



**LOCAL PARTNERSHIPS
REGIONAL IMPACT**

Apalachee Regional Planning Council FULL COUNCIL BOARD MEETING

322nd PUBLIC MEETING

**THURSDAY, SEPTEMBER 16, 2021
10:00AM ET/ 9:00AM CT**

FL Public Safety Institute (FPSI) – Conference Center
(Hwy 90 - 6 miles west of I-10 Exit 192)
75 College Drive, Suite 203 - Havana, FL 32333

www.arpc.org

850.488.6211

2507 Callaway Rd, Ste #200
Tallahassee, Florida 32303

Serving Calhoun, Franklin,
Gadsden, Gulf, Leon,
Liberty, Jackson, Jefferson,
& Wakulla counties &
their municipalities

The Apalachee Regional Planning Council (ARPC) assists with grants, outreach, project implementation and other planning activities to enhance the nine-county Apalachee Region. The Council houses a variety of programs, including economic development, emergency preparedness, transportation, housing, GIS, and environmental/resiliency planning. By collaborating across these programs and embracing partnerships with local, state, and federal organizations, the ARPC continues to make a positive and lasting impact throughout the Region.

APALACHEE REGIONAL PLANNING COUNCIL

EXECUTIVE COMMITTEE

Kristin Dozier, Chair (Leon) • **Ricky Jones**, Vice-Chair (Franklin)
Jim Peacock, Secretary/Treasurer (Jackson) • **Randy Merritt**, Past Chairman (Wakulla)
FRCA Policy Board Members: Kristin Dozier and Lisa Miller

FULL COUNCIL

Calhoun County

Darryl O'Bryan
Sheila Blackburn
Don Stephens

County Commissioner
Councilwoman, City of Blountstown
Governor's Appointee

Franklin County

Ricky Jones
Despina George
Vacant

County Commissioner
Commissioner, City of Apalachicola
Governor's Appointee

Gadsden County

Brenda Holt
Evelyn Goldwire
Henry Grant

County Commissioner
Commissioner, City of Gretna
Governor's Appointee

Gulf County

Ward McDaniel
Johnny Paul
Michael Hammond

County Commissioner
Commissioner, City of Wewahitchka
Governor's Appointee

Jackson County

Jim Peacock
Gene Wright
Vacant

County Commissioner
Mayor, Town of Malone
Governor's Appointee

Jefferson County

Stephen Walker
John Jones
Vacant

County Commissioner
Councilman, City of Monticello
Governor's Appointee

Leon County

Kristin Dozier
Jack Porter
Lisa Miller

County Commissioner
Commissioner, City of Tallahassee
Governor's Appointee

Liberty County

Daniel Stanley
Margaret Rankin
Davis Stoutamire

County Clerk
Councilwoman, City of Bristol
Governor's Appointee

Wakulla County

Randy Merritt
Don Grimes
Vacant

County Commissioner
Mayor, City of St. Marks
Governor's Appointee

Ex-Officio Members

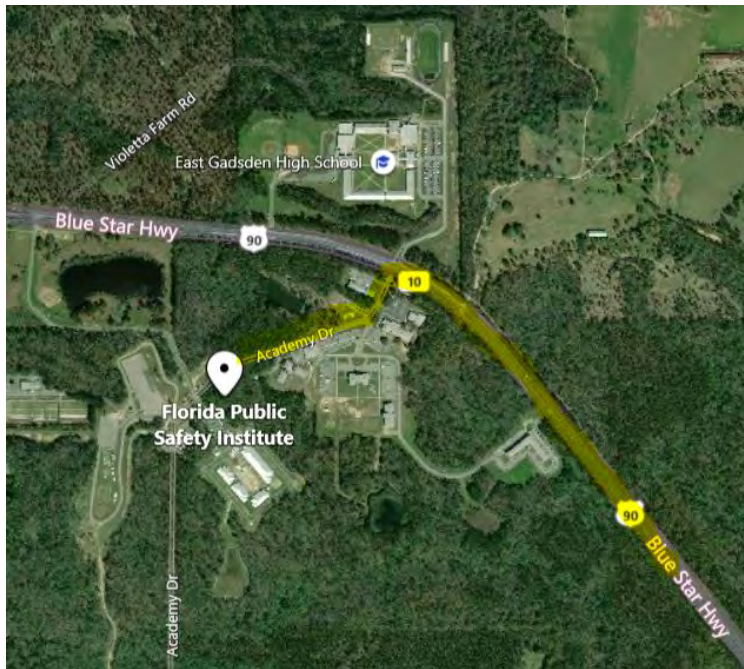
Michael Fuller
Darryl Boudreau
Maria Showalter
Diane Scholz

FL Dept. of Environmental Protection
NW FL Water Management District
FL Dept. of Transportation
Enterprise Florida

Florida Public Safety Institute – Conference Center

75 College Drive, Suite 203 - Havana, FL 32333

- Hwy 90 - 6 miles west of I-10 Exit 192
- Across from Gadsden County High School, turn **SOUTH** onto Academy Drive
- Veer left onto College Drive and park in the Conference Center parking lot (located to the right of the main Administration Building)



View from Hwy 90 W



Close-up of Conference Center

**APALACHEE REGIONAL PLANNING COUNCIL
BOARD MEETING**



FL Public Safety Institute (FPSI) – Conference Center
(Hwy 90 - 6 miles west of I-10 Exit 192)
75 College Drive, Suite 203 - Havana, FL 32333

THURSDAY – SEPTEMBER 16, 2021

10:00 AM Eastern Time / 9:00 AM Central Time

DRAFT AGENDA

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1. <u>Call to Order, Pledge of Allegiance and Introductions</u>	
2. <u>*Approval of Agenda</u>	A-1
3. <u>*Approval of Minutes – July 22, 2021 Virtual Board Meeting</u>	B-1
4. <u>Industrial Hemp 101 – Melissa Franklin, ARPC Communications Coordinator</u>	
5. <u>Executive Director’s Report – Chris Rietow, ARPC Executive Director</u>	C-1
• *Financial Report	
• Staff Program Reports	
1. Economic Development & Community Planning	C-2
2. Disaster Resiliency Coordination	C-5
3. Emergency Planning	C-10
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5. Transportation Planning	C-19
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• *ARPC Executive Committee: Approval of May 2021 Meeting Minutes	D-1
• FL Regional Councils Association (FRCA) – July & August 2021 Updates	E-1
6. <u>Board Member Reports / Local & Regional Issues Discussion</u>	
7. <u>Ex-Officio Member Updates</u>	
8. <u>Public Comment</u>	
9. <u>Adjournment</u> (<i>Lunch is available in the FPSI cafeteria immediately following meeting.</i>)	
10. Next ARPC Board Meeting – Thursday, November 18, 2021	

***Items Requiring Board Action**

**APALACHEE REGIONAL PLANNING COUNCIL
VIRTUAL MEETING
Board Meeting Minutes – July 22, 2021**

Item 1: Call to Order and Introductions

Chair Dozier called the meeting to order at 10:03 am EST. As this was a virtual meeting, roll call was digitally recorded via the GoToMeeting platform. A quorum of the Apalachee Regional Planning Council (ARPC) was in attendance. The following Board members were in attendance:

ARPC Board Members in Attendance

Calhoun County	Don Stephens	Governor’s Appointee
Gadsden County	Henry Grant	Governor’s Appointee
Jackson County	Jim Peacock	County Commissioner
Jefferson County	John Jones	Mayor, City of Monticello
Leon County	Kristin Dozier	County Commissioner
Leon County	Jack Porter	Commissioner, City of Tallahassee
Leon County	Lisa Miller	Governor’s Appointee
Liberty County	Margaret Rankin	Councilwoman, City of Bristol
Wakulla County	Don Grimes	Mayor, City of St. Marks
Wakulla County	Randy Merritt	County Commissioner

Ex-Officio Members in Attendance

Darryl Boudreau – NW FL Water Mgmt. District (NFWMD)
Diane Scholz – FL Dept. of Economic Opportunity (DEO)
Maria Showalter – FL Dept. of Transportation (FDOT – District 3)

ARPC Staff in Attendance

Chris Rietow – Executive Director	Janice Watson – Finance Director
Kwentin Eastberg – Planning Manager	Caroline Smith – Economic Development Manager
Jana Williams – RLF Manager	Zach Annett – Emergency Planning Manager
Evan Blythe – Env. Project Manager	Adriana Silva – Regional Planner
Denise Imbler – Special Projects Director	Anthony Carpanini – LEPC Coordinator
Donald Morgan – Housing Manager	Ben Chandler – Disaster Resilience Coordinator
Divina Lade – GIS Specialist	Pat Maurer – Commuter Assistance Coordinator

Others in Attendance

Shannon Metty – Jefferson County	Josh Gabel – Senator Rubio’s Office
Chris Doolin – Small County Coalition	Brenda La Paz – City of Carrabelle
Emily Saladrigas – Senator Rubio’s Office	Lauren Cruz – Wakulla County
Greg Slay – CRTPA	Jennifer Hudgins – Liberty County
Albert Wynn – TCC/Wakulla Env. Inst.	Monica Pitts – Calhoun County
Martha Reynolds – KEITH Engineering	Marcus Duval – KEITH Engineering

Chair Dozier welcomed all attendees. Executive Director Rietow briefly explained how to use the GoToMeeting virtual meeting platform. He also mentioned that contrary to the July 22nd *Board Package*, the June 2021 Financial Reports will be discussed at next ARPC Board meeting, which will be held in-person at the Florida Public Safety Institute in Quincy, FL on September 16, 2021.

Item 2: Approval of the Agenda

Chair Dozier asked for a motion to approve the July 22, 2021 Agenda.

A motion was made by Commissioner Randy Merritt approve the July 22, 2021 Agenda. The motion was seconded by Governor’s Appointee Don Stephens. A vote was taken, and the motion carried unanimously.

Item 3: Approval of the Minutes

Chair Dozier inquired as to whether any changes to the minutes of the May 20, 2021 ARPC Full Council Board Meeting were required. Mr. Rietow stated that no changes were required.

A motion was made by Commissioner Randy Merritt to approve the Minutes of the May 20, 2021 ARPC Full Council Board Meeting. The motion was seconded by Governor’s Appointee Don Stephens. A vote was taken, and the motion carried unanimously.

Item 4: Statewide Regional Evacuation Study (SRES) Overview

Mr. Rietow introduced Denise Imbler, ARPC Special Projects Director. He explained that Ms. Imbler performs an important role at the ARPC, both as a member of the Emergency Planning Team and as the Statewide Coordinator for the Florida Regional Councils Association (FRCA). Over the past year, Ms. Imbler has been the ARPC’s primary point of contact for the most recent State Regional Evacuation Study (*SRES*) update. Ms. Imbler then presented the ARPC Board with an overview of the project and updated content of the 2021 ARPC *SRES*.

In 2020 the FCRA sought and received part of a \$1.2 million Legislative Appropriation to the FL Division of Emergency Management budget to conduct the *SRES* update within three years. Additional federal funding enabled the project to be completed within one year. An interagency agreement was executed with the Northeast Florida Regional Planning Council to manage the funding and project activities. The *SRES* update also enlisted the help of two sub-contractors – the National Hurricane Center and Cambridge Systematics.

The *SRES* update process included many components. First, Light Detection and Ranging (LiDAR) sensor technology was used to determine storm surge depth over land. Next, the LiDAR data was processed to create Sea, Lake, Overland Surge from Hurricane (SLOSH) models for each county. Storm Surge Zones were determined based on these models and Behavioral, Demographic, Transportation, and Population Risk analyses were then conducted to create the final FL Statewide Regional Evacuation Study Program Technical Data Report, which Ms. Imbler is happy to share upon request.

This highly technical process involved many moving pieces and has resulted in a statewide resource that is extremely useful. The updated *SRES* defines and illustrates the statewide Regional Evacuation Zones (these have remained the same); updated Transportation and

Evacuation Routes; and updated Evacuation Clearance Times. The process for replacing evacuation signs along roadways was also clarified for local governments during this project. The final steps of the *SRES* update are not part of the contractual partnership and include two very important components. Ms. Imbler is preparing a four-page 'snap-shot' document summarizing the *SRES* updates. A *Storm Surge Update* publication, including new Coastal High Hazard Areas, will also be made available to all county planning directors. Once these deliverables have been completed and distributed, the updated *SRES* data will be available online at the FL Division of Emergency Management website and the ARPC's Apalachee Online website.

Ms. Imbler concluded her presentation with the offer to cater her *SRES* update presentation to individual ARPC local governments. Chair Dozier encouraged all Board Members to take advantage of this opportunity and Commissioner Peacock requested that Ms. Imbler contact the Jackson County Administrator to get on an upcoming agenda. Chair Dozier and Mr. Rietow thanked Ms. Imbler for her time. Ms. Imbler and Mr. Rietow gave extra praise to Divina Lade, ARPC GIS Analyst, who joined the project at the last minute and provided much-needed assistance under a very tight deadline. Mr. Rietow praised Ms. Imbler for coordinating and compressing a project that was meant to be three years into just a one-year long effort. In the process, the *SRES* is more user-friendly, and Ms. Imbler demonstrated the fact that RPCs are in a great position to undertake this type of project due to their ample public and private connections. Ms. Lisa Miller requested that Ms. Imbler share the updated hurricane/storm surge data with private sector industries (i.e., residential insurance) and Ms. Imbler stated she would put her into contact with Andrew Sussman with the FL Division of Emergency Management. Mr. Rietow also pointed out that the *SRES* logo, designed by Melissa Franklin, ARPC Communications and Marketing Manager, was selected to be the official logo for this statewide program.

For further information, Ms. Imbler can be contacted via email at DImbler@arpc.org or by phone at (850) 488-6211.

Item 5: Executive Director's Report

Item 5A – Financial Report: Mr. Rietow referred attendees to *Agenda Item 5A* of the *Board Package* for a detailed review of the financial status of the ARPC. Mr. Rietow addressed the following action items:

- 1) 20/21 Revenue and Expense Report
- 2) Budget Report for the month ending May 31, 2021

A motion was made by Commissioner Randy Merritt to accept the ARPC Financial Reports for the period ending May 31, 2021. The motion was seconded by Governor's Appointee Henry Grant. A vote was taken, and the motion carried unanimously.

Commissioner Merritt observed that the May 31st budget report indicated a surplus of \$163,000 and Mr. Rietow concurred, stating that the ARPC is currently exceeding its savings goal.

Item 5B – Staff Reports: Mr. Rietow referred attendees to pp. B-11 through B-41 of the *Board Package* for Program Area overviews of current ARPC programs and projects, as prepared by ARPC staff. Board actions and ARPC Staff highlights include:

- *Item 5 – B – 1: Economic Development/Community Planning Program*

Recently, several local governments in the Apalachee Region have been awarded grant funding from the FL. The Town of Alford (\$600,000), the City of Carrabelle (\$650,000), Liberty County (\$700,000), the City of Midway (\$700,000), and Wakulla County (\$750,000) all received funding through the *Florida Small Cities Community Development Block Grant (CDBG) program*. Additionally, the City of Bristol and the City of St. Marks were both awarded \$35,000 through the *DEO Competitive Florida Partnership Program* via ARPC staff grant assistance. Finally, *Community Planning Technical Assistance (CPTA)* grants were awarded to Jackson County (\$47,700) and Liberty County (\$15,000). ARPC staff was responsible for submitting the Liberty County grant.

