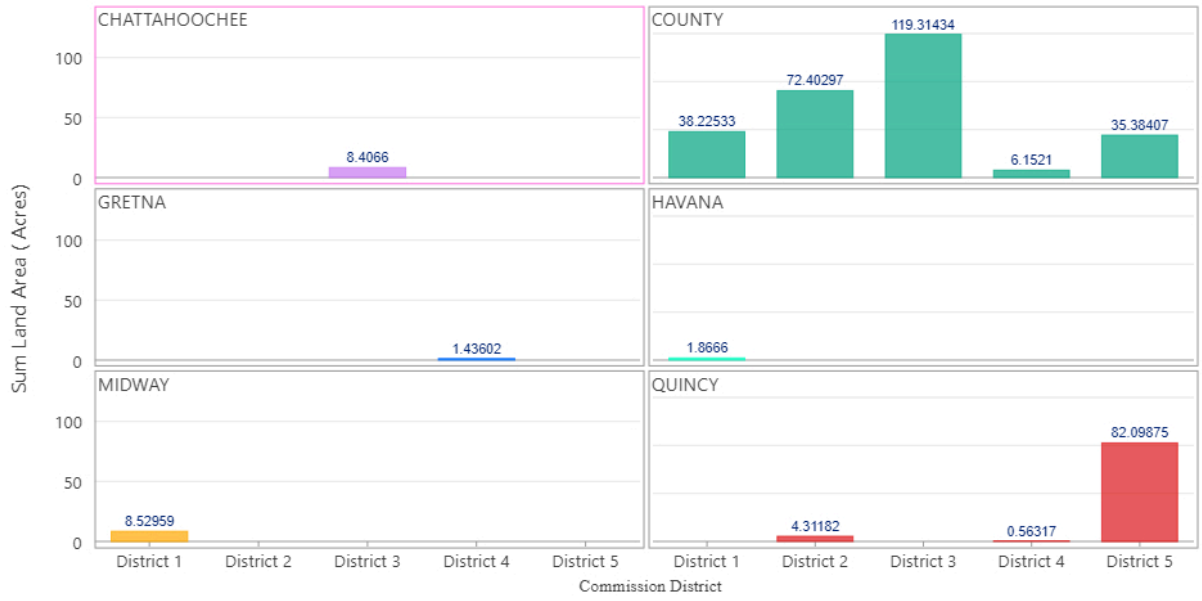
GADSDEN COUNTY GIS SUPPORT

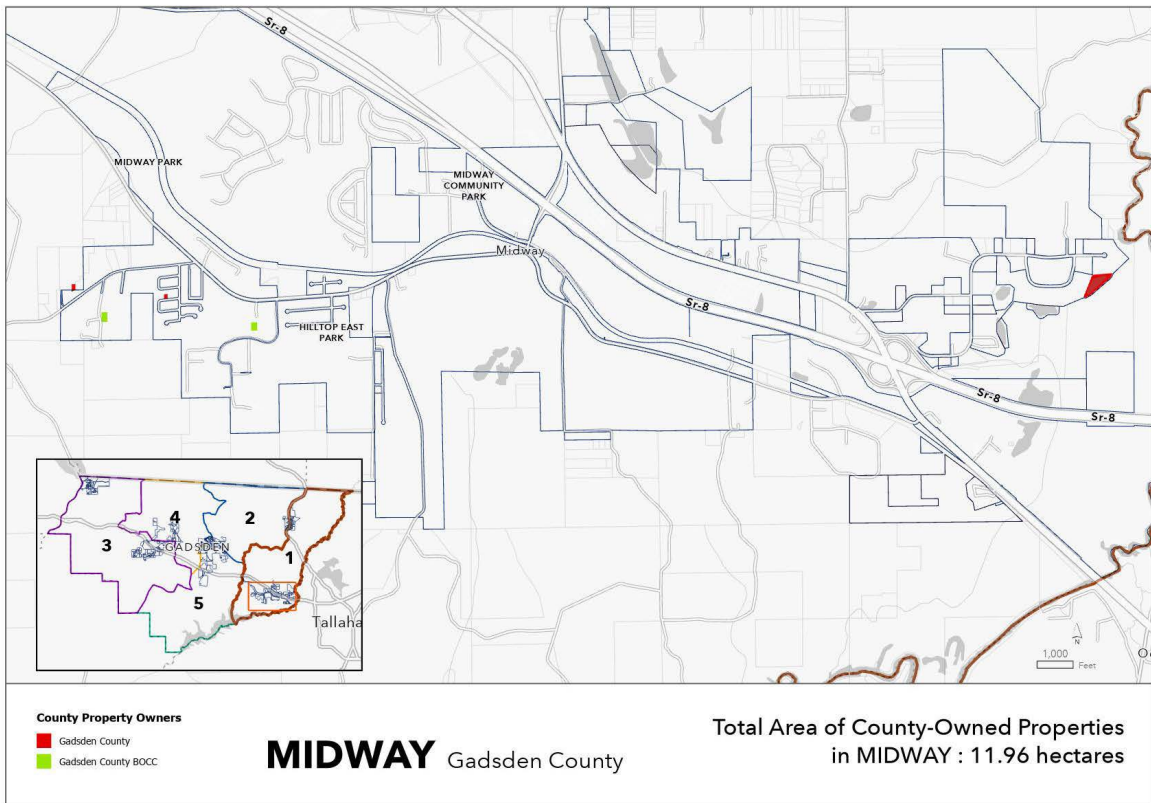
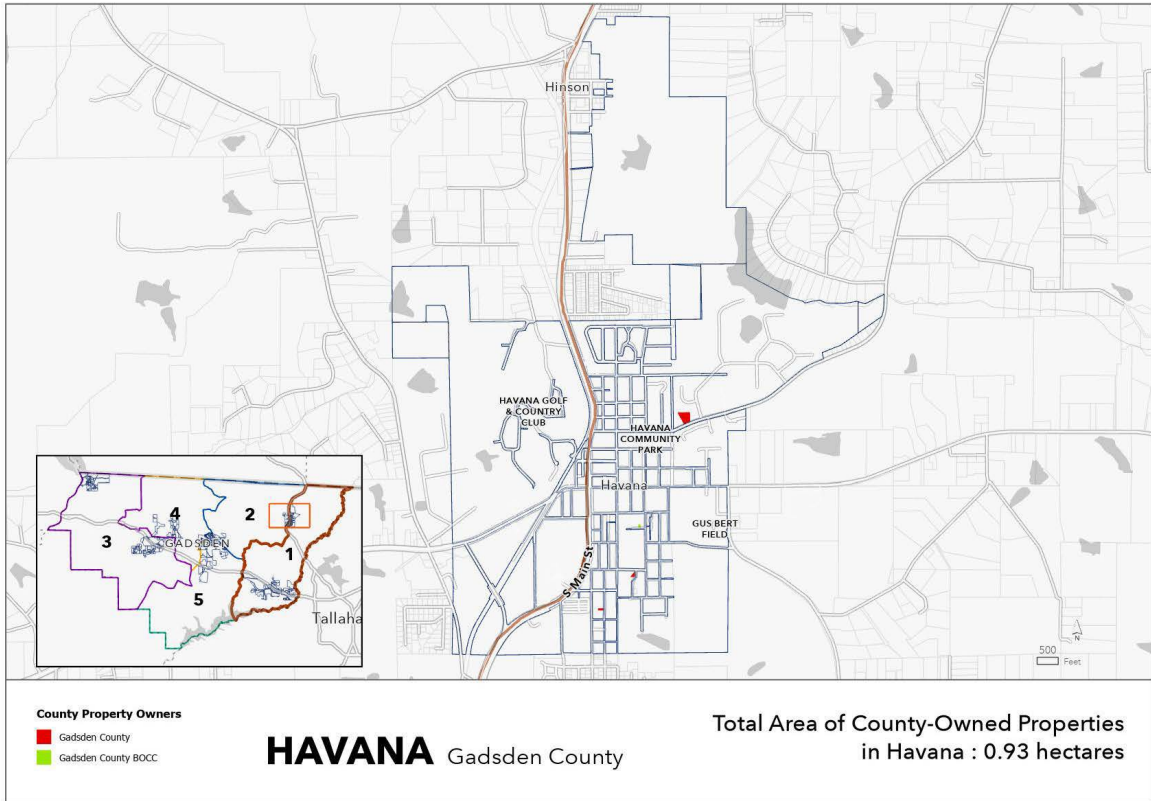
APRC staff provided geospatial support for the Gadsden County Planning Department to render the following requests:

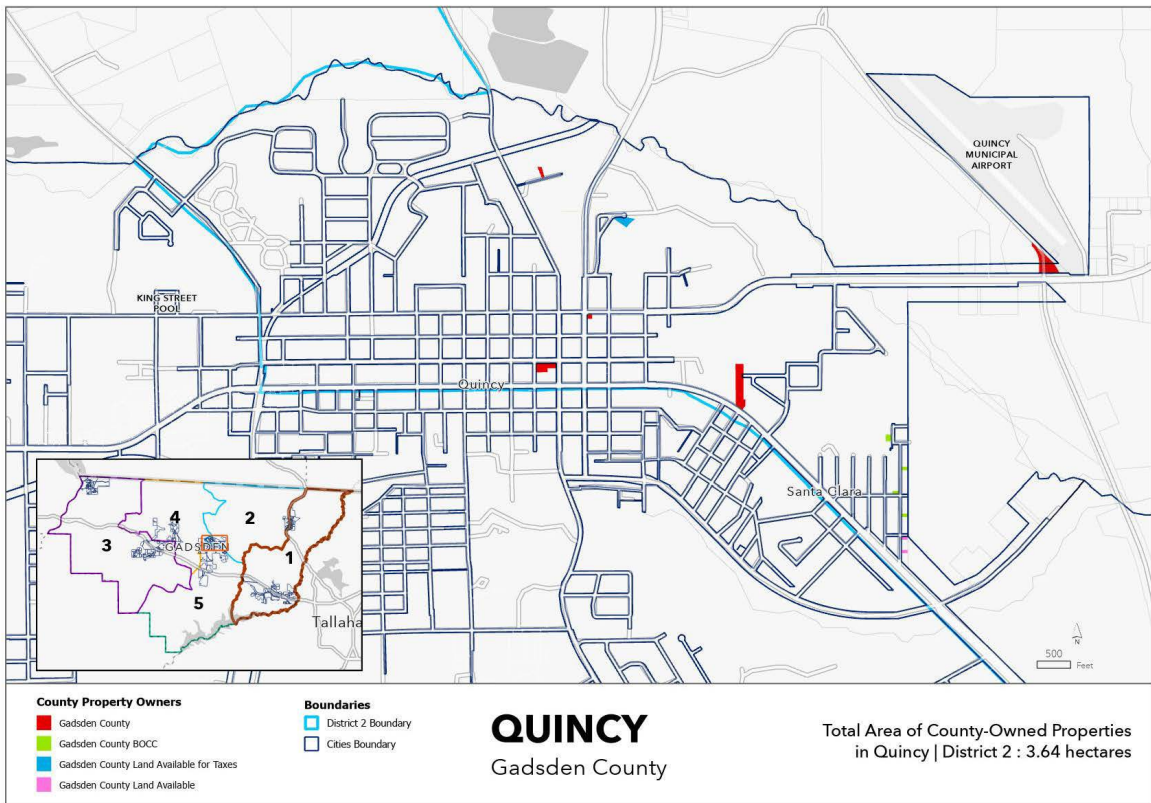
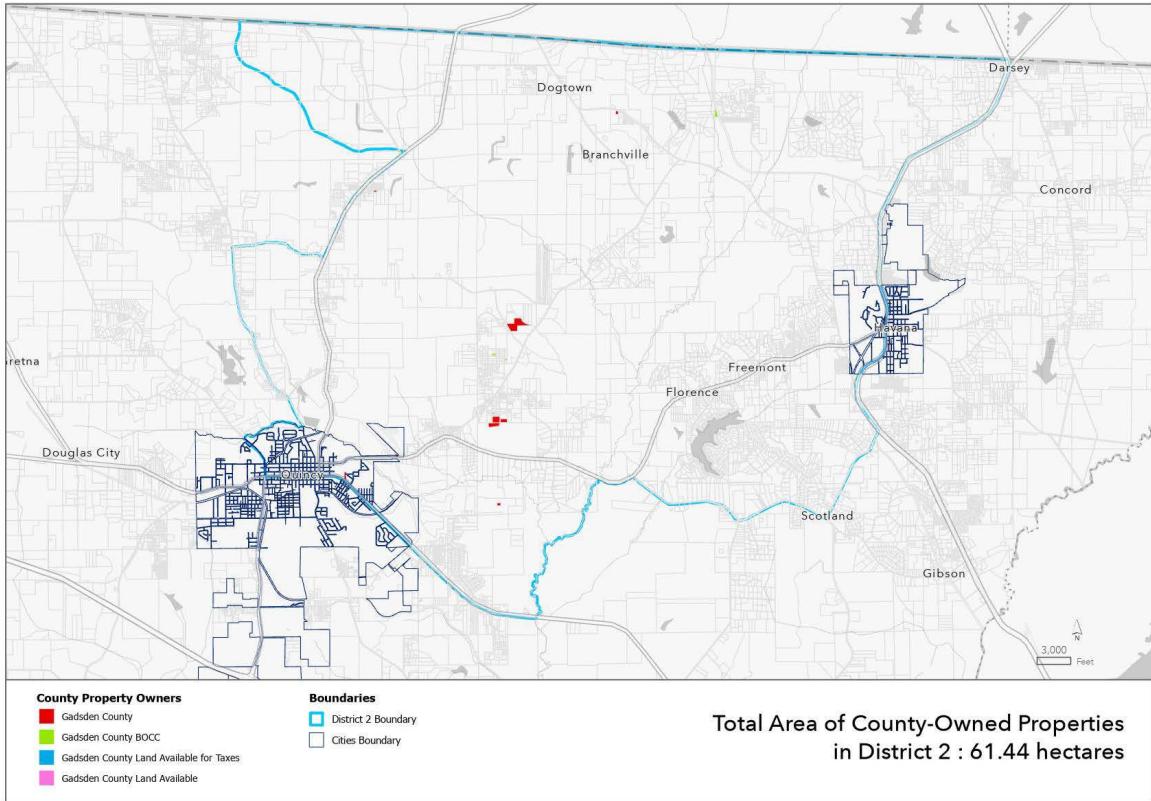
- 1) a set of maps and data of properties owned by Gadsden County that are located outside of the municipal boundaries and to have these properties then separated by County Commission district, and
- (2) a set of maps and data of properties owned by Gadsden County that are located inside the municipal boundaries and to have these properties then separated by County Commission district.