ARPC staff also finalized the *Community Planning Toolkit* to serve as a quick-reference guide for comprehensive planning activities. A PDF of the *Toolkit* is available online at www.arpc.org. This is particularly a useful resource for our rural local governments who do not have a full-time planner on staff. The FL DEO intends to distribute the *Toolkit* across the entire state, not just the Apalachee Region.

- *Item 5 – B – 2: Disaster Resilience and Recovery Program*

The U.S. Dept. of Commerce announced six programs collectively called *Investing in America's Communities*, that the Economic Development Administration (EDA) will execute to equitably invest the \$3 billion it received from President Biden's *American Rescue Plan*. ARPC staff is working with local governments and other stakeholders to identify eligible projects in our Region to apply for this funding opportunity. The EDA is specifically looking to fund economic development planning or implementation projects that advance equity across America through investments that directly benefit 1) one or more traditionally underserved populations, or 2) underserved communities within geographies that have been systemically and/or systematically denied a full opportunity to participate in aspects of economic prosperity such as Tribal Lands, Persistent Poverty Counties, and rural areas with demonstrated, historical underservice.

Chair Dozier commented that the ARPC's track record for winning EDA grants (Hurricane Michael, CARES Act) puts the ARPC in a good position to help member local governments quickly respond to the Notice of Funding Opportunity. Mr. Rietow agreed, stating that applicants will need to have a well-prepared project plan ready (not just an idea), and that the match amount may potentially be waived for many parts of the Apalachee Region.

Josh Gabel, an aide from Senator Rubio's office, also reminded Board Members that Senator Rubio's office is happy to provide Letters of Support for any federal grants to which they submit applications. For more information, Josh can be contacted at josh_gabel@rubio.senate.gov.

Commissioner Jim Peacock inquired as to what the other types of projects will be preferred by the EDA. Mr. Rietow referred Board members to the EDA's new list of investment priorities (<https://eda.gov/about/investment-priorities/>) and pointed out that these grants can even be applied for on a single-county basis. Mr. Rietow also mentioned that the EDA recently decided to help fund an industrial hemp processing facility in Montana, which is a good sign for the ARPC's push towards this burgeoning economic sector.

Shannon Metty (Jefferson County) inquired as to whether the EDA grants can be applied toward broadband infrastructure projects. Mr. Rietow stated affirmatively but clarified that a broadband infrastructure planning project is more likely to be awarded funding as opposed to a broadband infrastructure construction grant. Chris Doolin agreed that it may prove difficult to get the EDA to fund a broadband project. Ms. Metty followed-up by indicating that Jefferson County is struggling to begin even an initial broadband plan and would like to speak with Mr. Rietow further regarding the possibility of the ARPC members working together towards a regional broadband infrastructure plan. Mr. Rietow stated that he would contact her after the meeting to discuss further.

- *Item 5 – B – 4: Revolving Loan Fund Programs*

The Legacy RLF program funding is completely loaned out and the CARES Act and REVIVE! RLF lending programs are ahead of schedule, having already exceeded their benchmarks.

- **Item 5 – B – 5: Transportation Planning*

Each year, the ARPC Board is required to appoint and approve the memberships to each member county's Transportation Disadvantaged Coordinating Board. Statute dictates which organizations are to serve on the TDC Board and ARPC staff makes recommendations for the local representative of each organization at the county level. These recommendations are listed in Table 2 of *Agenda Item 5 – B – 5* in the *Board Package*.

A motion was made by Commissioner Randy Merritt to appoint these members to each board and authorize the Chair to sign the membership certification. The motion was seconded by Commissioner Jim Peacock. A vote was taken, and the motion carried unanimously.

- *Item 5 – B – 6: Environmental Planning*

The Apalachee Regional Resiliency Collaborative has been re-branded as "Apalachee Strong" and the first Steering Committee will meet later in July 2021. FDEP is developing guidance for its new *Resilient Florida* program, a result of the adopted Senate Bill 1954. The new program will "enhance efforts to protect inland waterways, coastlines and shores, which serve as invaluable natural defenses against sea level rise". The timing of the creation of Apalachee Strong along with the

new *Resilient Florida* program will prove beneficial as ARPC local governments begin applying for FDEP project-funding.

Additionally, the ARPC is finalizing its EPA *Brownfields Assessment Grant*, with fifteen (15) assessments being conducted this year alone. There will be one more *Phase I Environmental Assessment* and core sampling conducted at the Franklin County Municipal Airport. This program has continued for five years, with extensions granted because of Hurricane Michael and the COVID-19 lockdown. This grant provided a \$300K investment into the Region.

- *Item 5 – B – 7: GIS Program*

Mr. Rietow remarked that Scott Weisman and the Tallahassee-Leon County GIS staff have been an extremely helpful resource to our GIS program and expressed gratitude for their recent assistance.

- *Item 5 – B – 8: Housing Program*

The Jackson County Board of Commissioners officially granted approval for the ARPC Housing Program to take over their State Housing Initiatives Partnership (SHIP) program. ARPC staff member Adriana Silva has moved from the Economic Development Program to the Housing Program to provide additional assistance.

- *Item 5 – B – 9: Marketing & Communications*

Planning for the *850 Hemp Summit 2022* is underway. The primary purpose of the Summit is to unite farmers, stakeholders, cultivation and production experts, economic development professionals, and policymakers to discuss the status, challenges, and opportunities for the industrial hemp industry within the 850 Region, with the end-goal of attracting an industrial hemp processing plant to the Apalachee Region. The emerging hemp industry is an excellent opportunity to diversify the Region's agricultural options, create new jobs, and help build a more sustainable and resilient economy. The main event is scheduled to occur at the Civic Center in Tallahassee, Florida from April 26th through April 28th. ARPC staff is meeting with various partners and stakeholders and continues to compile a wealth of information and research to ensure the most informative and engaging event possible. An exclusive half-day event for farmers is planned to occur in November 2021 in Jackson County. More information to follow as details develop!

Item 6C – ARPC Executive Committee Update: Mr. Rietow next directed the Board's attention to the meeting minutes of the last ARPC Executive Committee Meeting, which occurred on May 27, 2021. Meeting minutes are provided in *Agenda Item 5 – C – 1* in the *Board Package*. Mr. Rietow pointed out that although the Executive Committee has the ability to act on behalf of the Full Council, he likes to ensure that the entire Board is aware of their decisions. The recent Executive Committee meeting approved loans from the Legacy, CARES Act and REVIVE! Revolving Loan Funds.

A motion was made by Commissioner Randy Merritt to ratify the actions made by the ARPC Executive Committee resulting from the May 27, 2021 Executive Committee meeting. The motion was seconded by Governor's Appointee Lisa Miller. A vote was taken, and the motion carried unanimously.

Item 6D – FL Regional Councils Association (FRCA) Update: Mr. Rietow next directed the Board's attention to *Agenda Item 5 – D – 1* in the *Board Package*, which provides an overview of the activities undertaken by the FRCA in May 2021.

Item 7: Board Member Reports / Local & Regional Issues Discussion

No comment.

Item 8: Ex-Officio Member Updates

No comment.

Item 9: Public Comment

Chair Dozier asked for any further Board or public comments. Mr. Chris Doolin provided the following updates from the Small Counties Coalition.

- The Small Counties Coalition recently met with the FL Association of Counties. Wakulla County Commissioner Ralph Thomas has been elected as President of the FL Association of Counties. The two organizations also issued recognitions, one of which was given to ARPC staff member Denise Imbler for her service and efforts in our rural communities.
- A bipartisan coalition of state attorneys general announced a \$26 billion national settlement with drugmaker Johnson & Johnson and three other companies for causing the nation's current opioid epidemic. States have 30 days to decide whether to embrace the deal and local governments have 150 days to sign on. Counties with populations less than 300,000 will have their funding managed on a regional basis by a regional entity. The ultimate payout amounts will depend on how many governments agree to suspend their opioid lawsuits. Thus, the greater the number of governments that agree to the resolution, the more funding Florida will receive from the settlement.
- Florida HB 53 requires counties, municipalities, and special districts that provide wastewater services & stormwater management to develop a needs assessment. Reporting requirements are currently being put together. There will be a waiver for those local governments that are unable to conduct the needs assessment due to undue financial burden. However, waiving this requirement may put local governments at a disadvantage, as those projects identified in such a needs assessment are more likely to be funded down the line. The FL Association of Counties hosted a Zoom call about HB 53 on July 22, 2021.
- The FL Association of Counties is putting together a committee to monitor broadband issues.
- A \$10/hour minimum wage requirement goes into effect in the State of Florida by September 30, 2021. The minimum wage will increase to \$15/hour by 2026. This requirement must be followed by both private and public employers.

Lastly, Shannon Metty thanked Chris Rietow and Josh Adams for their continued assistance as she continues to perform County Coordinator activities in addition to her Planning Official position in Jefferson County.

There being no further business, the meeting was adjourned at 11:25 am EST.

APPROVED BY: THE APALACHEE REGIONAL PLANNING COUNCIL
MEETING IN REGULAR SESSION ON September 16, 2021

SIGNED:

ATTEST:

Kristin Dozier
Chair

Chris Rietow
Executive Director

AGENDA ITEM – 5

EXECUTIVE DIRECTOR'S REPORT

Chris Rietow

The following items will be reported and discussed with the Board:

- ***Financial Reports:** On the following pages are the following financial reports:
 - 1) 20/21 Revenue and Expense Report
 - 2) Budget Report for the months ending:
 - i. May 31, 2021
 - ii. June 30, 2021
 - iii. July 31, 2021
- **Staff Reports:** Staff program reports are included on the following pages. Staff will be present at the meeting to answer any questions and report on any additional program updates.
- ***ARPC Executive Committee Update:** Please refer to the documents, below:
 - 1) Draft minutes from the May 10, 2021 – ARPC Executive Committee Meeting
 - 2) Draft minutes from the May 27, 2021 – ARPC Executive Committee Meeting
- **FL Regional Councils Association (FRCA) Update:** Staff will review relevant FRCA activities.

ACTION NEEDED

*Motion to accept ARPC Financial Report for the periods ending May 31, 2021; June 30, 2021; and July 31, 2021.

*Motion to ratify actions by the ARPC Executive Committee resulting from the May 10, 2021 and May 27, 2021 ARPC Executive Committee meetings.

Apalachee Regional Planning Council

Revenue & Expenses 20/21

\$ 203,442.44 Balance 10/1/20

LINE-ITEM	Total	10/20	11/20	12/20	1/21	2/21	3/21	4/21	5/21	6/21	7/21	8/21
General Revenue												
EDA - Planning Grant	52,500.00	17,500.00	-	-	-	17,500.00	-	-	-	-	-	17,500.00
EDA - Disaster Recovery Coord.	60,000.00	20,000.00	-	-	20,000.00	-	-	-	20,000.00	-	-	-
EDA - CARES Act Planning	200,000.00	-	-	-	-	-	100,000.00	-	50,000.00	-	-	50,000.00
EDA - Franklin LTR	20,000.00	-	-	20,000.00	-	-	-	-	-	-	-	-
Legacy RLF - Admin	7,031.93	-	-	-	-	-	7,031.93	-	-	-	-	-
CARES RLF - Admin	900.00	-	-	-	-	-	900.00	-	-	-	-	-
REVIVE RLF - Admin	-	-	-	-	-	-	-	-	-	-	-	-
FDEM - Hazards Analyses	22,671.78	-	-	9,068.67	-	-	9,068.67	-	-	4,534.44	-	-
FDEM - HMEP Planning	25,648.40	-	25,000.00	-	-	-	-	-	-	-	-	648.40
FDEM - HMEP Training	16,960.00	-	-	-	-	-	3,220.00	-	2,240.00	-	-	11,500.00
FDEM - LEPC Support Staff	76,000.00	-	10,300.00	-	-	10,300.00	-	35,100.00	-	-	20,300.00	-
FDEM - State Regional Evacuation	105,100.00	-	-	23,867.00	-	-	-	23,867.00	-	23,866.00	33,500.00	-
Small Emergency Planning Contracts	12,000.00	-	-	-	-	-	-	7,500.00	-	4,500.00	-	-
EPA - Brownfield	58,750.00	-	-	-	-	-	15,250.00	-	-	-	-	43,500.00
NFWF Franklin 98 - Admin	120,327.45	5,966.78	28,980.25	4,006.68	-	-	-	31,789.44	-	21,185.95	-	28,398.35
NFWF Franklin 98 - Project	1,099,880.00	23,000.00	117,260.00	448,270.00	-	-	-	107,290.00	-	208,860.00	-	195,200.00
NGMSSC - Alligator Point	23,597.00	-	-	-	-	20,257.00	3,340.00	-	-	-	-	-
FDEP - SQG	35,136.48	-	-	-	-	-	-	-	-	-	35,136.48	-
Small Environmental Contracts	21,970.00	-	-	17,000.00	-	-	-	4,970.00	-	-	-	-
Calhoun HHRP - Admin	116,400.00	11,700.00	10,000.00	10,900.00	-	-	15,400.00	-	32,600.00	-	-	35,800.00
CRF - Calhoun Liberty & Gulf	18,668.73	-	-	-	13,126.16	5,542.57	-	-	-	-	-	-
Calhoun SHIP	-	-	-	-	-	-	-	-	-	-	-	-
ARPC County Dues	69,611.00	-	8,226.50	9,176.25	-	17,402.75	-	10,000.00	12,466.00	-	12,339.50	-
Big Bend Healthcare - Admin	154,000.00	35,000.00	-	35,000.00	-	-	-	35,000.00	-	-	49,000.00	-
CoC - Admin	25,000.00	2,500.00	2,500.00	2,500.00	-	2,500.00	2,500.00	2,500.00	2,500.00	5,000.00	-	2,500.00
FRCA - Admin	52,500.00	3,950.00	4,000.00	7,000.00	6,400.00	-	4,900.00	3,400.00	4,300.00	9,700.00	-	8,850.00
FDEO - GM Toolkit	40,000.00	-	-	-	-	-	-	-	-	-	-	40,000.00
FDEO - Eastpoint Competitive FL	35,000.00	-	-	-	-	-	-	-	-	-	-	35,000.00
FDEO - Carrabelle Competitive FL	34,000.00	-	-	-	-	-	-	-	-	-	-	34,000.00
FDEO - Campbellton Competitive FL	34,000.00	-	-	-	-	-	-	-	-	-	-	34,000.00
Misc. Small TA Contracts	34,700.00	1,300.00	400.00	11,000.00	-	-	-	-	-	-	-	22,000.00
CTD - Transportation Disadvantaged	184,738.00	-	-	42,489.74	7,476.12	27,624.10	-	-	-	42,880.64	-	64,267.40
FDOT - RideOn	94,926.90	-	12,619.28	9,950.08	-	8,821.17	41,575.94	-	21,960.43	-	-	-
QGAA - Admin	27,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	-	5,000.00	2,500.00	2,500.00
TOTAL REVENUE	2,879,517.67	123,416.78	221,786.03	652,728.42	49,502.28	112,447.59	205,686.54	263,916.44	146,066.43	325,527.03	196,275.98	582,164.15
General Expenses												
Salaries	964,893.00	72,760.00	78,475.00	128,614.00	79,867.50	79,576.50	78,929.00	79,924.50	87,327.50	80,410.00	118,140.00	80,869.00
Fringe Benefits (FICA, CHP & FRS)	305,799.52	22,227.78	26,491.11	35,839.45	25,233.74	27,694.80	26,696.76	24,828.34	26,511.52	25,242.28	32,743.92	32,289.82
Travel	18,439.02	3,126.02	1,082.47	1,447.60	784.98	1,246.01	1,263.59	1,908.88	1,115.06	1,677.63	3,612.16	1,174.62
Consultants (Contract Required)	1,283,898.75	23,000.00	118,560.00	474,300.00	-	4,500.00	30,958.75	112,720.00	-	227,410.00	76,000.00	216,450.00
Accounting	1,062.00	38.00	42.00	44.00	48.00	138.00	48.00	522.00	46.00	46.00	46.00	44.00
Advertising	3,137.92	52.88	456.17	653.19	272.50	29.96	289.61	-	520.15	246.76	253.70	363.00
Audit	572.00	-	-	-	-	-	-	-	-	-	-	572.00
Board Meeting Expenses	1,805.03	-	28.97	-	202.38	-	-	173.29	-	45.52	-	1,354.87
Dues (FRCA, NADO, SERDI & Other)	27,487.00	-	-	9,925.00	-	-	5,125.00	-	50.00	787.00	11,600.00	-
Equipment Lease - Copiers	9,931.88	788.75	985.25	788.75	867.63	1,357.43	788.75	1,014.21	788.75	1,710.37	841.99	-
Insurance (Work Comp, Liability)	19,793.98	4,453.13	-	712.00	4,453.13	-	874.50	4,453.12	394.98	4,453.12	-	-
IT Tech Support & Equipment	25,250.71	4,005.25	2,248.04	2,774.00	1,151.08	2,129.37	870.13	1,689.45	17.58	7,287.62	1,908.91	1,169.28
Legal	450.00	-	-	-	-	-	-	-	-	-	450.00	-
Licenses (REMI)	5,530.50	-	-	-	-	-	-	-	-	5,530.50	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	3,934.92	236.41	245.64	401.61	265.04	154.83	632.95	287.00	85.41	1,268.16	307.12	50.75
Postage	3,242.78	200.00	524.63	200.00	233.93	505.94	120.61	385.33	462.59	148.00	100.00	361.75
Rent	50,660.00	4,475.00	4,715.00	4,595.00	4,595.00	4,595.00	4,595.00	4,595.00	4,595.00	4,475.00	4,725.00	4,700.00
Subscriptions & Publications	370.04	85.00	-	34.65	36.40	-	107.99	-	26.00	-	80.00	-
Telephone & Internet	13,414.60	1,015.19	1,122.64	1,264.68	1,203.26	1,047.54	1,104.98	1,189.57	2,269.68	789.99	1,337.57	1,069.50
Contingency & Project Pass-Thru	68,962.45	2,535.06	225.00	22,822.16	1,921.13	218.64	1,286.06	260.61	571.30	33,130.82	5,781.67	210.00
TOTAL EXPENSES	2,808,636.10	138,998.47	235,201.92	684,416.09	121,135.70	123,194.02	153,691.68	233,951.30	124,781.52	394,658.77	257,928.04	340,678.59