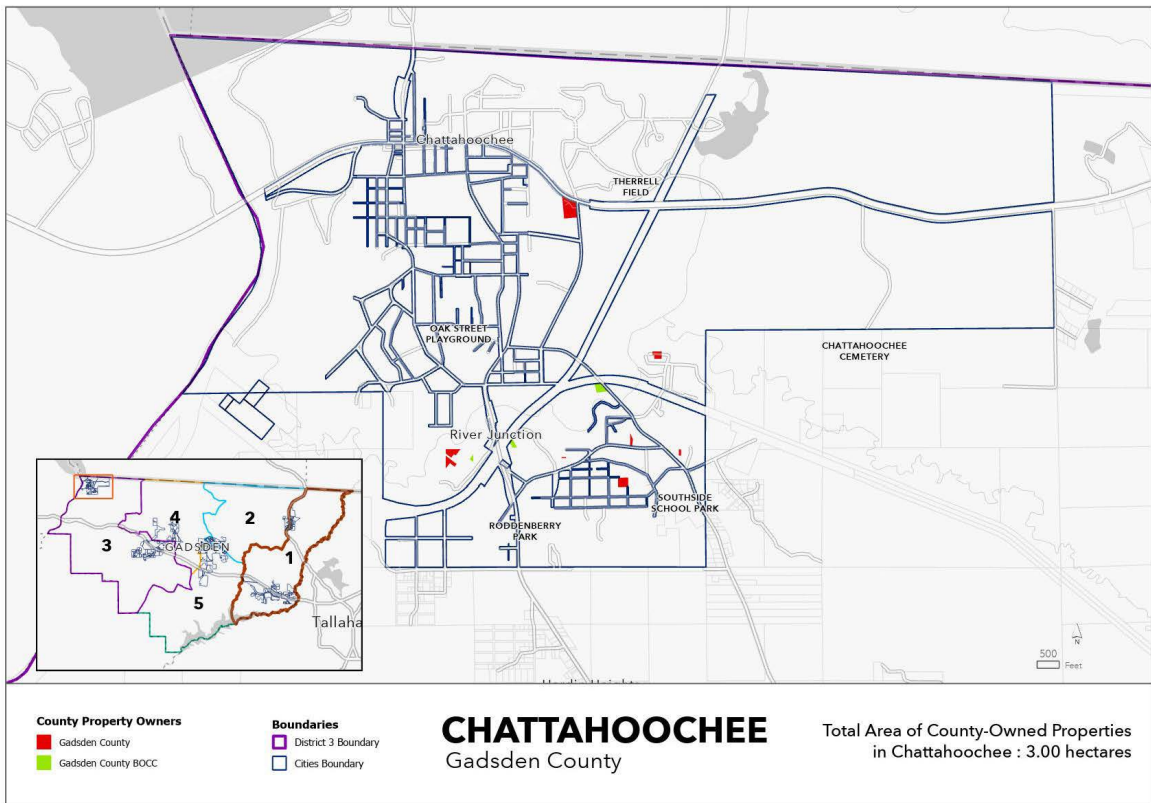
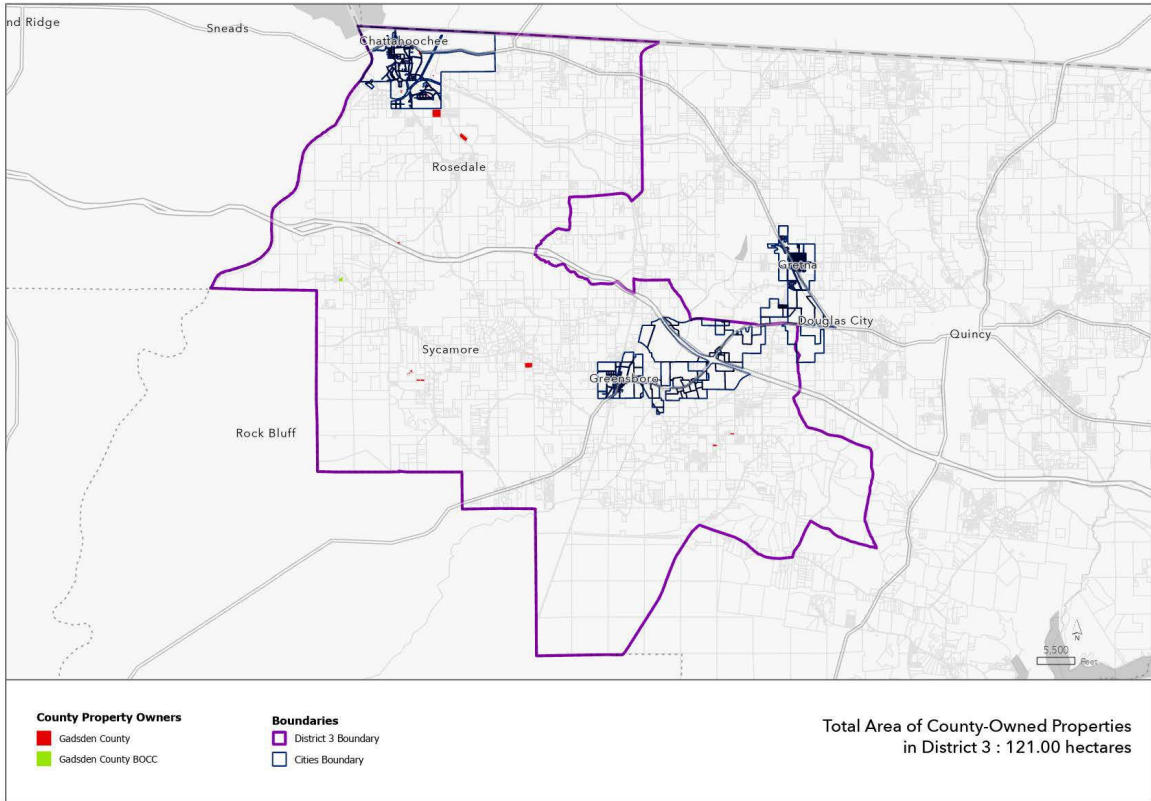
See chart and maps below.

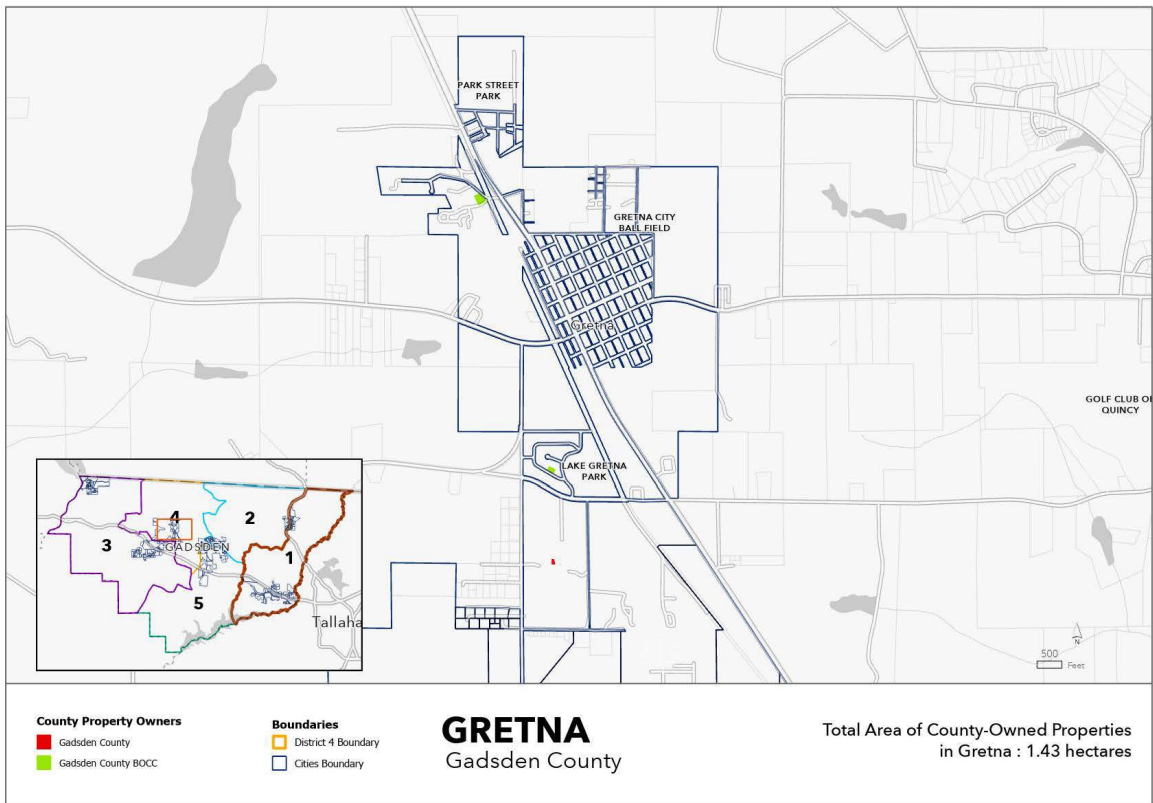
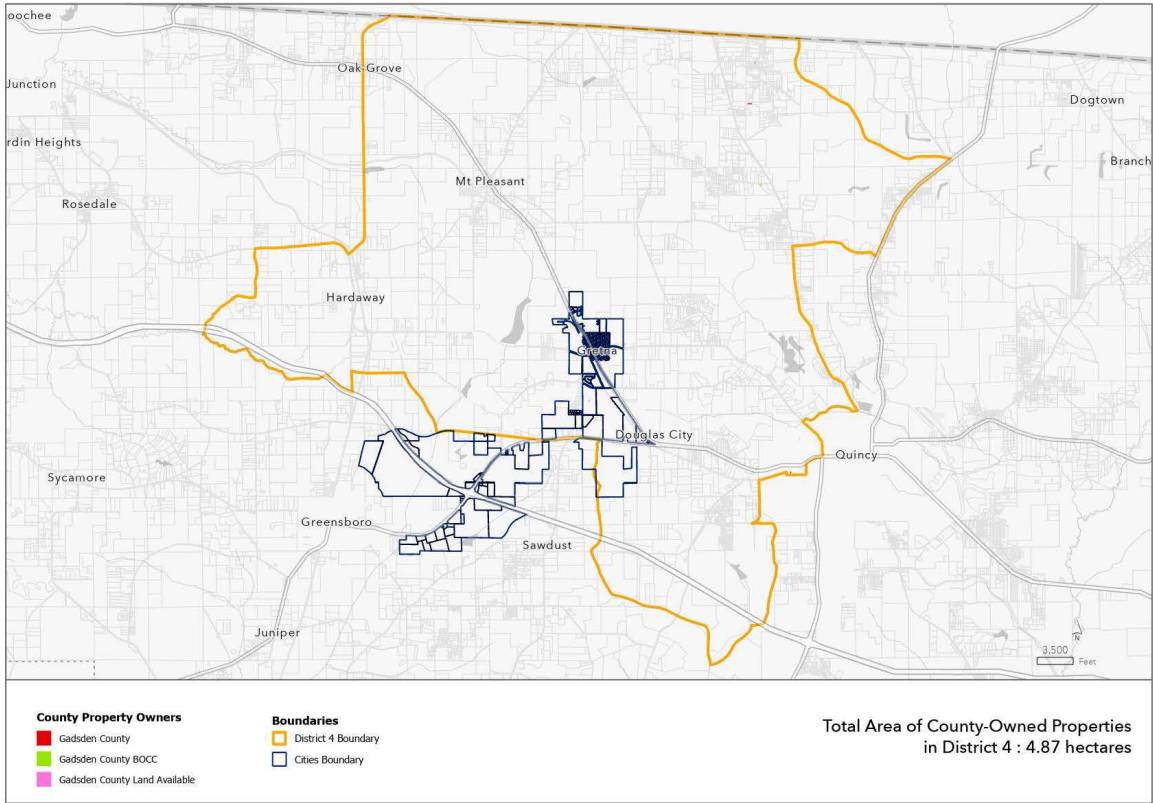
TOTAL AREA PF COUNTY OWNED PROPERTIES IN GADSDEN COUNTY