\$ 274,324.01 Balance 8/31/21

**Apalachee Regional Planning Council
Budget Report as of 6/30/21**

Bal. 5/31/21 Bal. 9/30/20
163,622.25 203,442.44

LINE-ITEM	FY 20/21	June	FY-To-Date	Budget	Budget
General Revenue	Budget	2021	as of 6/30/21	Balance	Used
EDA Planning Grant	70,000	-	35,000.00	35,000	50%
EDA Disaster Recovery Coordinator	60,000	-	60,000.00	-	100%
EDA CARES Planning	200,000	-	150,000.00	50,000	75%
EDA - Franklin LTR	-	-	20,000.00	(20,000)	
Legacy RLF - Admin	10,000	-	7,031.93	2,968	70%
CARES RLF - Admin	25,000	-	900.00	24,100	4%
REVIVE RLF - Admin	10,000	-	-	10,000	0%
FDEM - Hazards Analyses	22,000	4,534.44	22,671.78	(672)	103%
FDEM - HMEP Planning	25,000	-	25,000.00	-	100%
FDEM - HMEP Training	25,000	-	5,460.00	19,540	22%
FDEM - LEPC Support Staff	80,000	-	55,700.00	24,300	70%
FDEM - State Regional Evacuation	71,600	23,866.00	71,600.00	-	100%
Small Emergency Planning Contracts	10,000	4,500.00	12,000.00	(2,000)	120%
EPA - Brownfield	165,000	-	15,250.00	149,750	9%
NFWF Franklin 98 - Admin	68,000	21,185.95	91,929.10	(23,929)	135%
NFWF Franklin 98 - Project	301,000	208,860.00	904,680.00	(603,680)	301%
NGMSSC - Alligator Point	20,000	-	23,597.00	(3,597)	118%
FDEP - SQG	33,000	-	-	33,000	0%
Small Environmental Contracts	2,500	-	21,970.00	(19,470)	879%
Calhoun HHRP - Admin	150,000	-	80,600.00	69,400	54%
CRF - Calhoun Liberty & Gulf	42,000	-	18,668.73	23,331	44%
Calhoun SHIP	20,000	-	-	20,000	0%
ARPC County Dues	65,000	-	57,271.50	7,729	88%
Big Bend Healthcare - Admin	120,000	-	105,000.00	15,000	88%
CoC - Admin	30,000	5,000.00	22,500.00	7,500	75%
FRCA - Admin	60,000	9,700.00	43,650.00	16,350	73%
FDEO - GM Toolkit	40,000	-	-	40,000	0%
FDEO - Eastpoint Competitive FL	35,000	-	-	35,000	0%
FDEO - Carrabelle Competitive FL	33,000	-	-	33,000	0%
FDEO - Campbellton Competitive FL	33,000	-	-	33,000	0%
Misc. Small TA Contracts	5,000	-	12,700.00	(7,700)	254%
CTD - Transportation Disadvantaged	185,000	42,880.64	120,470.60	64,529	65%
FDOT - RideOn	150,000	-	94,926.90	55,073	63%
QGAA - Admin	30,000	5,000.00	22,500.00	7,500	75%
TOTAL REVENUE	2,196,100	325,527.03	2,101,077.54	95,022	96%
General Expenses					
Salaries	1,010,000	80,410.00	765,884.00	244,116	76%
Fringe Benefits (FICA, CHP & FRS)	300,000	25,242.28	240,765.78	59,234	80%
Travel	50,000.00	1,677.63	13,652.24	36,348	27%
Consultants (Contract Required)	559,000.00	227,410.00	991,448.75	(432,449)	177%
Accounting	1,000	46.00	972.00	28	97%
Advertising	5,000	246.76	2,521.22	2,479	50%
Audit	25,000	-	-	25,000	0%
Board Meeting Expenses	4,000	45.52	450.16	3,550	11%
Dues (FRCA, NADO, SERDI & Other)	25,500	787.00	15,887.00	9,613	62%
Equipment Lease - Copiers	12,000	1,710.37	9,089.89	2,910	76%
Insurance (Work Comp, Liability)	15,000	4,453.12	19,399.00	(4,399)	129%
IT Tech Support & Equipment	25,000	7,287.62	22,549.92	2,450	90%
Legal	6,000	-	17.58	5,982	0%
Licenses (REMI)	6,500	5,530.50	5,530.50	970	85%
Miscellaneous	500	-	-	500	0%
Office Supplies	5,000	1,268.16	3,577.05	1,423	72%
Postage	3,000	148.00	2,781.03	219	93%
Rent	55,000	4,475.00	41,235.00	13,765	75%
Subscriptions & Publications	500	-	290.04	210	58%
Telephone & Internet	12,000	789.99	11,007.53	992	92%
Contingency & Project Pass-Thru	76,100	33,130.82	62,970.78	13,129	83%
TOTAL EXPENSES	2,196,100	394,658.77	2,210,029.47	(13,929)	101%
	Bal. 6/30/21	94,490.51	94,490.51	Bal. 6/30/21	
	Operating Acct. Balance 6/30/21		94,490.51		

**Apalachee Regional Planning Council
Budget Report as of 7/31/21**

Bal. 6/30/21 Bal. 9/30/20
94,490.51 203,442.44

LINE-ITEM	FY 20/21 Budget	July 2021	FY-To-Date as of 7/31/21	Budget Balance	Budget Used
General Revenue					
EDA Planning Grant	70,000	-	35,000.00	35,000	50%
EDA Disaster Recovery Coordinator	60,000	-	60,000.00	-	100%
EDA CARES Planning	200,000	-	150,000.00	50,000	75%
EDA - Franklin LTR	-	-	20,000.00	(20,000)	
Legacy RLF - Admin	10,000	-	7,031.93	2,968	70%
CARES RLF - Admin	25,000	-	900.00	24,100	4%
REVIVE RLF - Admin	10,000	-	-	10,000	0%
FDEM - Hazards Analyses	22,000	-	22,671.78	(672)	103%
FDEM - HMEP Planning	25,000	-	25,000.00	-	100%
FDEM - HMEP Training	25,000	-	5,460.00	19,540	22%
FDEM - LEPC Support Staff	80,000	20,300.00	76,000.00	4,000	95%
FDEM - State Regional Evacuation	71,600	33,500.00	105,100.00	(33,500)	147%
Small Emergency Planning Contracts	10,000	-	12,000.00	(2,000)	120%
EPA - Brownfield	165,000	43,500.00	58,750.00	106,250	36%
NFWF Franklin 98 - Admin	68,000	-	91,929.10	(23,929)	135%
NFWF Franklin 98 - Project	301,000	-	904,680.00	(603,680)	301%
NGMSSC - Alligator Point	20,000	-	23,597.00	(3,597)	118%
FDEP - SQG	33,000	35,136.48	35,136.48	(2,136)	106%
Small Environmental Contracts	2,500	-	21,970.00	(19,470)	879%
Calhoun HHRP - Admin	150,000	-	80,600.00	69,400	54%
CRF - Calhoun Liberty & Gulf	42,000	-	18,668.73	23,331	44%
Calhoun SHIP	20,000	-	-	20,000	0%
ARPC County Dues	65,000	12,339.50	69,611.00	(4,611)	107%
Big Bend Healthcare - Admin	120,000	49,000.00	154,000.00	(34,000)	128%
CoC - Admin	30,000	-	22,500.00	7,500	75%
FRCA - Admin	60,000	-	43,650.00	16,350	73%
FDEO - GM Toolkit	40,000	-	-	40,000	0%
FDEO - Eastpoint Competitive FL	35,000	-	-	35,000	0%
FDEO - Carrabelle Competitive FL	33,000	-	-	33,000	0%
FDEO - Campbellton Competitive FL	33,000	-	-	33,000	0%
Misc. Small TA Contracts	5,000	-	12,700.00	(7,700)	254%
CTD - Transportation Disadvantaged	185,000	-	120,470.60	64,529	65%
FDOT - RideOn	150,000	-	94,926.90	55,073	63%
QGAA - Admin	30,000	2,500.00	25,000.00	5,000	83%
TOTAL REVENUE	2,196,100	196,275.98	2,297,353.52	(101,254)	105%
General Expenses					
Salaries	1,010,000	118,140.00	884,024.00	125,976	88%
Fringe Benefits (FICA, CHP & FRS)	300,000	32,743.92	273,509.70	26,490	91%
Travel	50,000.00	3,612.16	17,264.40	32,736	35%
Consultants (Contract Required)	559,000.00	76,000.00	1,067,448.75	(508,449)	191%
Accounting	1,000	46.00	1,018.00	(18)	102%
Advertising	5,000	253.70	2,774.92	2,225	55%
Audit	25,000	-	-	25,000	0%
Board Meeting Expenses	4,000	-	450.16	3,550	11%
Dues (FRCA, NADO, SERDI & Other)	25,500	11,600.00	27,487.00	(1,987)	108%
Equipment Lease - Copiers	12,000	841.99	9,931.88	2,068	83%
Insurance (Work Comp, Liability)	15,000	-	19,399.00	(4,399)	129%
IT Tech Support & Equipment	25,000	1,908.91	24,458.83	541	98%
Legal	6,000	450.00	467.58	5,532	8%
Licenses (REMI)	6,500	-	5,530.50	970	85%
Miscellaneous	500	-	-	500	0%
Office Supplies	5,000	307.12	3,884.17	1,116	78%
Postage	3,000	100.00	2,881.03	119	96%
Rent	55,000	4,725.00	45,960.00	9,040	84%
Subscriptions & Publications	500	80.00	370.04	130	74%
Telephone & Internet	12,000	1,337.57	12,345.10	(345)	103%
Contingency & Project Pass-Thru	76,100	5,781.67	68,752.45	7,348	90%
TOTAL EXPENSES	2,196,100	257,928.04	2,467,957.51	(271,858)	112%
	Bal. 7/31/21	32,838.45	32,838.45	Bal. 7/31/21	
	Operating Acct. Balance 7/31/21		32,838.45		

**Apalachee Regional Planning Council
Budget Report as of 8/31/21**

Bal. 6/30/21 Bal. 9/30/20
32,838.45 203,442.44

LINE-ITEM	FY 20/21	August	FY-To-Date	Budget	Budget
General Revenue	Budget	2021	as of 8/31/21	Balance	Used
EDA Planning Grant	70,000	17,500.00	52,500.00	17,500	75%
EDA Disaster Recovery Coordinator	60,000	-	60,000.00	-	100%
EDA CARES Planning	200,000	50,000.00	200,000.00	-	100%
EDA - Franklin LTR	-	-	20,000.00	(20,000)	
Legacy RLF - Admin	10,000	-	7,031.93	2,968	70%
CARES RLF - Admin	25,000	-	900.00	24,100	4%
REVIVE RLF - Admin	10,000	-	-	10,000	0%
FDEM - Hazards Analyses	22,000	-	22,671.78	(672)	103%
FDEM - HMEP Planning	25,000	648.40	25,648.40	(648)	103%
FDEM - HMEP Training	25,000	11,500.00	16,960.00	8,040	68%
FDEM - LEPC Support Staff	80,000	-	76,000.00	4,000	95%
FDEM - State Regional Evacuation	71,600	-	105,100.00	(33,500)	147%
Small Emergency Planning Contracts	10,000	-	12,000.00	(2,000)	120%
EPA - Brownfield	165,000	-	58,750.00	106,250	36%
NFWF Franklin 98 - Admin	68,000	28,398.35	120,327.45	(52,327)	177%
NFWF Franklin 98 - Project	301,000	195,200.00	1,099,880.00	(798,880)	365%
NGMSSC - Alligator Point	20,000	-	23,597.00	(3,597)	118%
FDEP - SQG	33,000	-	35,136.48	(2,136)	106%
Small Environmental Contracts	2,500	-	21,970.00	(19,470)	879%
Calhoun HHRP - Admin	150,000	35,800.00	116,400.00	33,600	78%
CRF - Calhoun Liberty & Gulf	42,000	-	18,668.73	23,331	44%
Calhoun SHIP	20,000	-	-	20,000	0%
ARPC County Dues	65,000	-	69,611.00	(4,611)	107%
Big Bend Healthcare - Admin	120,000	-	154,000.00	(34,000)	128%
CoC - Admin	30,000	2,500.00	25,000.00	5,000	83%
FRCA - Admin	60,000	8,850.00	52,500.00	7,500	88%
FDEO - GM Toolkit	40,000	40,000.00	40,000.00	-	100%
FDEO - Eastpoint Competitive FL	35,000	35,000.00	35,000.00	-	100%
FDEO - Carrabelle Competitive FL	33,000	34,000.00	34,000.00	(1,000)	103%
FDEO - Campbellton Competitive FL	33,000	34,000.00	34,000.00	(1,000)	103%
Misc. Small TA Contracts	5,000	22,000.00	34,700.00	(29,700)	694%
CTD - Transportation Disadvantaged	185,000	64,267.40	184,738.00	262	100%
FDOT - RideOn	150,000	-	94,926.90	55,073	63%
QGAA - Admin	30,000	2,500.00	27,500.00	2,500	92%
TOTAL REVENUE	2,196,100	582,164.15	2,879,517.67	(683,418)	131%
General Expenses					
Salaries	1,010,000	80,869.00	964,893.00	45,107	96%
Fringe Benefits (FICA, CHP & FRS)	300,000	32,289.82	305,799.52	(5,800)	102%
Travel	50,000.00	1,174.62	18,439.02	31,561	37%
Consultants (Contract Required)	559,000.00	216,450.00	1,283,898.75	(724,899)	230%
Accounting	1,000	44.00	1,062.00	(62)	106%
Advertising	5,000	363.00	3,137.92	1,862	63%
Audit	25,000	-	-	25,000	0%
Board Meeting Expenses	4,000	-	450.16	3,550	11%
Dues (FRCA, NADO, SERDI & Other)	25,500	572.00	28,059.00	(2,559)	110%
Equipment Lease - Copiers	12,000	1,354.87	11,286.75	713	94%
Insurance (Work Comp, Liability)	15,000	-	19,399.00	(4,399)	129%
IT Tech Support & Equipment	25,000	1,169.28	25,628.11	(628)	103%
Legal	6,000	-	467.58	5,532	8%
Licenses (REMI)	6,500	-	5,530.50	970	85%
Miscellaneous	500	-	-	500	0%
Office Supplies	5,000	50.75	3,934.92	1,065	79%
Postage	3,000	361.75	3,242.78	(243)	108%
Rent	55,000	4,700.00	50,660.00	4,340	92%
Subscriptions & Publications	500	-	370.04	130	74%
Telephone & Internet	12,000	1,069.50	13,414.60	(1,415)	112%
Contingency & Project Pass-Thru	76,100	210.00	68,962.45	7,138	91%
TOTAL EXPENSES	2,196,100	340,678.59	2,808,636.10	(612,536)	128%
	Bal. 8/31/21	274,324.01	274,324.01	Bal. 8/31/21	
	Operating Acct. Balance 8/31/21		274,324.01		

AGENDA ITEM 5 – C – 1

ECONOMIC DEVELOPMENT / COMMUNITY PLANNING PROGRAM

Caroline Smith – Sharrand Pinder

ARPC Economic Development Program Staffing Update

ARPC staff welcomed a new team member in August 2021—Mr. Sharrand Pinder—who will provide additional capacity for the ARPC Economic Development Program as the new Urban Designer. Mr. Pinder’s unique background in resilient architecture will certainly expand the ability of ARPC staff to support local governments in the Apalachee Region.

EDA Notice of Funding Opportunities

Under the *2021 American Rescue Plan Act*, the Economic Development Administration (EDA) was allocated \$3 billion in supplemental funding to assist communities nationwide in their efforts to ‘build back better’ by accelerating the economic recovery from the coronavirus pandemic and building local economies that will be resilient to future economic shocks.

American Rescue Plan funding enables the EDA to provide larger, more transformational investments across the nation while utilizing its greatest strengths, including flexible funding to support community-led economic development. With an emphasis on equity, EDA investments made under the American Rescue Plan will directly benefit previously underserved communities impacted by COVID-19.

EDA has published the following funding opportunities:

- [Economic Adjustment Assistance](#)
- [Travel, Tourism and Outdoor Recreation](#)
- [Indigenous Communities](#)
- [Build Back Better Regional Challenge](#)
- [Statewide Planning, Research and Networks](#)
- [Good Jobs Challenge](#)



FL Department of Economic Opportunity (DEO) Grant Award Announcements

Communities impacted by Hurricane Michael have been awarded new funding via the [DEO Rebuild Florida Hometown Revitalization Program](#). This program supports the revitalization of downtown areas and commercial districts impacted by Hurricane Michael, facilitating the return and recovery of businesses, jobs, and services to the area. In this round of funding, awards include projects that reconstruct streetscapes and install lighting in downtown areas, restore structures in commercial districts damaged by Hurricane Michael, and provide funding to businesses to help them make repairs they could not afford and keep their doors open after suffering revenue losses caused by the storm.

The FL Dept. of Economic Opportunity (DEO) awarded funding through the *Rebuild Florida Hometown Revitalization Program* to the following communities in the Apalachee Region:

- **Apalachicola** – \$5.3 million
- **Bascom** – \$973,000
- **Bristol** – \$1.9 million
- **Calhoun County** – \$1.25 million
- **Campbellton** – \$499,000
- **Chattahoochee** – \$2 million
- **Cottondale** – \$1.7 million
- **Jackson County** – \$415,000
- **Malone** – \$424,000
- **Marianna** – \$7.3 million
- **Quincy** – \$3 million
- **Sneads** – \$951,000

Other Technical Assistance

ARPC staff continues to assist regional partners with economic development planning, intergovernmental coordination, COVID-19 economic recovery, grant writing, and other tasks.

FL DEO Competitive Florida Partnership Grant, FY 2021-2022

The [Competitive Florida Partnership Grant](#) provides funding to rural communities to write a community-driven, asset-based *Economic Development Strategy*. The City of St. Marks and the City of Bristol have both been awarded the *Competitive Florida Partnership Grant* for the 2021-2022 fiscal year. ARPC staff is assisting with finalization of the grant agreements.



Figure 1: Bo Lynn's Grocery Market in St. Marks—an historic business in the waterfront community.

Town of Campbellton, Campbellton Crossroads

The Campbellton Town Council has approved the *Town Center Redevelopment Conceptual Plan* that ARPC staff recently produced under Phase 1 of the community's FL DEO *Rural*

Infrastructure Fund (RIF) planning grant. For Phase 2 of this Campbellton Crossroads project, grant activities have been transferred to the town’s engineer of record, Melvin Engineering, for feasibility and cost analysis. The project will conclude by early 2022.



Figure 2: Image excerpt from Campbellton’s Town Center Redevelopment Conceptual Plan, visualizing the possibility of a pocket park at an underutilized parcel in Town Center.

FL DEO Rural Infrastructure Fund (RIF) Specific Appropriation 2314

ARPC staff assisted Liberty County, the Town of Havana, and the City of Midway with applications for the [FL DEO RIF Specific Appropriation 2314](#) for inland counties impacted by Hurricane Michael. Liberty County received funding for a *Broadband Feasibility Study*. The Town of Havana and the City of Midway received funding for *Downtown Redevelopment Plans*.

Additionally, FL DEO has announced a third round of \$5 million in state funding for rural, inland counties impacted by Hurricane Michael in 2018. The application cycle is expected to open in fall 2021. Communities interested in applying for the RIF grant may contact Caroline Smith, ARPC Economic Development Manager, for application assistance at csmith@arpc.org.

Partnership with University of Florida (UF)’s Shimberg Center for Housing Studies

ARPC staff is collaborating with the UF Shimberg Center on a disaster-focused data-based project, which will serve to pilot the concept of a *Disaster Preparedness and Recovery Data Clearinghouse* for the Apalachee Region. Shimberg Center staff has extended \$10,000 in grant funding to the ARPC staff to kick-start this initiative.

ARPC and Shimberg Center staff have also partnered on two subsequent grant applications through the National Science Foundation (NSF) and National Academies of Sciences, Engineering, and Medicine (NAS) that, if funded, would provide funding for an ARPC staff position, enhance the ability of ARPC staff to undertake regional resiliency activities, and better incorporate data into decision-making processes. Grant awards have not yet been announced.

AGENDA ITEM 5 – C – 2

ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) DISASTER RESILIENCE & RECOVERY PROGRAM Ben Chandler

Program Summary

Through the CARES Act planning grant awarded to the ARPC by the U.S. Department of Commerce's Economic Development Administration (EDA), the *Disaster Resilience & Recovery Program* continues to partner with federal, state, and regional agencies, as well as local government officials, in the implementation of ongoing initiatives in response to Hurricane Michael and the COVID-19 pandemic. Since the July ARPC Board meeting, the program has maintained local government and regional support and assistance in the following areas and has been recognized with a 2021 National Association of Development Organizations (NADO) Impact Award:

- Rebuild Florida – Hometown Revitalization Program: Grant Awards
- Liberty County Communications Infrastructure Master Plan
- Rural Recreational Economy Alliance (RREA) Prospectus Development
- Project Identification for EDA's *American Rescue Plan* – Notice of Funding Opportunity
- 2021 NADO Impact Award

Rebuild Florida – Hometown Revitalization Program: Grant Awards

All three (3) regional communities that participated in the *Recovery & Resiliency Partnership Projects (R²P²)* submitted applications and were subsequently awarded funding to implement their R²P² design plans under the *Rebuild Florida – Hometown Revitalization Program*. This program is administered by the FL Dept. of Economic Opportunity (DEO) through funding by the U.S. Department of Housing and Urban Development (HUD) in the form of Community Development Block Grants for disaster recovery (CDBG-DR). These funds were federally allocated as part of the *Supplemental Appropriations for Disaster Relief Act, 2018* and the *Additional Supplemental Appropriations for Disaster Relief Act, 2019*. The ARPC's Disaster Resilience & Recovery program played an integral role in the project development and provided grant application coordination and assistance.



(1) City of Quincy and Quincy Community Redevelopment Agency

Grant Award: \$3 Million

ARPC Role: Project development support and full coordination/facilitation of the grant application.

Description: Under the scope of work for this grant, the City of Quincy will improve streetscapes, sidewalks, and physical improvements to the historic downtown commercial areas around the County Courthouse. The block of Washington Street north of the courthouse, between Adams Street and Madison Street, will serve as a convertible event plaza that accommodates both everyday traffic use as well as special events.

The project also includes streetscape improvements at intersections to create “parklets” that have wider, safer sidewalks and street crossings, outdoor gathering areas, and improved visibility for storefronts. In addition, the “Kelly Lot” brownfield, located on the south side of W. Franklin Street between Monroe Street and Adams Street, will be redeveloped as *Gerald “Andy” Gay III Park*. It will serve as a dedicated downtown greenspace for festivals and community events.

(2) City of Chattahoochee

Grant Award: \$2 Million

ARPC Role: Fully responsible for project development of the US 90 Streetscape Improvement Concept Plan.

Description: This grant award will be used to construct the streetscape improvements adopted in the US 90 (Washington Street) Streetscape Improvement Concept Plan developed by the ARPC in 2020, in addition to the downtown pedestrian connectivity design plans for city property in Chattahoochee’s downtown and service alleys developed through the ARPC’s participation in the R²P² program.

(3) City of Marianna

Grant Award: \$7.3 Million

ARPC Role: Project development support.

Description: This grant award will implement elements of the R²P² design plans and other downtown revitalization and stormwater improvement projects.

Liberty County Communications Infrastructure Master Plan

On behalf of the Liberty County Board of County Commissioners, and in support of the Liberty County Sheriff's Office, Liberty County Emergency Management Office, the Liberty County School Board, and other county departments, the ARPC prepared and applied for a DEO Community Planning Technical Assistance (CPTA) grant to develop a countywide Communications Infrastructure Master Plan. The grant was awarded in the amount of **\$15,000.00**.

Updating and enhancing the County's communication infrastructure is consistent with the primary goals and objectives of the *Liberty County Long-Term Recovery Plan* from Hurricane Michael. The primary purpose for developing this plan is to have a defined project (or set of prioritized projects) as a foundational basis for all future grant funding requests to physically procure the needed updated communications equipment and/or otherwise to rehabilitate, repair, or construct the necessary infrastructure to support reliable and effective countywide communications among internal departments and external partners.

Rural Recreational Economy Alliance (RREA) – Prospectus Development

In continuing the regional partnership with the Rural Recreational Economy Alliance (an outcome of the *Recovery & Resiliency Partnership Project [R²P²]*), and in partnership with the Federal Emergency Management Agency (FEMA) and the U.S. Environmental Protection Agency (EPA) in recovery from Hurricane Michael, the RREA is working with community leaders to implement the R²P² strategies to improve resiliency and strengthen local economies by leveraging existing natural assets. The R²P² support culminated in a regional summit to engage local, regional, state, and national partners in a discussion about how to promote the recreation economy to support both physical and economic recovery in the region.

Following the summit, EPA developed a regional action plan and convened the Regional Recreation Economy Alliance (RREA) to support action plan implementation. This scope of work is to develop a regional recreation economy prospectus to highlight private investment opportunities to support the region's recreation economy. EPA Region 4, the ARPC, and the Emerald Coast Regional Council (ECRC) are working together to guide the development of the prospectus in close coordination with local leadership and the RREA participants. This effort to complete the prospectus is scheduled to run through Spring 2022.

Project Identification for EDA's American Rescue Plan Notice of Funding Opportunity

Since the U.S. Department of Commerce's Economic Development Administration (EDA) announced the Notice of Funding Opportunity (NOFO) for the *American Rescue Plan Act* in late July, the ARPC's Economic Development team has been working to prepare a proposal for the *Build Back Better Regional Challenge*. In this process, ARPC staff have begun to identify projects in the Region that are positioned to submit competitive applications.

The *Build Back Better Regional Challenge* program has been designed to support growth clusters in transforming their regional economy through a geo-centric grouping of complementary, aligned construction and non-construction projects. Together, the projects are

intended to reflect a unified vision supporting industry growth across the Region. This is a unique opportunity, in response to the COVID-19 pandemic, and continued recovery from Hurricane Michael, for regional coalitions, in coordination with private sector partners and other entities sharing a common vision, to work together to use significant EDA investment to catalyze growth and creation of a new industry, and to ultimately promote competitiveness through job creation, capacity building, and attracting additional private investment.

The ARPC's primary focus for this funding opportunity is to undergo a thorough vetting process to identify three (3) to eight (8) key projects that would help develop and grow into a new agricultural (processing)/technology regional industry cluster to revive the Gulf-to-Gadsden Freight Logistics Zone. For more information about the EDA's *Build Back Better Regional Challenge*, or other EDA funding opportunities under the *American Rescue Plan*, please visit <https://eda.gov/arpa/> or contact ARPC staff.