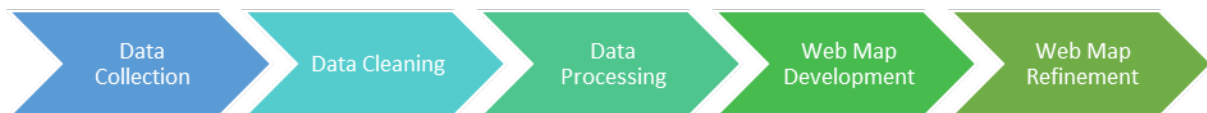
REGIONAL BROADBAND PROJECT

ARPC staff provided technical support for the Regional Broadband (RBB) Project funded by the Florida Department of Economic Opportunity.

Geospatial data layers were collected from various publicly available data online including:

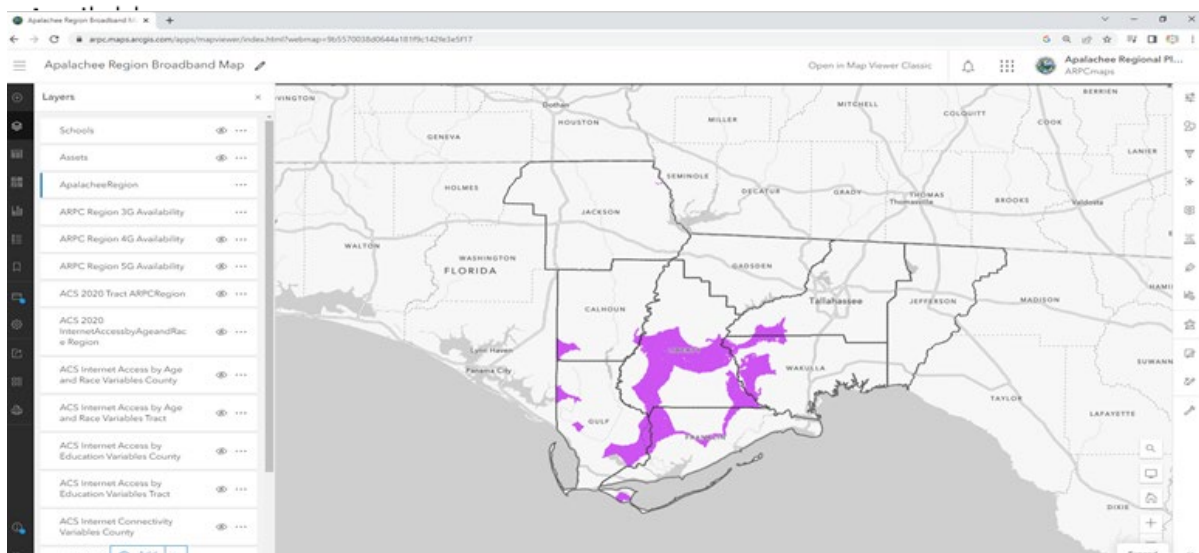
1. Locations of schools in the region -- various level from pre- K to college
2. Locations of community assets in the region such as fire stations, local government facilities, state government facilities, hospitals, health care facilities, airports, community centers, emergency medical facilities, disaster recovery centers.
3. Select ACS 2020 demographic data such as Internet Access Availability variable by county and census tract level.
4. A data layer from FCC depicting the available internet services in the region and mobile availability data by technology (3G, 4G, 5G).

Below is the general process being followed as the team continues to further develop the interactive map.

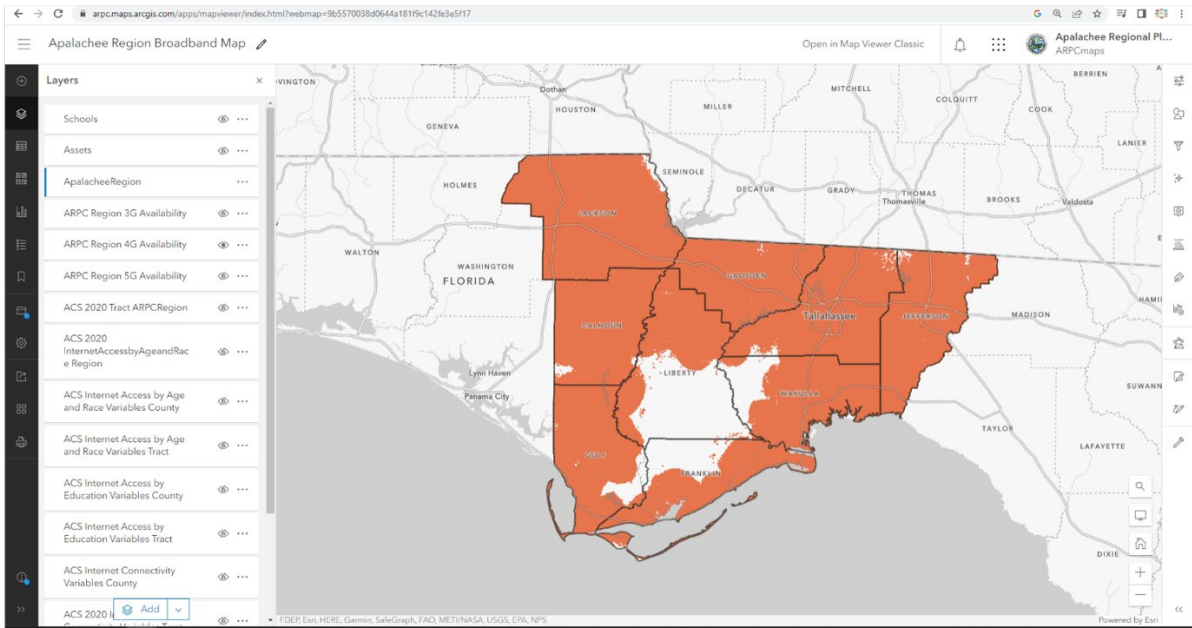


ARPC's GIS Coordinator completed the first deliverable of the RBB project. Presented in the submitted deliverable were a series of screen captures of the interactive regional broadband map being developed.