2021 National Association of Development Organizations (NADO) Impact Award

The ARPC has been awarded a 2021 NADO Impact Award for the work completed in developing the *US 90/Washington St. Streetscape Improvement Concept Plan* for the City of Chattahoochee.

Adopted by the City of Chattahoochee City Council in 2020 and completed through a Community Planning Technical Assistance (CPTA) grant awarded by DEO, the ARPC produced the *US 90 (Washington Street) Streetscape Improvement Concept Plan* to further the goals of the City of Chattahoochee's *Strategic Community Vision Plan*.

The ARPC facilitated a series of workshops to lead the citizens of Chattahoochee and the City Council, in partnership with federal, state, regional, and local agencies, to develop a reimagined downtown streetscape improvement concept plan for U.S. 90 (Washington Street), which serves as the primary east-west arterial through the City of Chattahoochee. In addition, the ARPC provided technical assistance and professional design services to produce the full slate of graphics and documentation depicting the approved concept design plans (see Figures 1 and 2 below, for example graphics).

Figure 1: Typical Cross Section of the Existing Condition (US 90 in Chattahoochee)

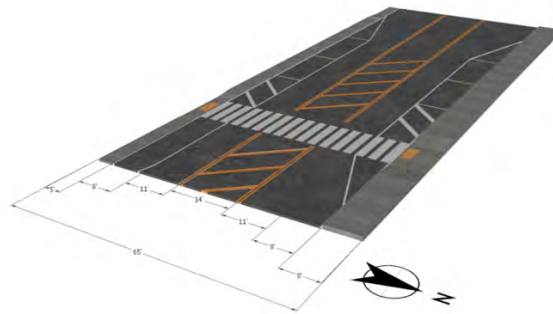
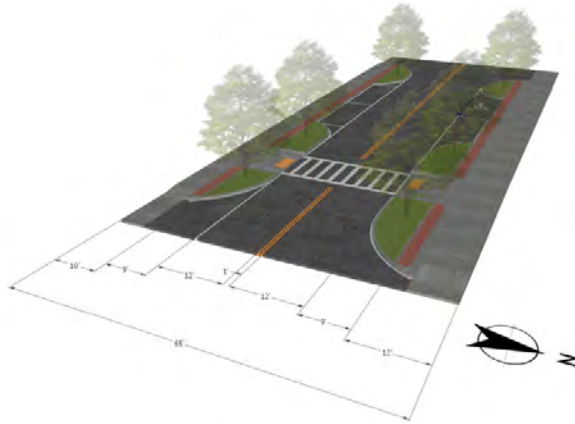


Figure 2: Typical Cross Section of the Adopted Streetscape Concept



Developing a plan for an improved streetscape design has been a standing goal of the City of Chattahoochee to enhance the aesthetics of downtown, promote economic vitality, and improve the overall quality of life. In the wake of Hurricane Michael’s 2018 devastation in western Gadsden County, and now the unforeseen economic downturn due to the current impacts of the COVID-19 pandemic, Chattahoochee has made great strides to conceptually design a new streetscape and to procure the needed technical assistance to develop design plans to promote recovery and resiliency.

This reimagined streetscape will create a more inviting place for the citizens of Chattahoochee to congregate. It will encourage more activity in the downtown for longer periods of the day. It will also provide an environment that is conducive for businesses to stay open longer and spur economic development in the community.

Project partners in developing this important project included the citizens of Chattahoochee, the City of Chattahoochee City Council, Chattahoochee Main Street, the Gadsden County Planning Department, the Capital Region Transportation Planning Agency (CRTPA), the Florida Department of Transportation (FDOT) – Central Office & District III Planning and Landscape Architecture offices, the Florida Division of Historical Resources, Florida Main Street, and the Federal Emergency Management Agency’s (FEMA) Integrated Recovery Coordination organization.

AGENDA ITEM 5 – C – 3

EMERGENCY PLANNING PROGRAM

Zach Annett – Anthony Carpanini – Denise Imbler

Regional Hazardous Materials Program

The ARPC staffs the *Apalachee Local Emergency Planning Committee (LEPC)* which is responsible for implementing the federal *Emergency Planning and the Community Right-To-Know Act (EPCRA)* for the ARPC Region. The four primary activities of the Apalachee LEPC are hazardous materials planning, training, emergency exercises, and public outreach.



Quarterly Meetings

ARPC staff held the most recent meeting of the Apalachee LEPC on June 16, 2021, at the Tallahassee Fire Training Division. During the meeting, the LEPC membership discussed the activities that occurred during the previous quarter, as well as training and exercise opportunities. The next LEPC meeting will be on September 15, 2021. The location has yet to be determined.

Hazardous Materials Training

The following training sessions were distributed virtually in the Region over the past quarter:

- Ethanol Safety and Steel Drum 101 - Transportation Community Awareness and Emergency Response (TRANSCAER)
- HAZMAT Roundtable Webinar – TRANSCAER
- Ethanol Emergency Response Train-the-Trainer - TRANSCAER

The following training sessions have been scheduled and will be sponsored by the Apalachee LEPC in the upcoming quarter:

Table 1: Apalachee LEPC-Sponsored Training Dates

Date	Course	Attendance
9/14/21	4-Hr HAZWOPER Operations Course – Port St. Joe	TBD
9/21/21	3-Hr Gasoline Tanker Response – Tallahassee	TBD
9/22/21	3-Hr Gasoline Tanker Response – Marianna	TBD
9/22-9/24	24 -Hr HAZWOPER Operations Course – Tallahassee	TBD

Hazard Analysis

ARPC staff will begin the first deliverable of the 2021-2022 *Hazard Analysis Contract*. This includes performing approximately forty (40) site visits to those facilities storing extremely hazardous substances across the Apalachee Region to ensure first responder and public safety in the event of a chemical release.

Big Bend Healthcare Coalition (BBHCC)

ARPC staffs the Big Bend Healthcare Coalition (BBHCC), which held its most recent meeting virtually on June 1, 2021, with approximately sixty (60) participants from throughout the Region. During the meeting, the National Weather Service in Tallahassee provided an outlook on the 2021 Hurricane Season. Additionally, the Florida Department of Health in Leon County also updated members on the status of special needs sheltering within the Region as hurricane season approaches. The next BBHCC general membership meeting is scheduled for September 7, 2021.



COVID-19 Response

During the past months, the Region has seen an increase in cases related to the COVID-19 Delta Variant. BBHCC staff have been participating in multiple coordination calls with the Florida Hospital Association, along with the hospitals, emergency management departments, and departments of health within the BBHCC Region. During these calls, staff has been collecting information to share with partners to assist with the response.



Above: Providing Disinfectant Sprayer to Madison Co. Emergency Management.

To increase preparedness within the Emergency Medical Services (EMS) community, the BBHCC purchased over thirty-three (33) electromagnetic disinfectant sprayers to equip ambulances across the Region. These sprayers will allow the EMS units to quickly disinfect response vehicles and reduce the spread of any communicable diseases such as COVID-19.

Statewide Regional Evacuation Study (SRES)

Florida's ten regional planning councils worked with the Florida Division of Emergency Management (FDEM) to update the *Statewide Regional Evacuation Study (SRES)* for each region. The *Apalachee Regional Evacuation Study (2021)* includes updated demographic data, evacuation behavioral analyses, evacuation transportation networks, and evacuation clearance times. The updated report will be finalized and made available through an interactive web portal in September 2021.



AGENDA ITEM 5 – C – 4 a

LEGACY REVOLVING LOAN FUND (RLF) REPORT

Jana Williams

The Legacy RLF program launched in 1984 with an initial Economic Development Administration (EDA) award of \$1 million and an ARPC match through a Community Development Block Grant (CDBG) of \$335,000. Over the past thirty-seven (37) years, the ARPC has transformed the original sum of money into over \$5 million dollars of loans to small businesses within the rural communities of the Apalachee Region.

New Loan Applications

No new loan applications have been received for the Legacy RLF since the July 2021 ARPC Full Board Meeting.

Approved Loan Applications

The Executive Committee has not approved any Legacy RLF loan applications since the last meeting.

RLF Borrower Updates

New Era Entrepreneur Network (“New Era”), an affordable housing non-profit organization, will be holding a ribbon cutting on September 21, 2021 to celebrate the completion of Phase 1 of their most recent redevelopment project in southside Tallahassee. The festivities will be held outdoors at 4pm on location at 539 Palm Beach Street, Tallahassee, FL 32310, and light refreshments will be served. Representatives from all three area Chambers of Commerce, in addition to many other important guests, will be in attendance. ARPC staff has been providing New Era with public relations technical assistance in advance of this event.

Summary Status

As of September 8, 2021 there are fifteen (15) active loans in the ARPC Legacy RLF and there are no unobligated funds available for lending in the Legacy RLF. New loans will be considered after principal payments from existing borrowers provide enough capital to fund new loans and allow ARPC staff to entertain new applications for the Legacy RLF. Currently, the main priorities for ARPC staff regarding the Legacy RLF is to service the existing loans and provide technical assistance (upon request) to the Legacy RLF borrowers.



AGENDA ITEM 5 – B – 4 b

ARPC CARES ACT REVOLVING LOAN FUND (RLF) REPORT

Jana Williams

The CARES Act Revolving Loan Fund (RLF) program is a Revolving Loan Fund (RLF) seeking to provide small business owners within the Apalachee Region (specifically Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty, and Wakulla counties) with gap financing to help them survive and recover from the impacts of the pandemic. Beginning with a balance of \$580,000, the CARES Act RLF currently has \$102,000 available for lending.

Approved Loan Applications

No CARES Act loans have been approved by the ARPC Executive Committee since the last ARPC Full Board Meeting in July 2021.

New Loan Applications

ARPC staff has been communicating with potential loan applicants, but there are currently no new loan applications under review.

RLF Borrower Updates

Spring Breeze Accounting & Taxes

This women-owned small business, located in Altha, provides accounting, bookkeeping and tax services to individuals and businesses within Calhoun County and the surrounding area. Co-owners Star Pickron and Renee Silcox received a \$180,000 loan from the ARPC to purchase the building and surrounding acreage that they have been leasing as their business location. The women plan to expand their services to current clients and gain new clients in surrounding communities. The loan was closed on September 1, 2021.

Right: Spring Breeze co-owners holding their \$180,000 check during their recent loan closing.



Rejuvenate “U” Massage Studio

In April 2018, Stacey Copeland, a licensed massage therapist, received a loan from the ARPC Legacy RLF to renovate a vacant downtown building to use as a massage therapy studio space in Chattahoochee, FL. Early this summer, Ms. Copeland paid off her Legacy RLF loan and was approved for a loan through the CARES Act RLF for \$13,000. The requested funds enabled her to complete her studio renovation and purchase the equipment and supplies necessary to begin serving clients. The loan was closed on July 12, 2021, and Ms. Copeland finished her renovations in time to host a Grand Opening and ribbon-cutting on July 30, 2021.



Above (left): Rejuvenate “U” ribbon cutting, held on July 30th.



Above (right): Owner, Stacey Copeland, inside her newly renovated massage studio.

Marketing & Outreach

A pause was placed on marketing and outreach over the summer to finish closing the remainder of loans that have been approved in recent months. Marketing and outreach resumed in August.

Council on Culture & Arts (COCA)

In mid-August, ARPC staff met with leaders at the Council on Culture & Arts (COCA), which is officially designated as the local arts agency for Tallahassee and Leon County. COCA is charged with taking the lead in



implementation of the *Capital Area Cultural Plan*, and serves a diverse and expanding community, including more than 300 cultural organizations and businesses, more than 3,500 individual practicing artists, City, County, and State governments, Leon County residents, and an additional 517,000 residents of surrounding counties within a 100-mile radius. The purpose of the meeting was to educate COCA about ARPC's over-arching mission and to begin a mutually beneficial relationship between the two organizations. A direct result of this meeting was the addition of the ARPC's Revolving Loan Fund information to COCA's online [Classifieds directory](#) in effort to promote the program to local artists and cultural non-profits in search of capital assistance.

Gadsden County Development Council

On September 7, Jana Williams, ARPC RLF Manager, gave a virtual presentation to the Gadsden County Development Council to educate their members about the ARPC's CARES Act Revolving Loan Fund and to request that they spread the word to small business owners in Gadsden County.

United Partners for Human Services (UPHS)

Ms. Williams will be making a similar presentation to the non-profit organization, United Partners for Human Services (UPHS), on October 5, 2021. UPHS empowers local human services organizations in the Apalachee Region through advocacy, engagement, and education. The ARPC CARES Act RLF is open to non-profit organizations and this opportunity will provide an excellent avenue to promote the ARPC RLF program to the wider non-profit audience.



AGENDA ITEM 5 – C – 4 c

Regional Economies Vested in Vital Enterprises (REVIVE!)
REVOLVING LOAN FUND (RLF) REPORT

Jana Williams

The *Regional Economies Vested in Vital Enterprises (REVIVE!)* program is a \$1 million Revolving Loan Fund (RLF) to help establish new businesses and create employment opportunities or expand existing businesses and save existing jobs in Leon County. Full attention is directed at promoting the REVIVE! RLF program to women- and minority-owned business owners in Leon County and guiding loan applicants through the REVIVE! RLF loan application process. Beginning with a balance of \$1 million, the REVIVE! RLF currently has \$720,000 available for lending.

Approved Loan Applications

One REVIVE! RLF loan, totaling \$25,000, was approved by the ARPC Executive Committee since the last ARPC Full Board Meeting.

Table 1. Newly Approved REVIVE! Revolving Loan Fund Recipient

Business Name	County	Loan Amt	Loan Closed in	Purpose of Loan
Boss Chic Hair & Beauty Supply, LLC	Leon	\$25,000	August 2021	For advertising and to purchase additional inventory.

Boss Chic Hair & Beauty Supply, LLC

Ms. Chiqueata Evans is the founder of Boss Chic Hair & Beauty Supply, LLC (“Boss Chic”), the only woman- and black-owned beauty supply store located in southside Tallahassee. Beginning with a ‘soft opening’ in April 2021, Boss Chic sells braiding hair, hair bundles, wigs and other beauty supply products and accessories. Over the past six (6) months, Ms. Evans has been hard at work building her inventory to meet the needs of her diverse market, which includes Florida Agricultural & Mechanical University (FAMU) staff and students, Florida State University (FSU) staff and students, as well as all other women and men in the southside of Tallahassee, Woodville, and Crawfordville areas. Eventually, Ms. Evans would like to add clothing and shoes as merchandise. Boss Chic currently has one (1) full-time employee (herself) and one (1) part-time employee. The loan is projected to retain these positions and to hopefully create an additional part-time job as customer traffic and sales increase. A Grand Opening and Ribbon Cutting is scheduled at her store location (1815 S. Adams Street, Suite 1, Tallahassee, FL 32301) on Saturday, September 25, 2021.



Above: Ms. Evans inside her new store.

New Loan Applications

ARPC staff has been busy vetting potential loan applicants. Current efforts have focused on working with various referrals from the FAMU Small Business Development Center, but there are currently no new loan applications under review.