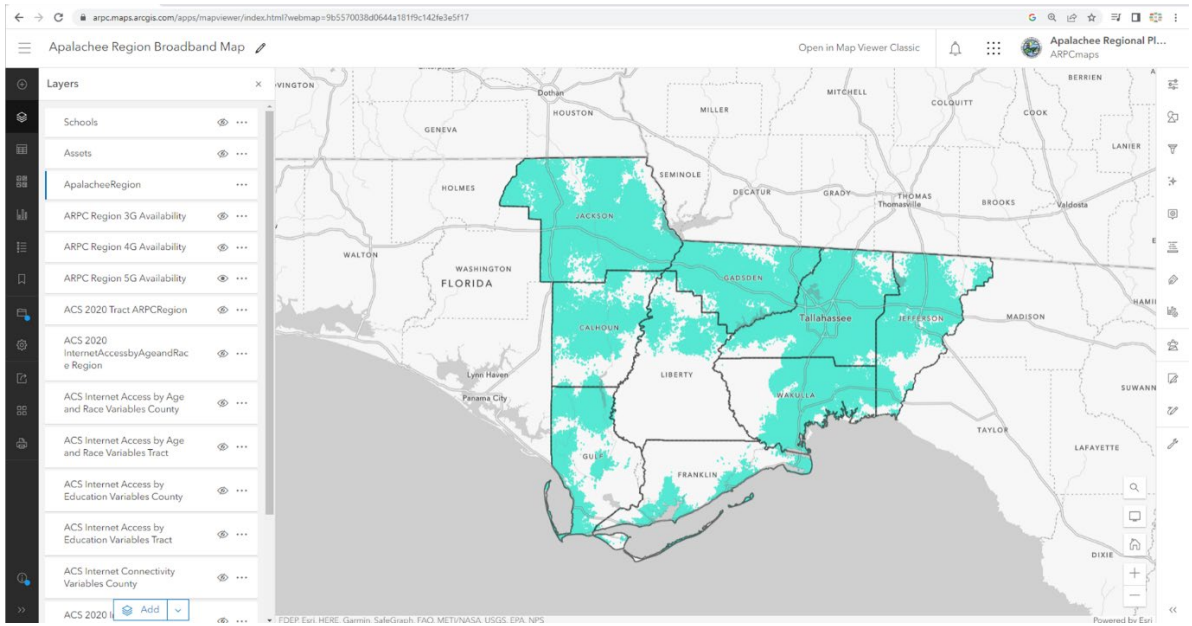
Areas in the Region where 3G Technology is



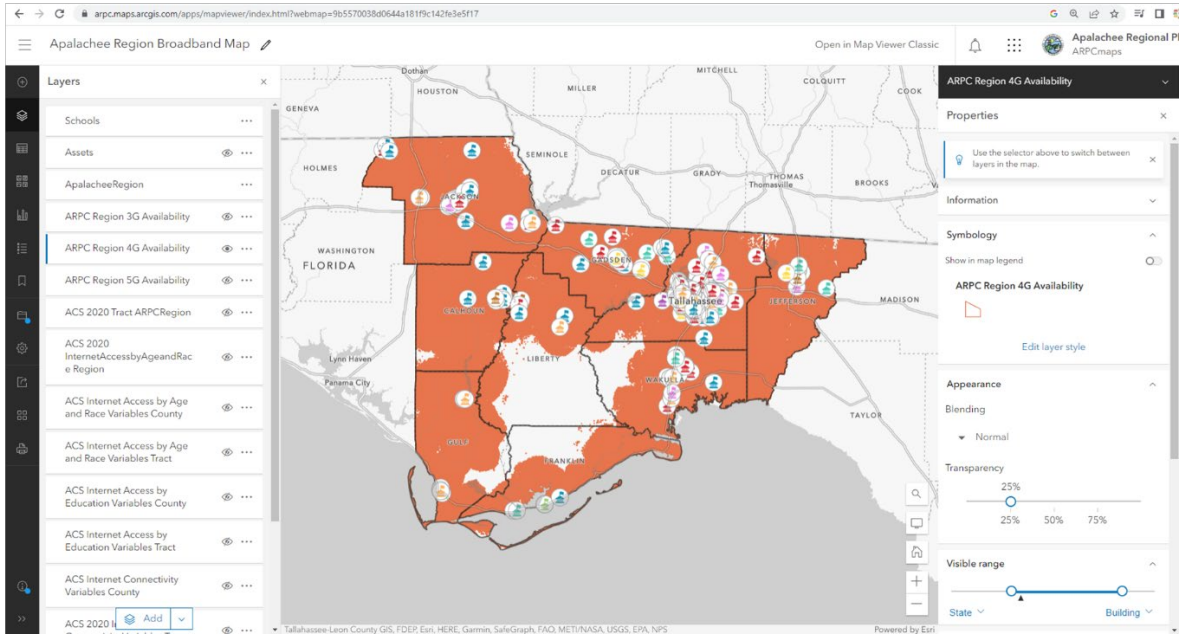
Areas in the Region where 4G Technology is Available



Areas in the Region where 5G Technology is Available



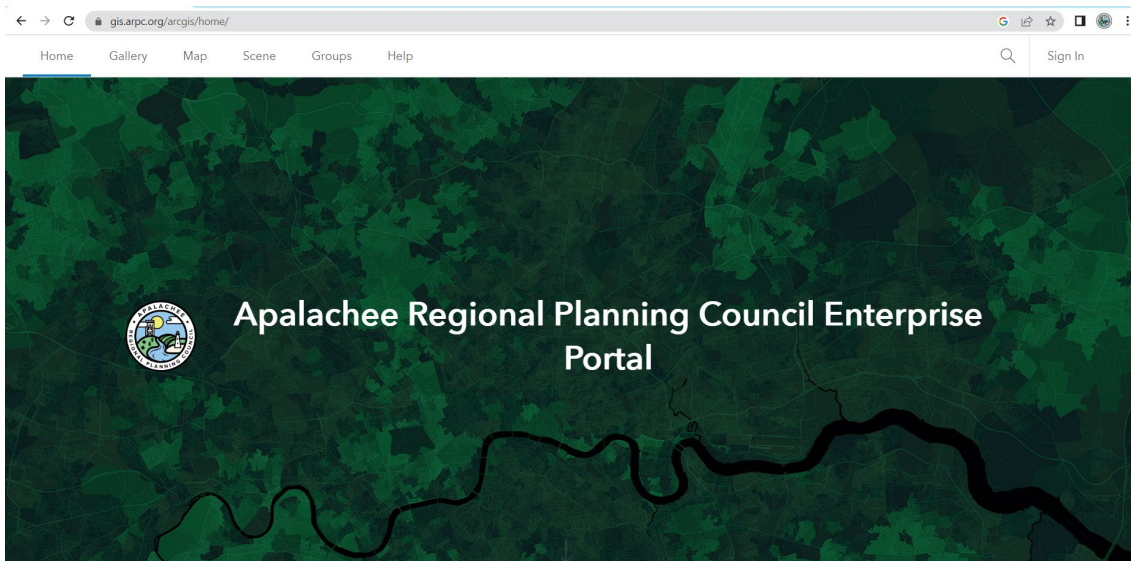
Location of multi-level schools in the region against the availability of 4G Technology from FCC



APALACHEE REGIONAL PLANNING COUNCIL ENTERPRISE PORTAL

ARPC’s GIS program is strengthening its geographic information system infrastructure to better serve the counties and municipalities.

In addition to the existing ArcGIS Online account, and ArcGIS Pro Desktop License, ARPC purchased an ArcGIS Enterprise License. The ArcGIS Enterprise portal is a component of ArcGIS Enterprise that allows sharing of maps, scenes, apps, and other geographic information with other people within the organization. This setup will also allow geospatial work collaboration within and outside the organization. The ArcGIS Enterprise account also has the capacity to accommodate additional ArcGIS Pro Desktop licenses.



FRANKLIN 98 Project and Drone Support

ARPC's GIS Coordinator and Franklin 98 Project Manager participated in the Estuaries Day celebration at East Point, Franklin County last Friday, May 5, 2023 – an event organized by the Florida Department of Environmental Protection's Apalachicola National Estuarine Research Reserve (ANERR) Center in Franklin County.



Image Top Left: Drone view of the Estuaries Day event site. **Image Top Right:** School kids and teachers waving at the drone camera as we start the flying demonstration. **Image Lower Left:** ARPC Franklin 98 Project Manager (Evan Blythe) and ARPC GIS Coordinator (Divina Lade) getting ready to share information about the Franklin 98 Living Shoreline Project, show the kids how to fly a drone, and explain how drones are used in environmental conservation and monitoring projects. **Image Lower Right:** ARPC staff teaching the kids how to pilot a drone.

AGENDA ITEM 5 – c – 7

HOUSING AND COMMUNITY DEVELOPMENT

Donald R. Morgan – Amber Tyrie –Hauwa Black

Calhoun County Hurricane Housing Recovery Program (HHRP)

ARPC staff continues to provide housing recovery assistance, via the Hurricane Housing Recovery Program (HHRP), to Calhoun County residents impacted by Hurricane Michael in 2018. Initially, ninety-eight residents were conditionally approved to receive housing assistance under the county's first HHRP allocation (FY 19-20) which totaled \$5,135,000.00.

Fifty-six residents were officially approved with a total of fifty projects that have been completed, and six projects that were encumbered but will be expended under the additional HHRP allocation that the county received (\$1,580,000.00, FY 20-21). The additional allocation allowed the county to fully encumber all qualified residents under the first allocation and open a cycle to accept additional applications. This was monumental for the county as there remains a myriad of impacted residents that would benefit from this assistance. Details of this additional funding will be discussed later in the report.

As of March 31st, ARPC, in coordination with Calhoun County, has assisted all residents who applied for disaster recovery assistance and were deemed eligible under the first allocation of HHRP.

Qualified Calhoun County residents are assisted through the following strategies identified by the Calhoun County Board of County Commissioners (BoCC) in the *HHRP Funding Agreement*:

LHAP Strategies

- Purchase Assistance
- Owner-Occupied Housing Rehabilitation/Repairs
- Demolition/Reconstruction
- Foreclosure Prevention/Mortgage Assistance
- Land Acquisition and Construction (Mobile Home Placement)

The mobile home purchases are being completed by working with both U.S. Mobile Homes and Family Home Center of Dothan. These manufacturing companies have been excellent in communication with ARPC staff during this process and have been very accommodating to keep this program moving forward. ARPC staff and the Calhoun BoCC are especially appreciative of the contractors who have performed rehabilitation and repair work on these homes.

Throughout the program, ARPC staff has maintained a list of six qualified contractors who have been awarded bids throughout the program.



A new ADA, wheelchair accessible ramp being added to a home to accommodate owner with limited mobility.

Two respective mandatory pre-bid conferences (walkthroughs) were held within the months of March and April and included a total of seven rehab projects.

HHRP (FY 20-21)

Funding for eight applications have been encumbered while 41 applications were placed on the HHRP Waiting List. The eight encumbered applications will be assisted within the priority listing as identified in the HHRP Funding Agreement. A total of 14 residents have now been encumbered under the second allocation. Twelve initial home inspections have been conducted.

Six rehab projects have been awarded with one closed out and five in progress. Four manufactured homes projects are in progress, and three additional rehab projects will be presented at the bid opening on May 11.



Above: Photo of rotten flooring system to be replaced with new floor system, sub floor and floor covering.

Calhoun County State Housing Initiatives Partnership (SHIP)

In addition to HHRP, ARPC provides administration to Calhoun County's SHIP Program. The county receives an annual allocation of \$350,000 from the Sadowski Trust Fund (Florida Housing Finance Corporation) to assist residents in addressing housing repairs that impact life, safety, and code.

The program also serves as a vehicle to assist first-time home buyers with closing costs, as well as residents who have fallen behind on mortgage payments and are at-risk for foreclosure (Foreclosure Prevention Program).

ARPC staff has been working diligently to continue providing housing assistance to Calhoun County residents who qualify for SHIP. The process for applying has been refined and now includes a pre-screening questionnaire prior to receiving an application. The new *Local Housing Assistance Plan (LHAP 2022-2025)*, which outlines the County's plan and strategies for addressing housing matters, was accepted, and approved by the Florida Housing Finance Corporation and has been posted to their website. Housing staff is preparing to actively assist five applicants from the



Above: Housing Rehab Specialist, Housing Staff, and contractors performed a mandatory pre-bid conference/walkthrough at a home to be repaired due to Hurricane damage

waiting list in the coming month/s. The next group of five applicants are being prepared for home inspections and subsequent walk-through/bidding process. A mandatory walk through for contractors will be held on Thursday, May 18, 2023. One application and six prescreening applications for SHIP were received in the month of March.

Wakulla County Community Development Block Grant - Mitigation

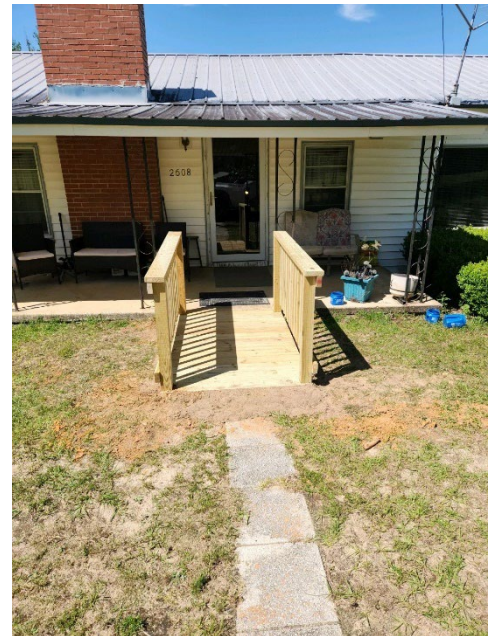
In July 2020, two applications were submitted to the Florida Department of Economic Opportunity (DEO) for the *Community Development Block Grant-Mitigation (CDBG-MIT)* on behalf of Wakulla County. The grant applications were proposals for the development of a county-wide *Shelter Plan* and a *Disaster Risk Analysis and Adaptation Plan*, respectively. In January 2021, Governor DeSantis announced \$20 million in awards, including both Wakulla proposals. ARPC Housing and Community Development staff is primarily responsible for The Shelter Plan project, in coordination with ARPC Emergency Planning staff.

Shelter Plan: \$75,000 in CDBG-MIT (Community Development Block Grant - Mitigation) funding was awarded for the purpose of developing a *Shelter Plan*, which will enhance resiliency planning efforts and better equip Wakulla County in the provision of sufficient, safe, and effective sheltering for individuals in the event of a natural disaster or other emergency event.

Deliverable 1 has been completed and approved by Wakulla County Emergency Management and Board of County Commissioners (Grants Administration). Deliverable 2 is underway. This part of the plan consists of an engineering assessment that will evaluate current and proposed shelter locations in the county. The objective is to determine the feasibility of proposed shelters and the capacity/retrofit possibilities of existing locations. As of May 5, the engineer (Rhumblin Consulting, Ken Jones, PE) is currently reviewing architectural drawings for three buildings: Crawfordville Elementary School, River Sink Elementary School, and the Wakulla County Community Center. It is anticipated that the review will conclude by the end of May.

Jackson County State Housing Initiatives Partnership (SHIP)

Since July 2021, the ARPC has been working with Jackson County residents to coordinate needed housing repairs, as well as to assist first-time home buyers with purchasing a home. Last year, Jackson County received a boost in their SHIP allocation, increasing their minimum allocation of \$350,000 to \$464,293. Additionally, the County is slated to receive an additional increase to \$573,519 for FY 23-24.



Above: A new ADA ramp was added to a home in Jackson County to accommodate homeowner's needs

The SHIP program currently offers three strategies of assistance:

- Owner-Occupied Rehabilitation
- Purchase with/without Rehabilitation (First-Time Homebuyer Program)
- Emergency Repair

During Quarter 3, the SHIP program performed inspections and coordinated a “Request for Quotes” cycles for four projects. Two of these projects were completed under the Emergency Repairs strategy and two are currently in progress/pending for Owner-Occupied Rehabilitation. Additionally, two additional applications were received and approved for assistance with the owner-occupied rehabilitation strategy. Staff are working with the homeowners to finalize documents and coordinate inspections. One application for Purchase Assistance has been received and approved and is pending closing. This applicant qualified for \$20,000 in assistance toward the purchase of a new manufactured home.

Two projects have been pending due to estimate of repairs exceeding program limits, property value, and unpermitted additions to the home, respectively. Program staff have been working with the respective homeowners and both projects are currently being coordinated to move forward with assistance. A home inspection (re-do) was performed at one of the two projects and a new scope has been developed. An inspection for the other project will be coordinated once all required documents have been received from the applicant.

To highlight, ARPC’s Housing program administrator, Amber Tyrie, attended the in-person Income Qualification and program tracking training provided by Florida Housing. The training was held in Orlando. Training of this nature is critical to the program as staying abreast of current practices is paramount to a successful SHIP program. Additionally, it is to be noted that the SHIP program, through the AHAC committee, saw two major victories including an increase in SHIP Emergency Assistance (now \$50,000) and a decrease in the number of years required to own home before qualifying for assistance (now 1 year).

In conclusion, throughout the quarter, staff continued to work with residents to apply for the program. ARPC dedicated a significant amount of time toward tasks associated with daily operations including answering and returning phone calls from residents, performing initial intakes, and coordinating with other partners such as lenders, realtors, and contractors. Staff also maintains program tracking, maintains program wait list, respond to requests from Florida Housing, and request extensions as needed, etc.