RLF Borrower Updates

Impact Food Services Group, LLC

Ms. Sha’Ron James, founder of Impact Food Services Group, LLC, closed her REVIVE! loan in March 2021. Since then, she has successfully placed her fresh-food vending kiosks in nine (9) locations within the Tallahassee area, including:

- Tallahassee Memorial Bixler Trauma & Emergency Center
- Millstream at Cascades
- Barrington Park Condominiums
- Tallahassee Orthopedic Clinic
- Leon County Schools Admin Complex
- Tallahassee Center Condominiums
- TCC Center for Innovation
- TMH Northeast Emergency Center
- Plaza Tower Condominiums.



Crowning Glory, LLC

Ms. Sandra Charleston, founder of Crowning Glory, LLC, has also been hard at work since her loan closing in June 2021. In July she acquired her work shed and a new 10-head digital embroidery machine, which she has been using to create custom-embroidered apparel and masks. In fact, Ms. Charleston recently completed an apparel order for employees at Big Bend Continuum of Care (BBCoC).

Right: (1) Ms. Charleston’s new embroidery machine situated inside her new workspace; (2) A sample custom BBCoC face mask.



Marketing & Outreach

A pause was placed on marketing and outreach to focus on assisting current RLF applicants and to finish closing the remainder of loans that have been approved in recent months. Marketing and outreach resumed in August and has included:

- Conversations with local commercial lenders.
- A direct email marketing campaign piggy-backing off the Office of Economic Vitality (OEV)'s *Black Business Month* Facebook promotion.
- A meeting with the Council of Culture and Arts (COCA), which resulted in the addition of the ARPC's REVIVE! RLF information to COCA's online [Classified's directory](#) in effort to promote the program to local artists and cultural non-profits in search of capital assistance
- A meeting with United Partners for Human Services (UPHS) to promote the ARPC REVIVE! RLF program to local non-profits in the human services arena.

[Home](#) > [Classified](#) > REVIVE! Revolving Loan Fund

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REVIVE! Revolving Loan Fund

Posted by [Apalachee Regional Planning Council](#); Posted on Aug 18, 2021

Funding 



[Email](#) / [Website](#)

Jana Williams

2507 Callaway Road, Suite 200, Tallahassee, FL, 32303

[\(850\) 339-4564](#)

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Seeking funding for your growing business?

Apply for the **REVIVE! Revolving Loan Fund** presented by the Apalachee Regional Planning Council and the Leon County Office of Economic Vitality. The **Regional Economy Vested in Vital Enterprises (REVIVE!) Revolving Loan Fund (RLF)**, financed by the U.S. Department of Commerce's Economic Development Administration (EDA), **provides a source of capital for local small businesses and non-profit organizations**, and is designed to fill capital gaps and promote job creation.

The purpose of the **REVIVE! Program** is to assist **women- and minority-owned small businesses and non-profits** in the retention, expansion, and creation of jobs in Leon County. These loans are intended for **small businesses and non-profit organizations that do not qualify for traditional**

Above: REVIVE! Classified Ad in the COCA online directory.

AGENDA ITEM 5 – C – 5

TRANSPORTATION PLANNING PROGRAM

Kwentin Eastberg – Pat Maurer

Transportation Disadvantaged (TD) Program

ARPC staff is currently in the middle of the first quarter meetings for FY 2021-2022 of the Transportation Disadvantaged Local Coordinating Boards in all nine (9) counties. Items on this quarter’s agenda include the selection of officers, approving the bylaws and grievance procedures, in addition to reviewing the quarterly reports. Meetings are open to the public, and all are invited to attend. Meeting notices are published in each local county newspaper, as well as on the ARPC website. A meeting calendar for the remainder of Fiscal Year 2021-2022 is provided below, in Table 1.

Table 1: Transportation Disadvantaged Coordinating Boards: 2021 - 2022 Meeting Calendar

COUNTY	NOVEMBER 2021	FEBRUARY 2022	JUNE 2022
Calhoun 1:00 PM CT	2 Tuesday	1 Tuesday	7 Tuesday
Franklin 10:00 AM ET	17 Wednesday	2 Wednesday	8 Wednesday
Gadsden 2:00 PM ET	12 Friday (Veteran’s Day)	10 Thursday	16 Thursday
Gulf 12:00 PM ET	17 Wednesday	2 Wednesday	8 Wednesday
Jackson 10:00 AM CT	2 Tuesday	1 Tuesday	7 Tuesday
Jefferson 10:00 AM ET	12 Friday (Veteran’s Day)	10 Thursday	16 Thursday
Leon 2:00 PM ET	10 Wednesday	9 Wednesday	15 Wednesday
Liberty 3:30 PM ET	2 Tuesday	1 Tuesday	7 Tuesday
Wakulla 10:00 AM ET	10 Wednesday	9 Wednesday	15 Wednesday

Regional Commuter Assistance Program

RideOn Commuter Services is the Regional Commuter Assistance Program for the FL Department of Transportation (FDOT) District 3. Commuter Assistance Programs offer free transportation consulting to local governments, employers, community stakeholders and individuals. Our mission is to improve mobility in ways that are both economically beneficial and environmentally sustainable. ARPC/*RideOn* staffs a toll-free hotline (1-888-454-RIDE) with information about our programs, local transit service, and other regional partners.

To follow *RideOn* events, please:

- Visit Facebook at: <https://www.facebook.com/RideOnTogether>;
- Download the *RideOn* App; or
- Visit the website at: www.RideOnTogether.org.



In early August 2021, Commuter Programs Coordinator Pat Maurer attended the *International Conference of the Association for Commuter Transportation*, and she also regularly participates in relevant discussion forums and professional development offered through the *Society for Human Resource Management*, *Working Well*, and the *U.S. Census Bureau*.

Ms. Maurer continues to serve on the Technical Advisory Committee of the *Capital Region Transportation Planning Agency (CRTPA)*, as a member of Leon County's *Community Traffic Safety Team*, and with the Tallahassee-Leon County *Bicycle Working Group*. She participates on the Transportation Committee of *Sustainable Tallahassee* and is conducting outreach to local stakeholders such as *Bicycle House*. Ms. Maurer also contributes information to many regional cycling groups, via their social media networks.



Planning is now underway for the state-wide 2021 *Mobility Week* campaign (October 29 – November 6), which also serves as the kick-off for the month-long *LoveToRide Florida Challenge* (October 29-November 30, 2021).

In the coming weeks, the ARPC will host a meeting with all its local transportation partners and interested community groups to solicit their participation in this significant outreach effort.

Additional Information

ARPC staff member, Kwentin Eastberg, was voted to serve as the Treasurer for the *Capital Area Section* of Florida's Chapter of the *American Planning Association*. The *Capital Area Section* includes all the ARPC Region, in addition to Madison and Taylor counties.

Staff continues to look for ways to improve transportation in the Region and has worked with several other program areas at the Council to identify transportation needs throughout the Region. Those efforts are further documented in other sections of the staff reports.

AGENDA ITEM 5 – C – 6

ENVIRONMENTAL PLANNING PROGRAM

Josh Adams – Evan Blythe

RESTORE Grant Administration

Jefferson County has submitted its grant application for a *Preliminary Engineering Report (PER)* to determine the feasibility of expanding the Monticello Sewer Plant services to cover a new sewer line between Lloyd and Monticello. This *PER* will inform the cost estimates of sewer line expansion, long-term operation and maintenance costs, permitting requirements, and any rate adjustments needed for the system upgrades.

The *St. Joe Peninsula Coastal Erosion Control Project 9-2* is underway, but is being delayed due to the permitting process. An extension has been filed to extend the project through December of 2022. This is the Engineering and Design phase that will inform the construction of a series of segmented, submerged, and emergent breakwater structures that will be placed offshore in support of a beach-nourishment effort located north of Stump Hole. This project will provide ecological restoration with a primary focus on coastal erosion control. The breakwaters and groins will reduce the erosion rate and help to anchor beach fill, reducing the amount of fill needed over time and reduce road wash-outs and storm damage to the only hurricane evacuation route on the Peninsula. A wider beach will provide better habitat for nesting sea turtles and shorebirds, and the offshore structures' habitat for fish, shellfish, and coastal birds.

Franklin-98 (F-98) Living Shoreline Resiliency Project

The permitting process for the F-98 project has been resolved and the ARPC project team is excited to begin more stakeholder outreach and partnering with private landowners along the project boundary this fall. The FL Dept. of Environmental Protection (FDEP)'s Division of State Lands has provided language to property owners that acknowledges the use of their property without forgoing their riparian rights; a win-win for the ARPC project team and property owners looking to implement the project on their properties.



Figure 1: Eastpoint Civic Association outreach event.

Ninety (90) percent of data collection has been completed for the project and robust littoral transport models have been collected for the project area, as well as detailed fluid dynamics models. These are the missing pieces that will finalize the materials selection and final designs for the project.

Apalachee Regional Resiliency Collaborative – Apalachee Strong

The ARPC has submitted a project proposal under the FDEP’s new *Resilient Florida* grant program, stemming from Florida’s *Always Ready* legislation. The project, if awarded, will see the creation of *Vulnerability Assessments* (VAs) for the ARPC’s nine counties and their municipalities. The VAs will document infrastructure that is at-risk to flooding and sea level rise under 2040 and 2070 planning horizons, compounded with projected rainfall events. Once completed, project funding can be pursued to address the findings of the VAs. If accepted in its current format, the project will be completed in approximately three (3) years.

AGENDA ITEM 6 – C – 7

Geographic Information Systems (GIS) Program Divina Lade

Land Use Planning

Gadsden County Land Use Map Series

Work is in progress to update the maps for Gadsden County's *Comprehensive Plan*. The recent maps rendered comprise the *Map Series* of the Existing Land Use and Future Land Use Maps. The land use types of two parcels were updated: (1) Property with *parcel ID: 3-10-2N-2W-0000-00121-0100* was changed from Agriculture 2 to Agriculture 1, and (2) Property with *parcel ID: 2-14-3N-4W-0000-00110-0000* was changed from Agriculture 1 to Commercial.

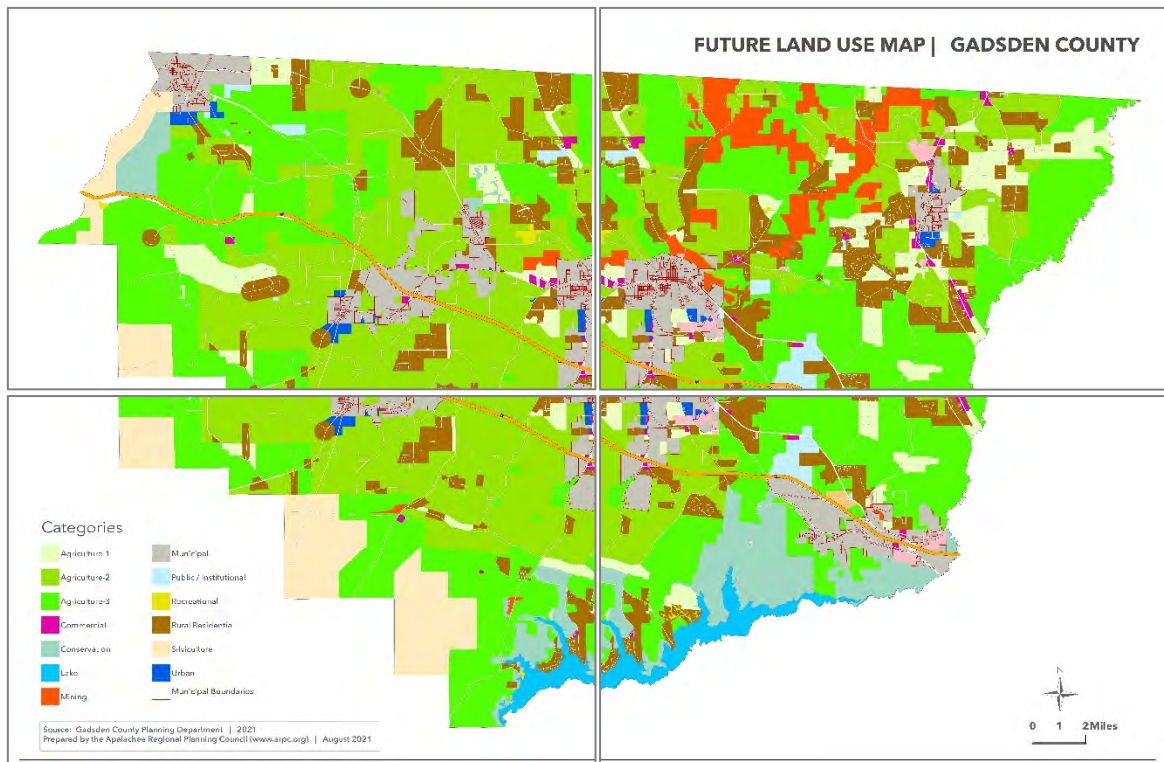


Figure 1: This map series depicts the updated Future Land Use Map of Gadsden County. The map updates focus on land use changes for two of parcels of land.

Havana Zoning Map

ARPC Staff provided GIS support in updating the Zoning Map of the Town of Havana in Gadsden County. The main update on the proposed Zoning Map changed the zoning category of the Havana Community Development Corporation (HCDC) property from County Public Lands to Development District.

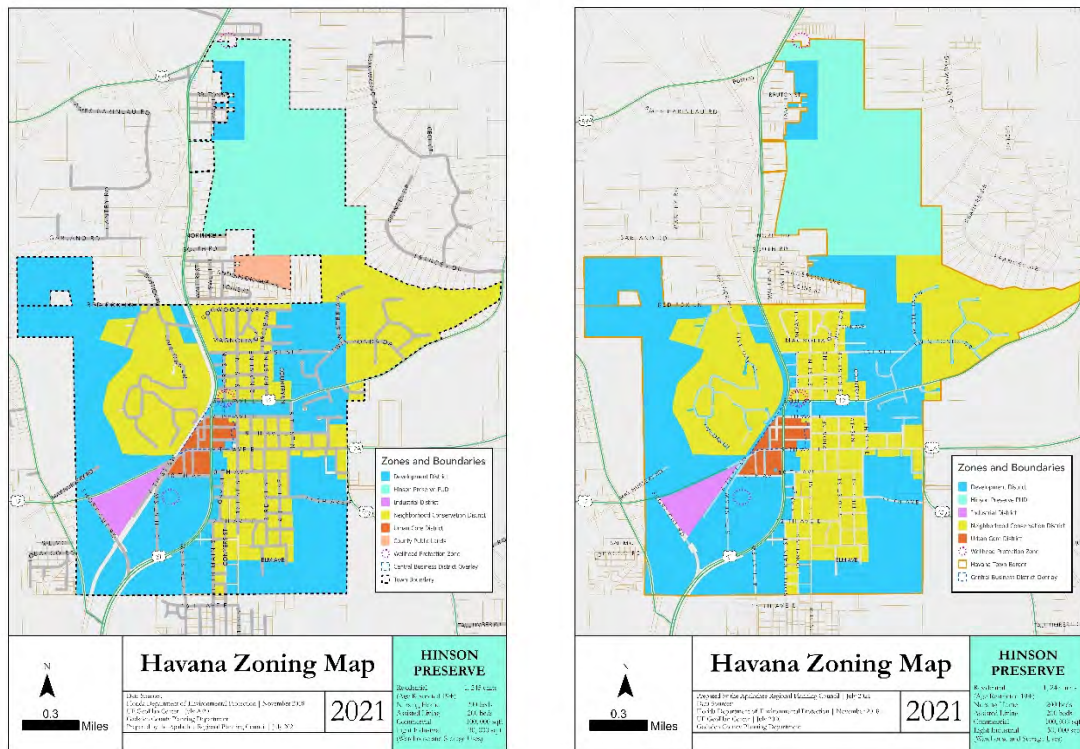


Figure 2. Two versions of the Havana Zoning map with emphasis on the current and future zoning category of the HCDC area. The map on the left is the current designation of the HCDC area – a County Public Land. The map on the right shows the HCDC area as a Development District.

Economic Development

Economic Impact Dashboard Training

ARPC staff is hosting this training event for representatives from the other nine (9) Florida Regional Planning Councils (RPCs). Part 1 of the event is scheduled for September 15, 2021, 9:00 AM -10: 00 AM. It will focus on data collection, preparation, and processing. Part 2 of the training will be scheduled for a later date after completion of Part 1. Part 2 will focus on developing the Economic Impact Dashboard using ArcGIS's Dashboard program.

AGENDA ITEM 5 – C – 8

HOUSING PROGRAM

Donald Morgan – Amber Zies – Adriana Silva

Calhoun County Hurricane Housing Recovery Program (HHRP)

ARPC staff continues to provide housing recovery assistance via the Hurricane Housing Recovery Program (HHRP) to Calhoun County residents impacted by Hurricane Michael. In conjunction with Calhoun County, ARPC staff is prepared to provide recovery assistance to ninety-eight (98) residents who have been conditionally approved to receive housing assistance under the HHRP. Beyond the initial application submission, final eligibility and approval are determined through the Resident Income Certification (RIC) form. Qualified Calhoun County residents will be assisted through the following strategies identified by the Calhoun County Board of County Commissioners (BoCC) in the *Local Housing Assistance Plan (LHAP)*:

LHAP Strategies

- Purchase Assistance
- Owner-Occupied Housing Rehabilitation/Repairs
- Demolition/Reconstruction
- Foreclosure Prevention/Mortgage Assistance
- Land Acquisition and Construction (Mobile Home Placement)

HHRP Staff is currently working to assist fifty-one (51) total residents in Calhoun County. There are currently nineteen (19) rehabilitation projects. Additionally, there are twenty-eight (28) new mobile home purchases. The purchases are being completed by working with both *US Mobile Home Sales* and *Family Home Center of Dothan*. These manufacturing companies have been excellent in communicating with ARPC staff during this process and have been continuously accommodating to help keep this program moving forward. Three residents are currently utilizing the Land Acquisition strategy, which will accompany a new mobile home.

Figure 1: A recently completed mobile home placement in Altha, FL. This home has the addition of a new American Disability Act (ADA) compliant ramp to better accommodate the homeowner, whose mobility is limited.



The mobile home purchases are being completed by working with the County's contracted mobile home providers, *US Mobile Home Sales* (Marianna) and *Family Home Center of Dothan*. Since the last ARPC Board meeting, ten (10) additional mobile homes have been acquired. Eighteen (18) to twenty (20) additional homes will be ordered in the coming weeks/months. Additionally, there are two residents utilizing the Land Acquisition strategy, which assists applicants with the purchase of land for the construction of a site-built home or the placement of a mobile home. Finally, in terms of homeownership, there is one resident utilizing the Purchase Assistance strategy to place a down payment toward the purchase of a home.



Figure 2: Interior of new mobile home; kitchen/dining area is shown here. The kitchen is equipped with a refrigerator, stove, microwave, and dishwasher.



Figure 3: Interior of new mobile home; living area is shown here. The home is also equipped with an HVAC system.

Wakulla County CDBG-MIT Grant Applications

In July 2020, two applications were submitted to the FL Dept. of Economic Opportunity (DEO) for the *Community Development Block Grant-Mitigation (CDBG-MIT)* on behalf of Wakulla County. The grant applications were proposals for the development of a county-wide *Shelter Plan* and *Disaster Risk Analysis Plan*, respectively. In January 2021, Governor DeSantis announced nearly \$20 million in awards, including both Wakulla proposals. The Scopes of Work have been developed and submitted to DEO for each project. Both projects are scheduled to be presented to the Board of County Commissioners on September 20, 2021 and are anticipated to start (pending approval) and be fully executed by October 1st.

AGENDA ITEM 5 – C – 9

Marketing & Communications Program

Melissa Franklin

Media Communications

With so many extraordinary programs throughout the Council, ARPC staff is regularly distributing press releases regarding exciting news and program updates and continues to develop relationships with direct contacts throughout local media venues. Earlier this year, staff began distributing *ARPC Board Notes* and the *850 Hemp Newsletter* to all media outlets within the Apalachee Region. As a result, journalists are reaching out to ARPC staff requesting interviews and further information regarding the work of ARPC.



Above: ARPC Facebook page update.

Online & Social Media Engagement

In July, ARPC staff developed and distributed the *July Board Notes*, and continues to manage ARPC social media engagement, as well as website updates and document uploads. All websites (ARPC, BBHCC, and 850 Hemp) are monitored for updates on a weekly basis. In addition, ARPC staff provides general graphics and communications support throughout the organization's numerous programs and projects, developing informative, professional, and eye-catching materials as needed.

ARPC staff attended *Transit Marketing 101 Webinar*, hosted by the *National Rural Transit Assistance Program*. The program was highly informative, and staff is happy to provide an overview to those who may be interested.

Community Partnerships

The Apalachee Region is rich with innovation, creativity, and numerous organizations dedicated to the communities served. ARPC staff is eager to build upon a long-standing history of collaboration and expand upon partnerships that further serve to improve quality of life overall. Staff recently met with Amanda Thompson of the Council on Culture and Arts (COCA) to discuss collaborations regarding the ARPC Revolving Loan Fund, as well as the ARPC *RideOn* Commuter Transit Program. ARPC will be partnering with COCA to further both program's initiatives! Staff also met with Amber Tynan of United Partners for Human Services (UPHS) regarding the ARPC Revolving Loan Fund. Ms. Tynan requested ARPC staff to present an RLF Overview Webinar to UPHS members and is excited about potential collaborations with additional ARPC programs, including transportation.



Staff represented the ARPC at *Leadership Tallahassee's Class 39 Business and Economic Development Day* and had the opportunity to introduce one of our valued community leaders. The *Leadership Tallahassee Program* is an excellent opportunity to increase community awareness of ARPC and its numerous programs, and ARPC staff is excited to grow this partnership.

Left: Leadership Tallahassee's Class 39 Business and Economic Development Day (Cascades Park).

850 HEMP Summit 2022

Industrial hemp holds unlimited potential for the nine-county Apalachee Region. From farming to manufacturing, this extraordinary plant can strengthen the resiliency of our Region not only economically, but environmentally as well! As such, the ARPC is excited to bring the second *850 Hemp Summit* to the Region. The *850 Hemp Summit* unites farmers, stakeholders, cultivation and production experts, economic development professionals, and policymakers to discuss the status, challenges, and opportunities for industrial hemp in the Apalachee Region. Planning for the *850 Hemp Summit 2022* is well underway. A date and venue have been secured, ARPC staff is meeting with various partners and stakeholders, and continues to compile a wealth of information and research to ensure the most informative and engaging event possible. Press coverage is already generating, and has attracted the attention of numerous potential stakeholders, some as far away as Canada.

ARPC staff developed a new *850 Hemp Summit* logo, and the website has been rebranded accordingly. The *Sponsor & Exhibitor* rate schedule has been finalized, and the *Sponsor & Exhibitor Application* is now available on the *850 Hemp Summit* website. Staff has begun contacting past and potential sponsors and exhibitors and will be expanding their scope to ensure a knockout event! Registration details are currently being finalized.



Above: Updated 850 Hemp Summit logo

The versatility of hemp lends itself well to community partnerships, and staff is working diligently to maximize these opportunities. Potential collaborations with several local businesses and organizations are being discussed, and staff is committed to creating an event

that is locally developed and ensures maximum investment in our Region. To build community interest, as well as credibility among potential speakers and vendors, various points of engagement leading up to the *Summit* will be utilized. The *850 Hemp Newsletter* is distributed monthly, and additional resources are available at the *850 Hemp Summit* website. Education regarding the history and benefits of hemp remains a top priority, and materials for an educational media campaign are under development.

HEMP

Hemp is the only plant that can feed, house, clothe, and heal.

The global market for hemp consists of more than 25,000 products in nine submarkets: agriculture, textiles, recycling, automotive, furniture, food and beverages, paper, construction materials, and personal care.

Hemp can be grown for fiber, seed, or as a dual-purpose crop. The stalk and seed are the harvested products. The interior of the stalk has short woody fibers called hurds; the outer portion has long fibers.

Cultivated industrial hemp plants usually consist of a spindly main stalk covered with leaves. Considered a low-maintenance crop, hemp plants typically reach between 6 to 15 feet in height. Depending on the purpose, variety and climatic conditions, the period between planting and harvesting ranges from 70 to 140 days.

One acre of hemp can yield an average of 700 pounds of grain, which in turn can be pressed into about 22 gallons of oil and 530 pounds of meal. The same acre will also produce an average of 5,300 pounds of straw, which can be transformed into approximately 1,300 pounds of fiber.

HEMP IS A HIGH YIELD CROP. ONE ACRE OF HEMP PRODUCES NEARLY 4 TIMES AS MUCH FIBER PULP AS ONE ACRE OF TREES, AND 2 TO 3 TIMES AS MUCH FIBER AS COTTON.

Hemp is the strongest natural fiber in the world. Naturally resistant to mold, ultraviolet light, water, and fire, hemp is a resilient and durable option for limitless applications. Hemp also provides excellent insulation and acoustics.

HEMP IS GOOD FOR THE SOIL. THE DEEP TAPROOTS ANCHOR AND PROTECT THE SOIL FROM RUNOFF, BUILDING AND PRESERVING TOPSOIL AND SUBSOIL STRUCTURES. HEMP RETURNS AROUND 70% OF THE NUTRIENTS IT REQUIRES BACK INTO THE SOIL, SIGNIFICANTLY REDUCING THE NEED FOR FERTILIZERS. BECAUSE HEMP IS A NATURAL PHYTOREMEDIATOR, IT ALSO HELPS REMOVE TOXINS FROM THE SOIL, AIR, AND WATER.

HEMP PLANTS PRODUCE MORE OXYGEN AND ABSORB UP TO 4 TIMES MORE CARBON DIOXIDE THAN TREES. HEMP REQUIRES LESS WATER THAN COTTON OR PEANUTS, AND DOES NOT REQUIRE CHEMICALS, PESTICIDES, OR HERBICIDES.

HEMP GROWN FOR THE PRODUCTION OF BIOMASS FUELS CAN PROVIDE ALL OF OUR GAS, OIL & COAL ENERGY NEEDS AND END DEPENDENCY ON FOSSIL FUELS.

- Hemp is the #1 producer of biomass per acre in the world. Biomass energy expert Lynn Osburn estimates that 1 1/2 to 3 1/2 million acres of hemp would replace all of Canada's fossil fuel demands.
- Biomass fuels offer a clean alternative to fossil fuels. No sulphur oxides are released, either during pyrolysis or combustion. A closed CO2 system is created. According to Stanley Manahan, biomass fuels would not result in any net CO2 being added to the atmosphere.

850 INDUSTRIAL HEMP

Above: Material from the ARPC's hemp educational media campaign.

VISIT Tallahassee Special Events Grant

ARPC staff identified the *850 Industrial Hemp Summit* as eligible for the *VISIT Tallahassee Special Events Grant*. The Leon County Division of Tourism (Visit Tallahassee) annually funds groups and organizations that coordinate events with a history of (or significant potential for) attracting visitors to the area who stay overnight in commercial lodging. Staff prepared and submitted the application, and the Leon County Tourist Development Council awarded approximately \$1,900 to the *Summit*.

APALACHEE REGIONAL PLANNING COUNCIL
***EMERGENCY* Executive Committee Virtual Meeting**

Executive Committee Meeting Minutes - Monday, May 10, 2021

Item 1. Welcome and Introductions.

Chair Dozier called the meeting to order at 3:05 pm. Chair Dozier welcomed all attendees and thanked them for making time for this urgent meeting.

ARPC Executive Committee Members in Attendance

Kristin Dozier, Chair	Leon County Commissioner
Ricky Jones, Vice-Chair	Franklin County Commissioner
Randy Merritt, Past Chair	Wakulla County Commissioner
Jack Porter, COT Representative	City of Tallahassee Commissioner
Lisa Miller, FRCA Policy Board Rep	Governor's Appointee (Leon County)

ARPC Staff in Attendance

Chris Rietow	Executive Director
Janice Watson	Finance Director
Jana Williams	RLF Manager

Others in Attendance

N/A

Item 2. Emergency Meeting – Background Information.

- a. During the April 22, 2021 Executive Committee Meeting, the Committee stated that additional information was necessary prior to making an informed decision to approve the proposed \$250,000 CARES Act RLF loan for the Angelcare with a Vision Assisted Living Facility in Gadsden County. Commissioner Merritt volunteered his engineering expertise in reviewing the site plans, etc. It was agreed that the Executive Committee could reconvene earlier than the next regularly scheduled meeting on May 27th, if necessary, to review the Angelcare with a Vision loan proposal, given the time-crunch Ms. Ceasor is in due to the June 30th move-out deadline imposed by the FL. Dept. of Health.

This Emergency Meeting was thus called to re-visit the Angelcare with a Vision CARES Act RLF loan application. Janice Watson prepared a revised Loan Summary in addition to supplemental documentation (available upon request) in response to the Executive Committee's questions from the April 22, 2021 meeting.

- b. Ms. Watson re-iterated the necessity and strengths of the loan request:
- o The greatest strength of the project is ability of the ARPC RLF to save 8 jobs and to prohibit 16 low-income elderly assisted living residents from being removed from a very comfortable environment and pushed back into the State system to be

- relocated to other Medicaid facilities. Ms. Ceasor has been successful in keeping the residents isolated and unaffected by the pandemic with zero cases of COVID-19 for the employees and residents of Angelcare With A Vision. Ms. Ceasor's experience, commitment, and investment both personally and financially in the business are of equal value to the jobs to be saved and created. With 20 residents, the business will be operating at 2/3 capacity in the square footage of the new location.
- Ms. Ceasor hopes to expand to full capacity within the next two years. Training and securing competent caregivers are top priorities for the business, and Ms. Ceasor adds new residents only as she is confident that she has competent staff to care for them. The monthly fee for all current 16 residents is paid by 100% by Medicaid and the future for that continued revenue stream is secure. Angelcare has maintained a waiting list since it originally opened, which is evidence that it should have no trouble remaining at capacity. The current monthly fee paid for each resident paid by Medicaid is \$2,300. Ms. Ceasor's previous loan and payback history with the ARPC RLF program adds additional strength to the application.

Item 3. RLF Application.