Jackson County Hurricane Housing Recovery (HHRP)

In October of 2022, Jackson HHRP began HHRP projects for five new manufactured homes and three new construction projects of which two began construction and the other client denied assistance. All five of the manufactured home projects have been completed with the two new construction projects still underway yet making great progress. Two additional residents (for a total of nine transferred from ECRC) were approved for home replacement with one ultimately denying assistance and the other requiring to be re-bid (advertisement for bidding schedule for April 2023).

The program recently added two strategies that will be offered to eligible homeowners in addition to the demolition/reconstruction (home replacement) strategy. These strategies include Purchase Assistance (with and without rehabilitation) and Owner-Occupied Rehabilitation (with self-help sub strategy). The program has been able to leverage the County's SHIP funds by assisting eligible homeowners under one of HHRP strategies, where appropriate. To highlight, during this quarter, ARPC received four HHRP applications for Purchase Assistance of which one is scheduled to be expended and closed in April and three pending closing. Notably, two of those projects will be assisted in coordination with Chipola Habitat for Humanity.

ARPC continues to work closely with Ms. Kim Cole-Sweazy who joined Jackson County Housing and Community Development as Housing Coordinator. She is a great asset to the program and has assisted ARPC staff in streamlining application intake and primarily coordinates prescreening for community development. Ms. Hauwa Black, who serves as ARPC Housing Coordinator is ARPC's primary point of contact for Jackson HHRP. Ms. Black and housing staff continue to speak with and advise clients, conducting prescreenings, file management, and construction liaison services. All residents who feel they qualify are encouraged to give ARPC staff a call to determine eligibility.



Above: A new, energy efficient hot water heater was added to a Jackson County home using SHIP program funds.



Above: Mrs. Elouise McKinnie and family at the closing of their new home. Their home was destroyed during Hurricane Michael and replaced through Jackson HHRP.



Above: The new home of Mrs. Elouise McKinnie and family.

AGENDA ITEM 5 – c – 8

MARKETING & COMMUNICATIONS PROGRAM

Melissa Franklin

ARPC General Communications

ARPC staff developed and distributed the March 2023 *Board Notes* and continues to manage ARPC social media engagement, as well as website updates and document uploads. In addition, staff is diligently working to increase ARPC's social media presence. All websites (ARPC and BBHCC) are monitored for updates on a weekly basis. In addition, ARPC staff provides general graphics and communications support throughout the organization's numerous programs and projects; developing informative, professional, and eye-catching materials as needed.

As ARPC continues to grow, the impact of the organization's efforts increase exponentially. Staff is excited to grow awareness of these efforts, and as such, distributes news highlights throughout the Region on a regular basis. Most recently, staff developed and distributed an article highlighting ARPC's efforts regarding regional broadband planning, which can be found [here](#). Staff is currently developing an article on ARPC's involvement in Vulnerability Assessments throughout the Region, and the article will be distributed in the near future.

Participating in local festivals and events provides ARPC opportunities to engage with the community directly, and continue to grow awareness of the many ways that ARPC contributes to improving the quality of life throughout the Region. Staff is currently producing festival materials to ensure a professional and cohesive presentation while attending these events.

Logo Development

ARPC staff is currently assisting Franklin County with the development of a new logo. The project will be completed by the end of the summer. In addition, staff is developing a logo for the Regional Rural Transportation Plan.



ARPC Board Notes – March 2023

Regional Technology Planning Team Project

Staff held the first meeting for the Regional Technology Planning Team on February 24, 2023. Eight representatives from throughout the Region were in attendance, and staff will work towards increased participation to ensure that all counties and sectors have an opportunity to provide effective input. Staff distributed the Regional Broadband Planning Survey and is compiling data as it is received.

Project Overview: The Regional Technology Planning Project expands upon ongoing local- and state-level broadband planning efforts by serving to fill the gap and align efforts between these state and local planning projects, ensuring that the predominantly rural, nine-county Apalachee Region of Northwest Florida is in the best possible position to access state, federal, and private resources. ARPC staff will achieve this goal through several activities, including 1) Coordination between Local Technology Planning Teams 2) Creation of a digital, interactive broadband planning map and 3) Development of a Regional Broadband Plan. Internal planning meetings have begun, and staff is eager to move the Region forward in shared broadband goals.

Administrative Assistance

As ARPC continues to grow, staff is assisting in the restructuring process in all manners possible. Additional responsibilities include, but are not limited to:

- compiling, formatting, and distributing ARPC Board Packages and additional Board Meeting materials
- assist in planning and coordination of Full Council Board Meetings; recording of Full Council Board Meeting minutes, as well as Executive Committee Board Meeting minutes
- assistance with the Revolving Loan Fund Program as needed



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850.488.6211

2507 Callaway Rd, Suite 100
Tallahassee, Florida 32303

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Apalachee Regional Planning Council FULL COUNCIL BOARD MEETING

330th PUBLIC MEETING
THURSDAY, MAY 25TH, 2023
10:00AM ET/ 9:00AM CT

The Apalachee Regional Planning Council (ARPC) assists with grants, outreach, project implementation, and other planning activities to enhance the nine-county Apalachee Region. The Council houses a variety of programs, including economic development, emergency preparedness, transportation, housing, GIS, and environmental/resiliency planning. By collaborating across these programs and embracing partnerships with local, state, and federal organizations, the ARPC continues to make a positive and lasting impact throughout the Region.



Microsoft Teams Meeting

Join on your computer, mobile app or room device - [Click here to join the meeting](#)

AGENDA

Dues Subcommittee Meeting

Thursday, May 4, 2023 – 1:00 pm ET/Noon CT

- 1. Welcome and Introductions**
- 2. Interlocal Agreement Review**
- 3. How Are Dues Used?**
- 4. Current Dues Formula & History**
 - a. ARPC Dues Population Spreadsheet**
- 5. Review of RPC Dues Across the State**
 - a. All RPC Dues Rates 2022**
 - b. Florida RPC Dues Info**
 - c. Per Capita Income by Region**
- 6. Group Discussion and Next Steps (if needed)**
- 7. Next Meeting (if needed)**

How Are ARPC Dues Used?

<u>2023 Dues Total</u>	<u>\$69,724</u>
EDA Planning Grant Match	\$30,000
FRCA Dues	\$20,500
Board Meeting Travel Reimbursement	\$2,000
Board Meeting Supplies	\$2,500
RLF Program Support	\$21,000
<u>Staff Travel to BoCC Meetings</u>	<u>\$5,000</u>
	\$81,000

$$\$69,724 - \$81,000 = -\$11,276$$

2023-24 ARPC Per Capita Dues

County	4/1/22 BEBR Population Estimate (less inmates)	ARPC Board ²	Net Difference from Previous Year	<i>4/1/20 BEBR Total Population Estimate</i>
		\$4,000 Base \$0.07		
Calhoun County	12,444	\$5,000.00	\$0.00	13,740
Franklin County	11,772	\$5,000.00	\$0.00	12,729
Gadsden County	41,227	\$6,885.89	\$3.64	43,967
Gulf County ¹	14,269	\$5,000.00	\$0.00	15,938
Jackson County	42,591	\$6,981.37	\$25.69	48,395
Jefferson County	13,879	\$5,000.00	-\$21.30	14,923
Leon County	297,971	\$24,857.97	\$220.15	299,130
Liberty County	6,421	\$5,000.00	\$0.00	7,831
Wakulla County	32,727	\$6,290.89	\$64.33	35,169
TOTAL	473,301	\$70,016.12	\$292.51	<u>491,822</u>

1. Median Population: 14,269 (Gulf County)

2. The ARPC Board approved a \$4,000 base with \$0.07 per capita rate on May 29, 2014.

The Board also mandated that the minimum a county shall pay for annual dues will be \$5,000.

Florida Estimates of Population, 2021 may be accessed online at:

<http://edr.state.fl.us/Content/population-demographics/data/Estimates2022.pdf>



REGIONAL PLANNING COUNCIL DUES RATES 2022

RPC	Per Capita Rate	Total Local Dues
Apalachee	\$4,000 base \$.07/capita \$5,000 min (counties only) Not in ILA	\$69,724
Central Florida	\$0.30/capita (counties only) In ILA	\$266,902
East Central Florida	\$0.2089/capita (county only)	\$901,111
Emerald Coast*	Varying base fees for counties & cities plus \$0.05/capita	\$92,290
North Central Florida**	\$0.30/capita (see below)	\$166,074
Northeast Florida	\$0.41/capita (counties only) Not in ILA	\$694,757
South Florida	\$0.175/capita (counties only)	\$876,644
Southwest Florida***	\$0.30/capita (see below) In IL	\$50,523
Tampa Bay	\$2,000 base fee for cities \$0.32/capita for counties	\$1,229,537
Treasure Coast	\$0.43/capita (counties only)	\$906,824

*ECRC –Attachment available.

**NCFRPC - Member cities pay \$.30 per capita and the assessment is deducted from the county total assessment.

***SWFRPC – The following entities are paying dues:

MEMBER	POPULATION (BEBR Estimates 2020)	ASSESSMENT
Glades County	13,609	4,083
City of Fort Myers	92,599	27,780
Town of Fort Myers Beach	6,558	1,967
City of Bonita Springs	55,645	16,694

Florida RPC Dues Information as of FY 2022

Lowest Dues Amount:	\$69,724
Highest Dues Amount:	\$1,229,537
Average Dues Amount*:	\$578,207
Median Dues Amount*:	\$694,757
ARPC Dues:	\$69,724

Lowest RPC Budget:	\$1.2 M
Highest RPC Budget:	\$5.9 M
Median RPC Budget:	\$2.6 M
Average RPC Budget:	\$3.0 M
ARPC Budget:	\$3.1 M

Lowest staff size:	3
Highest staff size:	37
Median staff size:	13
Average staff size:	15.3
ARPC staff size:	18

* - Outlier Removed

Per Capita Income Data

Rank	County	Per capita Income	Median Household Income	Median Family Income	Population	Number of Households
	Florida	\$26,551	\$47,661	\$57,204	18,801,310	7,420,802
	United States	\$27,334	\$51,914	\$62,982	308,745,538	116,716,292
1. Data is from the 2010 United States Census Data and the 2006-2010 American Community Survey 5-Year Estimates						
Apalachee						
64	Calhoun	\$15,091	\$31,699	\$39,332	14,625	5,061
39	Franklin	\$21,005	\$36,490	\$46,083	11,549	4,254
59	Gadsden	\$16,843	\$35,728	\$46,773	46,389	16,952
53	Gulf	\$17,968	\$39,178	\$46,979	15,863	5,335
55	Jackson	\$17,177	\$38,257	\$49,600	49,746	17,417
42	Jefferson	\$19,647	\$41,359	\$47,059	14,761	5,646
21	Leon	\$25,803	\$44,490	\$66,157	275,487	110,945
37	Wakulla	\$21,892	\$53,301	\$63,924	30,776	10,490
		\$19,428	\$40,063	\$50,738	459,196	176,100

Region	Avg Per Capita Income
North Central	\$ 17,133
Apalachee	\$ 19,428
Central	\$ 19,465
Emerald Coast	\$ 22,565
East Central	\$ 25,010
Tampa Bay	\$ 25,561
Northeast	\$ 25,825
Southwest	\$ 26,513
South	\$ 29,117
Treasure Coast	\$ 30,692

Committee on Transportation

CS/SB 106 — Florida Shared-Use Nonmotorized Trail Network

by Appropriations Committee and Senators Brodeur and Stewart

The bill (Chapter 2023-20, L.O.F.) expands the existing Shared-Use Nonmotorized (SUN) Trail Network and enhances coordination of the state's trail system with the Florida Wildlife Corridor. Specifically, the bill:

- Prioritizes the development of “regionally significant trails” which are defined as trails crossing multiple counties; serving economic and ecotourism development; showcasing the state’s wildlife areas, ecology, and natural resources; and serving as main corridors for trail connectedness across the state.
- Enhances the planning, coordination, and marketing of the state’s bicycle and pedestrian trail system and the Wildlife Corridor.
- Stipulates that trails developed within the Wildlife Corridor maximize the use of previously disturbed lands, such as abandoned roads and railroads, canal corridors, and drainage berms, and be compatible with applicable land use provisions.
- Requires the Florida Department of Transportation (FDOT) to erect uniform signage identifying trails that are part of the SUN Trail Network and to submit a periodic report on the status of the SUN Trail Network.
- Authorizes the FDOT and local governments to enter into sponsorship agreements for trails and to use associated revenues for maintenance, signage, and related amenities.
- Recognizes “trail town” communities and directs specified entities to promote the use of trails as economic assets, including the promotion of trail-based tourism.
- Adds to the Florida Department of Environmental Protection’s Florida Greenways and Trails Council a member from the Board of the Florida Wildlife Corridor Foundation.
- Adds a member representing nature-based tourism to the Florida Tourism Industry Marketing Corporation (VISIT Florida) board of directors.

The bill increases recurring funding for the SUN Trail Network from \$25 million to \$50 million and provides a non-recurring appropriation of \$200 million to plan, design, and construct the SUN Trail Network. The bill does not disrupt the currently planned projects in the FDOT 5-Year Work Program for the SUN Trail Network, but specifically directs the new funds to be used to add new projects to the Work Program or to move up work on projects currently planned.

These provisions were approved by the Governor and take effect July 1, 2023.

Vote: Senate 40-0; House 113-0



MONTHLY ACTIVITY REPORT: April 2023

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Developed and distributed the March Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*.
- Updated the email lists for and maintain the email listserv for approximately 2,700 individuals who receive *FRCA Forward*.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
 - Florida Housing Coalition/Sadowski Coalition Working Group
 - Statewide Emergency Shelter Working Group hosted by the Division of Emergency Management,
 - UF/IFAS Extension Office Webinar
 - Coordination call with the Economic Development Administration and the RPC Disaster Recovery Coordinators
 - Resilient Infrastructure and Disaster Response Center Meeting housed at Florida State University
 - Adaptation Planning Guide hosted by the Florida Department of Environmental Protection
 - Rural Economic Development Initiative Meeting hosted by the Florida Department of Economic Opportunity
 - Rural County Days held at the Capital Complex

ASSOCIATION MANAGEMENT

- Organized, hosted and attended working group sessions for RPC staff in program areas including Resiliency, Finance and Geographic Information Systems.
- Organized and participated in the April FRCA Executive Directors Advisory Committee (EDAC) Meeting and the Quarterly FRCA Partners Meeting held April 28th.
- Continued to coordinate logistics for the 2023 meeting and conference schedule.
- Distributed the FRCA Bill Report, grant opportunities and information of interest from local, state and national organizations.



LOCAL PARTNERSHIPS
REGIONAL IMPACT

ARPC STAFF DIRECTORY



Chris Rietow
EXECUTIVE DIRECTOR
CRietow@arpc.org



Josh Adams
ENVIRONMENTAL
PLANNING MANAGER
JAdams@arpc.org



Ben Chandler
TRANSPORTATION
PLANNING MANAGER
BChandler@arpc.org



Monica Pitts
FINANCE & HUMAN
RESOURCES DIRECTOR
MPitts@arpc.org



Hauwa Black
HOUSING COORDINATOR
HBlack@arpc.org



Melissa Franklin
COMMUNICATIONS
COORDINATOR
MFranklin@arpc.org



Kwentin Eastberg
DEPUTY DIRECTOR
KEastberg@arpc.org



Evan Blythe
ENVIRONMENTAL
PROJECT MANAGER
EBlythe@arpc.org



Denise Imbler
SPECIAL PROJECTS
DIRECTOR
Dimbler@arpc.org

www.arpc.org

850.488.6211

2507 Callaway Rd, Ste #100
Tallahassee, Florida 32303

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Gadsden, Gulf, Leon,
Liberty, Jackson, Jefferson,
& Wakulla counties &
their municipalities



LOCAL PARTNERSHIPS
REGIONAL IMPACT

ARPC STAFF DIRECTORY



Divina Lade
GIS COORDINATOR
DLade@arpc.org



Donald Morgan
HOUSING & COMMUNITY
DEVELOPMENT DIRECTOR
DMorgan@arpc.org



Amber Tyrie
HOUSING PROGRAMS
ADMINISTRATOR
ATyrie@arpc.org



Christian Levings
EMERGENCY PLANNING
MANAGER
CLevings@arpc.org



Richard McCraw
SENIOR PLANNER,
ECONOMIC
DEVELOPMENT
RMccraw@arpc.org



Liz Todak
BIG BEND HEALTHCARE
COALITION COORDINATOR
LTodak@arpc.org



Pat Maurer
COMMUTER ASSISTANCE
COORDINATOR
PMaurer@arpc.org



Caroline Smith
ECONOMIC
DEVELOPMENT
PLANNING MANAGER
CSmith@arpc.org



Howard Williams
ECONOMIC DEVELOPMENT
PLANNING INTERN
HWilliams@arpc.org

www.arpc.org

850.488.6211
2507 Callaway Rd, Ste #100
Tallahassee, Florida 32303

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