- a. **Angelcare with a Vision – Gadsden County (CARES Act RLF):** ARPC staff recommended approval of a new CARES Act RLF loan request for \$250,000 for 10 years from Tammy Ceasor (owner), which will provide the necessary funding for a permanent re-location of her Assisted Living Facility (ALF) from the City of Chattahoochee (Gadsden County) to the City of Gretna (Gadsden County). The relocation is necessary and urgent due to a mold issue in her current building which the leaseholder refuses to mitigate. The loan approval recommendation is contingent on Ms. Ceasor's agreement of the five (5) following conditions:
 1. ARPC will finance the loan for 10 years at 5% interest with an amortized payment of \$2,700.00 per month to begin on 9/1/21.
 2. ARPC will collect interest-only monthly payments of \$1,000 on 6/1/21, 7/1/21, and 8/1/21.
 3. ARPC will hold a 1st mortgage on the Dewey Johnson Way business property in Gretna, FL.
 4. ARPC will retain its Uniform Commercial Code (UCC) holding on all the business equipment.
 5. Tammy Ceasor will furnish the ARPC with a \$250,000 life insurance policy, assigning the ARPC as the primary beneficiary of the policy. Ms. Ceasor is the driving force of the business and the ultimate key to its success. This requirement will add an additional level of security for the ARPC.

A motion was made by Commissioner Randy Merritt to approve the CARES Act RLF loan for Angelcare with a Vision. The motion was seconded by Lisa Miller, Governor's Appointee. A vote was held, and the motion carried unanimously.

Chair Dozier thanked Janice Watson and Commissioner Randy Merritt for the extra time they have spent researching and reviewing the loan application. There being no further business, the meeting was adjourned at 3:17 pm.

APPROVED BY: THE APALACHEE REGIONAL PLANNING COUNCIL EXECUTIVE COMMITTEE
MEETING ON September 23,, 2021

SIGNED:

ATTEST:

Kristin Dozier
Chair

Chris Rietow
Executive Director

AGENDA ITEM 5 – D – 2

ARPC Executive Committee Update Executive Committee Meeting Minutes - Thursday, May 27, 2021

Item 1. Welcome and Introductions

Chair Dozier called the meeting to order at 10:04 am. As this was a virtual meeting, roll call was digitally recorded via the GoToMeeting platform. Chair Dozier welcomed all attendees.

ARPC Executive Committee Members in Attendance

Kristin Dozier, Chair	Leon County Commissioner
Ricky Jones, Vice-Chair	Franklin County Commissioner
Jim Peacock, Secretary/Treasurer	Jackson County Commissioner
Randy Merritt, Past Chair	Wakulla County Commissioner
Jack Porter, COT Representative	City of Tallahassee Commissioner
Lisa Miller, FRCA Policy Board Rep	Governor's Appointee (Leon County)

ARPC Staff in Attendance

Chris Rietow	Executive Director
Janice Watson	Finance Director
Jana Williams	RLF Manager
Josh Adams	Environmental Planning Manager
Josh Pasqualone	ARPC Attorney

Governor's Appointee Lisa Miller inquired about the possibility of the ARPC creating a testimonial/promotional video about ARPC RLF borrowers. Executive Director Rietow responded that ARPC staff has already considered this idea and received a quote for video production. However, due to the RLF program being so busy at this time, he thought that a 'What is the ARPC?' themed-video, including a sampling of ARPC projects and their impacts (including highlights from the RLF program) might be better suited and more impactful than solely focusing on the RLF program. Ms. Miller supported this idea and mentioned that having some local political leaders in the video would also make a larger impact. Additionally, she suggested that ARPC staff begin to capture future RLF loan closings and ribbon cuttings on film to have the footage available for future promotional pursuits.

Item 2. Legacy RLF Applications (Jana Williams)

- a. **Rejuvenate "U" – Gadsden County:** ARPC staff recommended approval of a loan request for \$9,400 from Stacey Copeland (company founder), amortized for a period of 8 years at 5% interest with the first monthly payment of approximately \$175.00 to begin on July 1, 2021. ARPC staff also recommended that the ARPC retain the current first mortgage on the 16-acre tract of land near Greensboro as collateral and for the loan to be funded from the Legacy RLF.

A motion was made by Commissioner Randy Merritt to approve the Legacy RLF loan for Rejuvenate “U”. The motion was seconded by Commissioner Jack Porter. A vote was held, and the motion carried unanimously.

Item 3. CARES Act RLF Applications (Jana Williams)

- a. **Spring Breeze Accounting & Taxes – Calhoun County:** ARPC staff recommended approval of a loan request for \$150,000 from Star Pickron (President) and Susan Silcox (Vice President), amortized for a period of 10 years at 5% interest with a monthly payment of approximately \$1,600.00 beginning on October 1, 2021. ARPC staff also recommended that the ARPC take a first mortgage on their business property located at 847 NW CR 274 in Altha, FL (Parcel ID: 31-2N-11-0000-0015-0000) and for the loan to be funded from the CARES Act RLF.

A motion was made by Commissioner Randy Merritt to approve the CARES Act RLF loan for Spring Breeze Accounting & Taxes. The motion was seconded by Governor’s Appointee Lisa Miller. A vote was held, and the motion carried unanimously.

Item 4. REVIVE! RLF Applications (Jana Williams)

- a. **Law Office of Felicia S.W. Thomas, PLLC – Leon County:** ARPC staff recommended approval of a loan request for \$40,000 from Felicia Thomas (sole proprietor), amortized for a period of 10 years at 5% interest with a monthly payment of approximately \$425.00 beginning on October 1, 2021. ARPC staff also recommended that the ARPC take a second mortgage on her 1,841 sq. ft residential townhome located in Tallahassee, Florida (Parcel ID: 2115206090000) and for the loan to be funded from the REVIVE! RLF.

A motion was made by Commissioner Randy Merritt to approve the REVIVE! RLF loan for the Law Office of Felicia S.W. Thomas, PLLC. The motion was seconded by Commissioner Jim Peacock. A vote was held, and the motion carried unanimously.

- b. **Revolutionary Expressions – Leon County:** ARPC staff recommended approval of a loan request for \$60,000 from Tracye Hines (founder), amortized for a period of 10 years at 5% interest with a monthly payment of approximately \$650.00 beginning on October 1, 2021. ARPC staff also recommended that the ARPC take a second mortgage on her multi-family use residential property located at 3017 Oak Hammock Lane in Tallahassee, FL (Parcel ID: 3108100000030) and for the loan to be funded from the REVIVE! RLF.

A motion was made by Commissioner Randy Merritt to approve the REVIVE! RLF loan for Revolutionary Expressions. The motion was seconded by Commissioner Jack Porter. A vote was held, and the motion carried unanimously.

Chair Dozier also recommended that Ms. Hines, founder of Revolutionary Expressions, be referred to the Council of Culture and Arts (COCA), a Tallahassee arts organization that provides grants to local arts and culture programs.

Item 5. RLF Status Summary Update (Janice Watson)

The ARPC Loan Committee RLF recommendations regarding New Era Entrepreneur Network (REVIVE! RLF), H.E.R.Z Development (REVIVE! RLF), and Angelcare with a Vision (CARES RLF) were sent up the 'ladder' from last month's initial funding request to the Atlanta Regional Office, as there was a regulatory question regarding whether EDA funds may be used for projects relating to residential construction. This information came as a surprise to the ARPC, as there is nothing in the EDA's Revolving Loan Fund 'Standard Terms and Conditions' document stating that projects relating to residential construction are ineligible for EDA funding. (The Standard Terms & Conditions document is the official document that lays out the rules and regulations for all EDA RLF programs).

Further research revealed that the EDA has interagency agreements with the USDA Rural Development program and the Dept. of Housing and Urban Development (HUD) and due to these interagency agreements, residential housing development is an ineligible use of funds across EDA programs because it does not 'fulfill the intent of the mission of the EDA'.

After much effort and hard work, ARPC Finance Director, Janice Watson, has formulated a plan so that both the two REVIVE! RLF borrowers and one CARES Act RLF borrower can still receive loan funding under the Legacy RLF program. Fortunately, Legacy funds have already been completely disbursed into the Region and are no longer tied to the EDA's recent residential housing project precedent. Timing of the loan payments will be handled differently, but all three loans will be honored.

While still being mindful of the fact that the ARPC must maintain a positive relationship with the EDA (as it is the primary funding source of the RLF program) for the benefit of other borrowers, Ms. Watson and Mr. Rietow feel that the ARPC and its member local governments should voice displeasure over the lack of information regarding this ineligibility/interagency agreement issue, particularly as it effects businesses that are addressing a real need in the Apalachee Region. Chair Dozier and Commissioner Porter agreed that our regional political delegations need to be made aware of what happened, especially so that other communities are not negatively affected in the future. Chair Dozier and Mr. Rietow agreed to meet in the next week to develop a plan and for the rest of the Executive Committee to hold off on taking any action until after this plan has been agreed upon.

Item 6. Apalachee Regional Resiliency Collaborative Update (Josh Adams)

Since the ARPC Executive Committee also serves as the Steering Committee for the Apalachee Regional Resiliency Collaborative, Mr. Rietow asked Josh Adams, ARPC Environmental Planning Program Manager, to provide an update on this initiative. Senate Bill 1954 was passed and fully signed, allowing \$100 million of funding to be allocated through the FL Dept. of Environmental Protection (FDEP) over the next five years for projects addressing resiliency towards flooding and sea level rise. To be eligible for this first round of funding, interested communities must submit a Vulnerability Assessment to FDEP, which the State of Florida will then consider as part of its Statewide Resiliency Plan. The project screening portal will be opened on July 1, 2021 and Mr. Adams is reaching out to the FDEP's new Office of Resiliency to find out how the first round

of projects will be chosen for funding. Mr. Adams acknowledged that this is a short timeframe under which to conduct individual community vulnerability assessments. However, it would be a very helpful first step if our member local governments could provide him with a wish-list of resiliency projects from within our Region. He asked that these wish-list projects include, at a minimum, a brief Project Description, Project Location, Estimated Cost, Cost Share, Project Summary, and Project Sponsor. All ARPC counties, except Leon County, qualify for the match exemption waiver.

Commissioner Peacock mentioned that flooding is a big issue in Jackson County, and he is very interested in speaking further with Mr. Adams and applying for this funding. Ms. Miller suggested that if the Panhandle counties came together as a collective, along with representation from Panhandle politicians, they might have more impact and garner more funding. One idea for development of a regional resiliency project wish-list is to research which Panhandle resiliency projects were not funded during the last Legislative session and focus on these as projects in which FDEP assistance is most needed. Chair Dozier agreed and stated that she will set up a Steering Committee meeting to bring more stakeholders together and devise a Panhandle-wide strategy to secure funding from SB 1954.

Item 7. Other Business

Chair Dozier raised the question as to whether ARPC Executive Committee meetings should continue virtually or return to being in-person. The Executive Committee agreed that the RLF meetings should remain virtual for the time being, but that meetings for the Apalachee Regional Resiliency Collaborative Steering Committee should be held face-to-face.

There being no further business, the meeting was adjourned at 11:05am.

APPROVED BY: THE APALACHEE REGIONAL PLANNING COUNCIL EXECUTIVE COMMITTEE
MEETING ON September 23, 2021

SIGNED:

ATTEST:

Kristin Dozier
Chair

Chris Rietow
Executive Director



Sent on behalf of the Florida Regional Councils Association:

Leon County Commissioner Kristin Dozier Elected President of FRCA

The Florida Regional Councils Association (FRCA) is the statewide organization representing the ten (10) Regional Planning Councils around the state. Its mission is to ensure productive relationships and promote regional collaboration among the alliance of regional planning councils. FRCA is governed by a Policy Board which oversees the business of the Association including development of legislative agendas, sharing of best practices, and resolving statewide issues related to regional planning councils. During its recent meeting, the FRCA Policy Board members elected Leon County Commissioner and Apalachee Regional Planning Council Chair, Kristin Dozier to the office of President.

“I am eager to work with our member Planning Councils from across the state to collaborate and share regional best practices,” Commissioner Dozier said. “I’ve been working hard to promote economic growth and improve the quality of life within our region and look forward to sharing those ideas and ultimately strengthen our member Planning Councils throughout the state.”

“FRCA is fortunate to have a dedicated public servant like Commissioner Dozier,” said Ron Book, Executive Director. “She will be a critical partner in our work to enhance regional prosperity.”

Commissioner Dozier has served as a member of the Policy Board since 2017 and her one-year term as President will begin on October 1, 2021.

For more information, contact FRCA Statewide Coordinator, Denise Imbler at 850-509-4320 / dimbler@arpc.org.

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AGENDA ITEM 5 – E – 2

MONTHLY ACTIVITY REPORT: July 2021

RESOURCE DEVELOPMENT, CAPACITY BUILDING and OUTREACH

- Organized articles and distributed the June/July 2021 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Continued to update the FRCA Facebook page.
- Maintained and updated the FRCA website: www.flregionalcouncils.org.
- Updated the email lists and maintained the email listserv for approximately 2,400 individuals who receive the *FRCA Forward* newsletter.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and conferences and shared information:
 - Economic Development Planners Coordination Call
 - Florida Association of Counties Annual Conference
 - Resilient Florida Grant Program Webinar
 - Safe Mobility for Life Summer Coalition Meeting
 - Small County Coalition Virtual Meeting

ASSOCIATION MANAGEMENT

- Organized and hosted two Executive Directors Advisory Council (EDAC) meetings including coordination with state and federal partners at the Office of Economic and Demographic Research and the Economic Development Administration.
- Assisted to organize the Summer 2021 Policy Board meeting in coordination with the Tampa Bay Regional Planning Council.
- Coordinated FRCA participation with the following upcoming annual conferences:
 - Florida League of Cities, August 31 – September 3, 201
 - American Planning Association, Florida Chapter, September 10 – 13, 2021
- Updated and maintained a calendar of meetings and conferences for 2021.
- Distributed grant opportunities and information of interest from local, state and national organizations.



AGENDA ITEM 5 – E – 3

MONTHLY ACTIVITY REPORT: August 2021

RESOURCE DEVELOPMENT, CAPACITY BUILDING and OUTREACH

- Organized articles and distributed the August 2021 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Continued to update the FRCA Facebook page.
- Maintained and updated the FRCA website: www.flregionalcouncils.org.
- Updated the email lists and maintained the email listserv for approximately 2,550 individuals who receive the *FRCA Forward* newsletter.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and conferences and shared information:
 - Economic Development Planners Coordination Call
 - Florida League of Cities Annual Conference
 - Florida Resilient Coastlines Program Quarterly Meeting
 - Coordination Meeting with Florida Department of Environmental Protection Secretary

ASSOCIATION MANAGEMENT

- Organized and hosted the August Executive Directors Advisory Council (EDAC) meeting.
- Organized the upcoming FRCA Partners Meeting scheduled for September 24th.
- Coordinated FRCA participation and presentation at the American Planning Association, Florida Chapter, September 10 – 13, 2021.
- Updated and maintained a calendar of meetings and conferences for 2021.
- Distributed grant opportunities and information of interest from local, state and national organizations.



APALACHEE REGIONAL PLANNING COUNCIL

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